

**OCEAN COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
THURSDAY, APRIL 21, 2022
10:00 AM**

MEETING BEING HELD TELEPHONICALLY

**To attend the meeting via teleconference
Dial 1- 312-626-6799 and enter Meeting ID: 739 426 4615**

OR

Join Zoom Meeting via computer Link

<https://permainc.zoom.us/j/7394264615>

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Ocean County Insurance Fund Commission will conduct its *April 21, 2022* meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the Asbury Park Press and Atlantic City Press,
- (2) Filing advance written notice of this meeting with the Commissioners of the Ocean County Insurance Fund Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

OCEAN COUNTY INSURANCE FUND COMMISSION
AGENDA
OPEN PUBLIC MEETING: April 21, 2022
10:00 AM

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: March 17, 2022 Open Minutes.....Appendix I**

- CORRESPONDENCE:**

- COMMITTEE REPORTS**
 - Safety and Accident Review Committee: Verbal**
 - Claims Committee:..... Verbal**

- Motion to accept the Claim Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting of 4-14-22 - (Roll call Vote)**

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
 - Executive Director’s Report..... **Pages 2-10**

- TREASURER – Julie Tarrant**
 - Resolution 25-22 April Bills List – *Motion (Roll Call Vote)*..... **Page 11**
 - Treasurer’s Reports..... **Pages 12-13**

- CLAIMS ADMINISTRATOR– QUAL LYNX Pages 14-17**

- NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
 - Monthly Report..... **Pages 18-25**

- RISK MANAGERS REPORT – Conner Strong & Buckelew**
 - Monthly Report..... **Verbal**

- ATTORNEY – Berry, Sahradnik, Kotzas & Benson, P.C.**
 - Monthly Report **Verbal**

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

- CLOSED SESSION – Payment Authorization Requests (PARS) (if needed)**
 - Resolution 26-22 Closed Session **Page 26**

MEETING ADJOURNMENT
NEXT SCHEDULED MEETING: May 19, 2022, 10:00 AM

OCEAN COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 21, 2022
Memo to: Commissioners of the Ocean County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: Executive Director's Report

Employee Dishonesty Coverage – The Employee Dishonesty Coverage with Selective Insurance Company renews on May 5, 2022. This policy covers the positions of Executive Director, Third Party Administrator and Treasurer. The limit per loss is \$1,000,000 with a \$10,000 deductible. The annual premium is \$2,135. The premium is the same as last year. The premium for the renewal will be paid out of the Miscellaneous and Expense Account and appears on this month's bill list.

Motion to approve expenditure for Employee Dishonesty Coverage in the amount of \$2,135

Certificate of Insurance Issuance Report (Page 4) – Included in the agenda on page 4 is the certificate of issuance report from the NJCE listing the certificates issued for the month of March. There were (3) three certificates of insurance issued during the month.

Motion to approve the certificate of insurance report

Workers Compensation Claims TTD Payments - Last month we discussed TTD payments the County issues for the first 60 days of an employee's WC leave. We also had an internal meeting with Chair Greitz, Commission Treasurer, Ms. DePaola, Ms. Kontomanolis and the Perma Claims Team. The County did further research and could not locate any documentation to support the rationale for the 60-day provision. We will discuss again at the meeting to see how the County wants to proceed.

NJ Counties Excess Joint Insurance Fund (NJCE) – The NJCE is scheduled to meet again on Thursday, April 28, 2022 at 9:30 AM via Zoom.

OCIFC Financial Fast Track (Page 5) – Included in the agenda on page 5 is a copy of the Financial Fast Track for the month of January. As of **January 31, 2022** there is a statutory surplus of **\$254,933**. Line 10 of the report, "Investment in Joint Venture" is the Ocean County Insurance Fund Commission's share of the equity in the NJCE. OCIFC's equity in the NJCE as of **January 31, 2022** is **\$865,964**. The cash amount is **\$6,953,606**.

NJCE Property and Casualty Financial Fast Track (Pages 6-8) – Included in the agenda on pages 6-8 is a copy of the NJCE Financial Fast Track Report for the month of January. As

of **January 31, 2022** the NJCE has a surplus of **\$14,381,174**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$5,857,551**. The cash amount is **\$16,183,236**.

- ❑ **Claims Tracking Reports (Pages 9-10)** – The claims tracking reports are on pages 9-10 of the agenda. The Executive Director will review the Claims Activity Report and Expected Loss Ratio Analysis Report as of January 31, 2022 with the Commission.

Ocean County Ins. Fund Commission - SIR

From 31/2022 To 41/2022

Certificate of Insurance Monthly Report

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Township of Toms River, Louis I - County of Ocean	Amoruso, Administrator 33 Washington Street, PO Box 728 Toms River, NJ 08754	RE: Food Fest Library Attendance The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Library staff in attendance at Toms River Food Fest.	3/9/2022 #3338825	GL AU EX WC OTH
H - American Baseball Company LLC I - County of Ocean	ShoreTown Ballpark 2 Stadium Way Lakewood, NJ 08701	RE: Recycling outreach Evidence of Insurance as respects to Recycling outreach at the BlueClaws stadium during the current policy period.	3/18/2022 #3348042	GL AU EX WC OTH
H - Township of Long Beach I - County of Ocean	6805 Long Beach Blvd. Branch Beach Twp, NJ 08008	RE: Pajama story times Evidence of Insurance as respects to a summer partnership between the library and the park to provide 3 individual pajama story times with a craft in Bayview Park location.	3/31/2022 #3427365	GL AU EX WC OTH
Total # of Holders: 3				

OCEAN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2022		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	997,925	997,925	7,609,213	8,607,138
2.	CLAIM EXPENSES				
	Paid Claims	88,257	88,257	1,013,408	1,101,665
	Case Reserves	314,739	314,739	1,795,214	2,109,953
	IBNR	309,298	309,298	3,923,681	4,232,979
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	(28,553)	(28,553)	(233,295)	(261,848)
	TOTAL CLAIMS	683,741	683,741	6,499,008	7,182,750
3.	EXPENSES				
	Excess Premiums	236,396	236,396	1,667,376	1,903,772
	Administrative	46,889	46,889	124,233	171,122
	TOTAL EXPENSES	283,284	283,284	1,791,609	2,074,893
4.	UNDERWRITING PROFIT (1-2-3)	30,900	30,900	(681,404)	(650,505)
5.	INVESTMENT INCOME	2,316	2,316	14,512	16,828
6.	PROFIT (4 + 5)	33,216	33,216	(666,892)	(633,676)
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	DIVIDEND INCOME	0	0	22,646	22,646
9.	DIVIDEND EXPENSE	0	0	0	0
10.	INVESTMENT IN JOINT VENTURE	(4,472)	(4,472)	870,436	865,964
11.	SURPLUS (6 + 7 + 8 - 9)	28,744	28,744	226,189	254,933
SURPLUS (DEFICITS) BY FUND YEAR					
	2021	(4,513)	(4,513)	226,189	221,676
	2022	33,257	33,257		33,257
	TOTAL SURPLUS (DEFICITS)	28,744	28,744	226,189	254,933
TOTAL CASH					6,953,606
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2021					
	Paid Claims	83,716	83,716	1,013,408	1,097,124
	Case Reserves	279,086	279,086	1,795,214	2,074,300
	IBNR	(363,134)	(363,134)	3,923,681	3,560,547
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	333	333	(233,295)	(232,963)
	TOTAL FY 2021 CLAIMS	0	0	6,499,008	6,499,009
FUND YEAR 2022					
	Paid Claims	4,541	4,541		4,541
	Case Reserves	35,653	35,653		35,653
	IBNR	672,432	672,432		672,432
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	(28,885)	(28,885)		(28,885)
	TOTAL FY 2022 CLAIMS	683,741	683,741	0	683,741
COMBINED TOTAL CLAIMS		683,741	683,741	6,499,008	7,182,750

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2022		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	2,646,184	2,646,184	216,347,698	218,993,883
2.	CLAIM EXPENSES				
	Paid Claims	91,424	91,424	8,997,544	9,088,968
	Case Reserves	(315,664)	(315,664)	10,977,439	10,661,775
	IBNR	738,791	738,791	11,375,865	12,114,656
	Discounted Claim Value	(55,752)	(55,752)	(1,916,773)	(1,972,525)
	Excess Recoveries	0	0	(1,387,397)	(1,387,397)
	TOTAL CLAIMS	458,799	458,799	28,046,678	28,505,477
3.	EXPENSES				
	Excess Premiums	1,978,122	1,978,122	153,216,264	155,194,386
	Administrative	173,976	173,976	16,354,219	16,528,195
	TOTAL EXPENSES	2,152,098	2,152,098	169,570,483	171,722,580
4.	UNDERWRITING PROFIT (1-2-3)	35,288	35,288	18,730,537	18,765,825
5.	INVESTMENT INCOME	(60,206)	(60,206)	1,533,106	1,472,900
6.	PROFIT (4+5)	(24,918)	(24,918)	20,263,643	20,238,725
7.	Dividend	0	0	(5,857,551)	(5,857,551)
8.	SURPLUS (6-7)	(24,918)	(24,918)	14,406,092	14,381,174
SURPLUS (DEFICITS) BY FUND YEAR					
	2010	(467)	(467)	163,660	163,193
	2011	(869)	(869)	666,797	665,928
	2012	(1,798)	(1,798)	690,291	688,494
	2013	(3,291)	(3,291)	1,322,965	1,319,675
	2014	(4,846)	(4,846)	2,323,116	2,318,270
	2015	(5,814)	(5,814)	1,637,394	1,631,580
	2016	(6,190)	(6,190)	1,825,687	1,819,497
	2017	(7,691)	(7,691)	1,865,475	1,857,784
	2018	(7,070)	(7,070)	2,701,793	2,694,723
	2019	(8,430)	(8,430)	2,317,154	2,308,724
	2020	(467)	(467)	(1,215,894)	(1,216,361)
	2021	(5,476)	(5,476)	107,652	102,176
	2022	27,490	27,490		27,490
	TOTAL SURPLUS (DEFICITS)	(24,918)	(24,918)	14,406,091	14,381,173
	TOTAL CASH				16,183,236

NEW JERSEY COUNTIES EXCESS JIF				
FINANCIAL FAST TRACK REPORT				
AS OF January 31, 2022				
ALL YEARS COMBINED				
	THIS	YTD	PRIOR	FUND
	MONTH	CHANGE	YEAR END	BALANCE
CLAIM ANALYSIS BY FUND YEAR				
FUND YEAR 2010				
Paid Claims	0	0	171,840	171,840
Case Reserves	0	0	(0)	(0)
IBNR	0	0	0	0
Discounted Claim Value	0	0	0	0
TOTAL FY 2010 CLAIMS	0	0	171,840	171,840
FUND YEAR 2011				
Paid Claims	0	0	538,401	538,401
Case Reserves	0	0	0	0
IBNR	0	0	0	0
Discounted Claim Value	0	0	(0)	(0)
TOTAL FY 2011 CLAIMS	0	0	538,401	538,401
FUND YEAR 2012				
Paid Claims	50	50	1,582,804	1,582,853
Case Reserves	(50)	(50)	65,616	65,566
IBNR	0	0	5,318	5,318
Discounted Claim Value	0	0	(7,374)	(7,374)
TOTAL FY 2012 CLAIMS	0	0	1,646,363	1,646,363
FUND YEAR 2013				
Paid Claims	5,286	5,286	914,416	919,702
Case Reserves	(5,286)	(5,286)	458,599	453,313
IBNR	0	0	74,752	74,752
Discounted Claim Value	0	0	(57,108)	(57,108)
TOTAL FY 2013 CLAIMS	0	0	1,390,659	1,390,659
FUND YEAR 2014				
Paid Claims	51,421	51,421	476,289	527,710
Case Reserves	(76,586)	(76,586)	388,283	311,697
IBNR	25,165	25,165	43,550	68,714
Discounted Claim Value	0	0	(37,267)	(37,267)
TOTAL FY 2014 CLAIMS	(0)	(0)	870,855	870,855
FUND YEAR 2015				
Paid Claims	10,858	10,858	1,175,139	1,185,997
Case Reserves	(2,679)	(2,679)	1,460,651	1,457,972
IBNR	(8,179)	(8,179)	106,456	98,277
Discounted Claim Value	0	0	(100,358)	(100,358)
TOTAL FY 2015 CLAIMS	0	0	2,641,889	2,641,889

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2022		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2016					
	Paid Claims	5,591	5,591	844,767	850,357
	Case Reserves	9,941	9,941	1,681,779	1,691,721
	IBNR	(15,532)	(15,532)	54,558	39,027
	Discounted Claim Value	0	0	(113,121)	(113,121)
	TOTAL FY 2016 CLAIMS	0	0	2,467,984	2,467,984
FUND YEAR 2017					
	Paid Claims	1,672	1,672	393,930	395,602
	Case Reserves	(301,673)	(301,673)	1,372,320	1,070,647
	IBNR	300,001	300,001	1,211,149	1,511,150
	Discounted Claim Value	0	0	(135,864)	(135,864)
	TOTAL FY 2017 CLAIMS	0	0	2,841,535	2,841,535
FUND YEAR 2018					
	Paid Claims	585	585	742,774	743,359
	Case Reserves	(7,884)	(7,884)	384,006	376,122
	IBNR	7,299	7,299	1,013,968	1,021,267
	Discounted Claim Value	0	0	(132,597)	(132,597)
	TOTAL FY 2018 CLAIMS	0	0	2,008,151	2,008,151
FUND YEAR 2019					
	Paid Claims	0	0	673,118	673,118
	Case Reserves	74,002	74,002	590,241	664,243
	IBNR	(74,002)	(74,002)	1,923,599	1,849,597
	Discounted Claim Value	0	0	(263,678)	(263,678)
	TOTAL FY 2019 CLAIMS	0	0	2,923,280	2,923,280
FUND YEAR 2020					
	Paid Claims	0	0	636,007	636,007
	Case Reserves	0	0	3,478,036	3,478,036
	IBNR	0	0	3,149,860	3,149,860
	Discounted Claim Value	0	0	(547,421)	(547,421)
	Excess Recoveries	0	0	(1,387,397)	(1,387,397)
	TOTAL FY 2020 CLAIMS	0	0	5,329,085	5,329,085
FUND YEAR 2021					
	Paid Claims	15,961	15,961	848,061	864,022
	Case Reserves	(7,849)	(7,849)	1,097,909	1,090,060
	IBNR	(15,910)	(15,910)	3,792,655	3,776,745
	Discounted Claim Value	0	0	(521,987)	(521,987)
	Excess Recoveries	0	0		0
	TOTAL FY 2021 CLAIMS	(7,798)	(7,798)	5,216,637	5,208,839
FUND YEAR 2022					
	Paid Claims	0	0		0
	Case Reserves	2,400	2,400		2,400
	IBNR	519,949	519,949		519,949
	Discounted Claim Value	(55,752)	(55,752)		(55,752)
	TOTAL FY 2022 CLAIMS	466,597	466,597	0	466,597
COMBINED TOTAL CLAIMS		458,799	458,799	28,046,678	28,505,477

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect an anticipated recoverable amount of \$ 1,387,397 due from the reinsurer for COVID-19 WC claims.

Ocean County Insurance Commission

CLAIM ACTIVITY REPORT

As of January 31, 2022

COVERAGE LINE - PROPERTY			
CLAIM COUNT - OPEN CLAIMS			
Year	2021	2022	TOTAL
January-22	0	0	0
December-21	0	0	0
NET CHGE	0	0	0
Limited Reserves			\$0
Year	2021	2022	TOTAL
January-22	\$0	\$0	\$0
December-21	\$0	\$0	\$0
NET CHGE	\$0	\$0	\$0
Ltd Incurred	\$0	\$0	\$0
COVERAGE LINE - GENERAL LIABILITY			
CLAIM COUNT - OPEN CLAIMS			
Year	2021	2022	TOTAL
January-22	47	2	49
December-21	44	0	44
NET CHGE	-3	-2	-5
Limited Reserves			\$2,362
Year	2021	2022	TOTAL
January-22	\$116,214	\$400	\$116,614
December-21	\$103,912	\$0	\$103,912
NET CHGE	(\$12,302)	(\$400)	(\$12,702)
Ltd Incurred	\$126,004	\$400	\$126,404
COVERAGE LINE - AUTO LIABILITY			
CLAIM COUNT - OPEN CLAIMS			
Year	2021	2022	TOTAL
January-22	7	2	9
December-21	5	0	5
NET CHGE	-2	-2	-4
Limited Reserves			\$1,298
Year	2021	2022	TOTAL
January-22	\$15,671	\$2,000	\$17,671
December-21	\$6,488	\$0	\$6,488
NET CHGE	(\$9,184)	(\$2,000)	(\$11,184)
Ltd Incurred	\$32,822	\$2,000	\$34,822
COVERAGE LINE - WORKERS COMP.			
CLAIM COUNT - OPEN CLAIMS			
Year	2021	2022	TOTAL
January-22	137	22	159
December-21	107	0	107
NET CHGE	-30	-22	-52
Limited Reserves			\$15,808
Year	2021	2022	TOTAL
January-22	\$1,932,315	\$33,253	\$1,965,568
December-21	\$1,691,497	\$0	\$1,691,497
NET CHGE	(\$240,818)	(\$33,253)	(\$274,071)
Ltd Incurred	\$3,057,382	\$33,253	\$3,090,635
TOTAL ALL LINES COMBINED			
CLAIM COUNT - OPEN CLAIMS			
Year	2021	2022	TOTAL
January-22	191	26	217
December-21	156	0	156
NET CHGE	-35	-26	-61
Limited Reserves			\$11,551
Year	2021	2022	TOTAL
January-22	\$2,064,200	\$35,653	\$2,099,853
December-21	\$1,801,898	\$0	\$1,801,898
NET CHGE	(\$262,303)	(\$35,653)	(\$297,956)
Ltd Incurred	\$3,216,208	\$35,653	\$3,251,861

Ocean County Insurance Commission
CLAIMS MANAGEMENT REPORT
EXPECTED LOSS RATIO ANALYSIS

AS OF January 31, 2022

FUND YEAR 2021 -- LOSSES CAPPED AT RETENTION

2021	Budget	Current			13	MONTH TARGETED	Last Month			12	MONTH TARGETED	Last Year		1	MONTH TARGETED	
		Unlimited Incurred	Limited Incurred	Actual 31-Jan-22	Actual		Unlimited Incurred	Limited Incurred	Actual 00-Jan-00	Actual		Unlimited Incurred	Limited Incurred	Actual 00-Jan-00		
PROPERTY	184,664	0	0	0.00%	176,594	95.63%	0	0	0.00%	175,870	95.24%	0	0	0.00%	11,080	6.00%
GEN LIABILITY	541,012	126,004	126,004	23.29%	336,722	62.24%	112,843	112,843	20.86%	325,577	60.18%	0	0	0.00%	5,410	1.00%
AUTO LIABILITY	74,552	32,822	32,822	44.03%	40,379	54.16%	23,638	23,638	31.71%	38,146	51.17%	0	0	0.00%	746	1.00%
WORKER'S COMP	5,014,620	3,057,382	3,057,382	60.97%	3,516,810	70.13%	2,733,257	2,733,257	54.51%	3,213,058	64.07%	0	0	0.00%	25,073	0.50%
TOTAL ALL LINES	5,814,848	3,216,208	3,216,208	55.31%	4,070,506	70.00%	2,869,738	2,869,738	49.35%	3,752,652	64.54%	0	0	0.00%	42,309	0.73%
NET PAYOUT %	\$1,152,008															

FUND YEAR 2022 -- LOSSES CAPPED AT RETENTION

2022	Budget	Current			1	MONTH TARGETED	Last Month			0	MONTH TARGETED	Last Year		-11	MONTH TARGETED	
		Unlimited Incurred	Limited Incurred	Actual 31-Jan-22	Actual		Unlimited Incurred	Limited Incurred	Actual 00-Jan-00	Actual		Unlimited Incurred	Limited Incurred	Actual 00-Jan-00		
PROPERTY	259,241	0	0	0.00%	15,554	6.00%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
GEN LIABILITY	585,450	400	400	0.07%	5,855	1.00%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
AUTO LIABILITY	132,314	2,000	2,000	1.51%	1,323	1.00%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
WORKER'S COMP	7,209,432	33,253	33,253	0.46%	36,047	0.50%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
TOTAL ALL LINES	8,186,437	35,653	35,653	0.44%	58,779	0.72%	0	0	0.00%	0	0.00%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$0															

OCEAN COUNTY INSURANCE FUND COMMISSION BILLS LIST

Resolution No. 25-22

APRIL 2022

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Ocean County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission

<u>FUND YEAR 2022</u>	<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
	001043			
	001043	SCIBAL ASSOCIATES, INC.	CLAIM ADJUSTING SERVICES 4/22	2,662.50
	001043	SCIBAL ASSOCIATES, INC.	CLAIM ADJUSTING SERVICES - OC LEG. 4/22	21,658.02
				24,320.52
	001044			
	001044	PERMA RISK MANAGEMENT SERVICES	POSTAGE 3/22	5.60
	001044	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 4/22	13,609.75
				13,615.35
	001045			
	001045	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 4/22	1,666.66
				1,666.66
	001046			
	001046	JULIE N. TARRANT	TREASURER FEE 4/22	416.66
				416.66
	001047			
	001047	BERRY SAHRADNIK, KOTZAS & BENSON, P.C.	LEGAL SERVICES 3/22	262.70
				262.70
	001048			
	001048	CONNER STRONG & BUCKELEW	RISK MANAGER CONSULTANT FEES 4/22	3,333.33
	001048	CONNER STRONG & BUCKELEW	SELECTIVE BOND RENEWAL 5/5/22-5/5/23	2,135.00
				5,468.33
			Total Payments FY 2022	45,750.22
			TOTAL PAYMENTS ALL FUND YEARS	45,750.22

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

OCEAN COUNTY INSURANCE COMMISSION
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED

Current Fund Year: 2022 Month Ending: January										
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	Public Officials	0	0	TOTAL
OPEN BALANCE	216,114.66	624,215.74	70,082.56	4,789,202.05	1,028,340.44	19,494.10	0.00	0.00	0.00	6,747,449.55
RECEIPTS										
Assessments	8,555.79	15,031.33	4,366.79	237,934.61	10,989.65	19,367.59	16,339.24	0.00	0.00	312,585.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	74.18	214.27	24.06	1,643.97	352.99	6.69	0.00	0.00	0.00	2,316.16
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	74.18	214.27	24.06	1,643.97	352.99	6.69	0.00	0.00	0.00	2,316.16
Other *	0.00	0.00	0.00	777.87	0.00	8,247,517.00	0.00	0.00	0.00	8,248,294.87
TOTAL	8,629.97	15,245.60	4,390.85	240,356.45	11,342.64	8,266,891.28	16,339.24	0.00	0.00	8,563,196.03
EXPENSES										
Claims Transfers	0.00	859.47	0.00	88,175.74	0.00	0.00	0.00	0.00	0.00	89,035.21
Expenses	0.00	0.00	0.00	0.00	0.00	20,487.10	0.00	0.00	0.00	20,487.10
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	859.47	0.00	88,175.74	0.00	20,487.10	0.00	0.00	0.00	109,522.31
END BALANCE	224,744.63	638,601.87	74,473.41	4,941,382.76	1,039,683.08	8,265,898.28	16,339.24	0.00	0.00	15,201,123.27

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS					
OCEAN COUNTY INSURANCE COMMISSION					
ALL FUND YEARS COMBINED					
CURRENT MONTH	January				
CURRENT FUND YEAR	2022				
	Description:	Investors Admin	Investors Claim	Investors Legacy Claims	
	ID Number:				
	Maturity (Yrs)				
	Purchase Yield:				
	TOTAL for All				
	Accts & instruments				
Opening Cash & Investm	\$6,747,449.53	6,260,093.99	487,355.54	-	
Opening Interest Accrua	\$0.00	-	-	-	
1	Interest Accrued and/or	\$0.00	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discou	\$0.00	\$0.00	\$0.00	\$0.00
3	on and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Inst	\$2,316.17	\$1,651.05	\$122.81	\$542.31
6	Interest Paid - Term Ins	\$0.00	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$2,316.17	\$1,651.05	\$122.81	\$542.31
9	Deposits - Purchases	\$8,560,879.87	\$313,362.87	\$0.00	\$8,247,517.00
10	(Withdrawals - Sales)	-\$109,522.31	-\$20,487.10	-\$89,035.21	\$0.00
	Ending Cash & Investment	\$15,201,123.26	\$6,554,620.81	\$398,443.14	\$8,248,059.31
	Ending Interest Accrual Bal	\$0.00	\$0.00	\$0.00	\$0.00
	Plus Outstanding Checks	\$50,356.04	\$1,733.41	\$48,622.63	\$0.00
	(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00	\$0.00
	Balance per Bank	\$15,251,479.30	\$6,556,354.22	\$447,065.77	\$8,248,059.31



**Top 10 Providers
1/1/2022 – 3/31/2022**

OCEAN COUNTY INSURANCE FUND COMMISSION

	BILL COUNT	APPROVED
SOUTHERN OCEAN MEDICAL CENTER	4	\$86,075.62
HEALTHSOUTH REHABILITATION HOSPITAL	3	\$30,467.50
ORTHOPAEDICS NEW JERSEY, LLC	82	\$28,306.04
COMMUNITY MEDICAL CENTER INC	10	\$19,531.14
NORTHERN MONMOUTH REGIONAL SURG CTR	2	\$13,025.50
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	29	\$12,744.36
JERSEY SHORE UNIVERSITY MEDICAL CENTER	3	\$11,645.58
SANJAY SIKAND MD PC	18	\$11,361.00
ROTHMAN ORTHOPAEDICS	5	\$9,611.23
NEUROBEHAVIORIAL REHABILITATION	2	\$6,970.14
Grand Total	158	\$229,738.11

COUNTY OF OCEAN LEGACY

	BILL COUNT	APPROVED
SHORE SPINE AND PAIN LLC	6	\$96,125.00
RIVERVIEW MEDICAL CENTER	1	\$23,083.79
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	61	\$21,141.59
COMMUNITY MEDICAL CENTER INC	1	\$16,798.31
ORTHOPAEDICS NEW JERSEY, LLC	55	\$12,862.01
NEUROBEHAVIORIAL REHABILITATION	21	\$10,025.00
NORTHERN MONMOUTH REGIONAL SURG CTR	2	\$6,114.80
MSC GROUP INC	3	\$5,945.53
NEW JERSEY HEALTHCARE SPECIALISTS PC	5	\$5,146.00
WORKERS COMP PSYCH NET	8	\$5,030.00
Grand Total	163	\$202,272.03



OCEAN COUNTY INSURANCE FUND COMMISSION

2022 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	60	\$121,219.97	\$45,234.53	\$75,985.44	63%	\$13,677.44	99%
February	81	\$123,620.24	\$59,151.12	\$64,469.12	52%	\$11,595.11	97%
March	156	\$442,972.86	\$186,299.00	\$256,673.86	58%	\$46,302.91	98%
Grand Total	297	\$687,813.07	\$290,684.65	\$397,128.42	58%	\$71,575.46	98%

2021 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
June	4	\$23,367.82	\$7,018.49	\$16,349.33	70%	\$2,942.88	100%
July	41	\$34,767.88	\$12,222.55	\$22,545.33	65%	\$4,058.15	96%
August	49	\$76,802.62	\$39,511.64	\$37,290.98	49%	\$6,295.95	100%
September	40	\$165,512.28	\$100,538.98	\$64,973.30	39%	\$11,695.20	90%
October	68	\$102,828.05	\$43,007.57	\$59,820.48	58%	\$10,396.95	90%
November	54	\$94,572.75	\$37,644.49	\$56,928.26	60%	\$10,247.10	98%
December	49	\$975,198.24	\$447,789.85	\$527,408.39	54%	\$91,866.42	99%
Grand Total	305	\$1,473,049.64	\$687,733.57	\$785,316.07	53%	\$137,502.65	98%



OCEAN COUNTY – LEGACY

2022 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	103	\$95,721.16	\$45,592.80	\$50,128.36	52%	\$7,734.74	89%
February	125	\$344,030.84	\$162,827.26	\$181,203.58	53%	\$29,987.68	54%
March	92	\$159,696.20	\$56,087.48	\$103,608.72	65%	\$8,955.02	97%
Grand Total	320	\$599,448.20	\$264,507.54	\$334,940.66	56%	\$46,677.44	71%

2021 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT
January	237	\$344,847.78	\$142,568.73	\$202,279.05	59%	\$30,097.35
February	241	\$467,344.25	\$164,752.76	\$302,591.49	65%	\$48,928.77
March	230	\$384,341.91	\$122,142.94	\$262,198.97	68%	\$44,948.17
April	231	\$344,211.09	\$143,930.10	\$200,280.99	58%	\$32,572.56
May	190	\$209,241.20	\$103,664.14	\$186,577.06	89%	\$32,181.97
June	164	\$458,621.15	\$97,612.10	\$361,009.05	79%	\$44,809.81
July	243	\$385,104.36	\$169,226.19	\$215,878.17	56%	\$37,873.98
August	146	\$364,472.57	\$94,243.58	\$270,228.99	74%	\$36,256.22
September	112	\$124,892.52	\$60,858.52	\$64,034.00	51%	\$11,232.37
October	164	\$102,828.05	\$43,007.57	\$59,820.48	58%	\$10,396.95
November	97	\$163,287.23	\$63,182.80	\$100,104.43	61%	\$17,745.32
December	180	\$273,313.32	\$87,612.06	\$185,701.26	68%	\$30,035.82
Grand Total	2235	\$3,622,505.43	\$1,292,801.49	\$2,410,703.94	67%	\$377,079.29



OCEAN COUNTY INSURANCE FUND COMMISSION

**ALL WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE
1/1/2022 – 3/31/2022**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY-WC	Grand Total
January	71	11	26	108
February	14	19	8	41
March	5	16	8	29
Grand Total	90	46	42	178

**WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE
COVID-19 CLAIMS
1/1/2022 – 3/31/2022**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY-WC	Grand Total
January	37	2	12	51
February	6	1	2	9
March	0	0	0	0
Grand Total	43	3	14	60

SAFETY DIRECTOR REPORT

OCEAN COUNTY INSURANCE FUND COMMISSION

TO: Fund Commissioners
FROM: J.A. Montgomery Consulting, Safety Director
DATE: April 13, 2022
DATE OF MEETING: April 21, 2022

OCIFC SERVICE TEAM

<p>Paul Shives, Vice President, Safety Services pshives@jamontgomery.com Office: 732-736-5213</p>	<p>Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18th Floor Camden, NJ 08102</p> <p>P.O. Box 99106 Camden, NJ 08101</p>	<p>Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949</p>
<p>Matt Genna, CSP Risk Control Consultant Cell # 609-947-7563 Office # 732-736-5265 mgenna@jamontgomery.com</p>		<p>Natalie Dougherty, Senior Administrative Coordinator ndougherty@jamontgomery.com Office: 856-552-4738</p>

March - April 2022

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **March 10:** Attended the OCIFC Claims Committee meeting via teleconference.
- **March 17:** Attended the OCIFC meeting via teleconference.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **April 14:** Plan to attend the OCIFC Claims Committee meeting via teleconference.
- **April 21:** Plan to attend the OCIFC meeting via teleconference.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - SD Bulletin: Batting Cage Best Practices- March 10.
- NJCE JIF - SD Message: Playground Risk Management – March 14.
- NJCE JIF - SD Bulletin: Special Events Best Practices – March 15.
- NJCE JIF - SD Message: Covid-19 Guidance and Updates – March 23.
- NJCE JIF - SD Bulletin: Distracted Driving Awareness Month March 31.
- NJCE JIF - SD Bulletin: Catalytic Converter Theft – April 1.
- NJCE JIF - SD Bulletin: Take Our Kids to Work Day Best Practices – April 11.
- NJCE JIF - JAMC LE Bulletin: Naloxone, Syringe, and Fentanyl Test Strip Legislation Impacting Law Enforcement – April 11.
- NJCE JIF - Live Safety Training – June 2022 Registration is Now Open & In-Person (EXPOS) Training Announcement! – April 13.

NJCE MEDIA LIBRARY

NJCE Media Library includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for NJCE members and held for up to 2 weeks so you can view them at your convenience. A prepaid self-addressed envelope is included to return the DVD. To view the full video catalog please visit [NJCE JIF Media Catalog](#). Email the video library at melvideolibrary@jamontgomery.com or call 856-552-4900.

- No videos utilized.

NJCE ONLINE STREAMING VIDEOS SERVICE

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations. There are Two ways to access the streaming on demand videos:

1. Go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.
2. The Steaming Video Services is also accessible on the NJCE Learning Management System (LMS). The Streaming Videos are located under Resources in the “Learning On Demand” Workplace College located on the Home page of the LMS. The learning will be recorded in the Users Transcripts when the videos are accessed.

NJCE LIVE SAFETY TRAINING

As a reminder, we are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. We are encouraged with all the In-Person training requests we have been receiving from the members; However, the following training programs are the only in-person programs available for request and (in-person training is also being held via the MSI/NJCE Expos mentioned below) ([NJCE Live Virtual and In-Person \(Expos\) Training Announcement](#)):

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control

topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the <https://njce.org/> website under the “Safety” tab: [NJCE Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *(The April thru June 2022 Live Training schedules and registration links are also attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most importantly among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

MSI-NJCE EXPOS (In-Person Training)

The MSI/NJCE Expos (In-Person training) scheduled throughout the state in 2022 for training programs not available virtually.

The training EXPO topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Flagger and Work Zone Safety (4 hours)
- Fast Track to Safety 2022 consists of four sessions. Must attend all four sessions to receive CEUs.
 - Hazard Communications with GHS (1 hour)
 - Bloodborne Pathogens (1 hour)
 - Personal Protective Equipment (1 hour)
 - Fire Safety (1 hour)
- NJCE Leadership Academy consists of two sessions. There can be taken individually.
 - Ethics for NJ Government Employees (2 hour)
 - Practical Leadership – 21 Irrefutable Laws (2 hour)

2022 Expo Schedule

2/2/22	Toms River Fire Academy	1780 Church Road, Toms River, 08757
3/3/22	Morris County Public Safety Training Academy	500 W Hanover Avenue, Morris Plains, 07950
4/6/22	Law & Public Safety Institute (Bergen Co.)	281 Campgaw Road, Mahwah, 07430
6/7/22	Middlesex Co. Fire Academy (NJUA Expo)	1001 Fire Academy Drive, Sayreville, 08872
9/21/22	Camden Co. Emergency Training Center (NJUA Expo)	420 Woodbury-Turnersville Rd., Blackwood, 08012
10/5/22	Atlantic Cape Community College	5100 Black Horse Pike, Mays Landing, 08330

All courses will be held from 8:30 a.m. to 12:30 p.m.
Check-in begins at 8 a.m. and class starts promptly at 8:30 a.m.

Please note: Venue protocols may differ by location and masks may be required regardless of vaccination status. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register go to the: [MSI-NJCE 2022 EXPO Schedule](#) click on the selected course name/date.

(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk at publicrisk@jamontgomery.com; 877 398-3046)

NJCE Leadership Academy

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training. For more information and details on the Program please visit the NJCE Leadership Academy webpage: <https://njce.org/safety/njce-leadership-academy/>

(Note: The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.)



NJCE Learning Management System (LMS) - The learning history for 2022 Live Virtual training classes will be entered and the Certificates of Participation will be available for the LMS Administrators to print within 3 weeks after the class has concluded.

The NJCE LMS provides On-Demand Streaming Videos and Online Classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision and most can be viewed in under 20 minutes.

- These resources are in the NJCE Learning Management System (LMS), in the Learning on College on the bottom right of the LMS homepage. NJCE online classes are on the left side of the College, while on-demand streaming videos are on the right side.
- Online classes and streaming videos can be completed on an individual employee basis, or in a group setting. Individuals completing online courses or videos will have their attendance recorded in their learning histories.

To access the Online Courses and Streaming Videos, click the logon link below for the NJCE Learning Management System (LMS).

(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk by at publicrisk@jamontgomery.com; 877 398-3046):

NJCE LMS Logon Link: <https://firstnetcampus.com/njce/entities/njce/logon.htm>

Please Note: As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a live Virtual platform through Zoom in the MSI/NJCE Expos mentioned below) ([NJCE Live Virtual and In-Person \(Expos\) Training Announcement](#))

In-Person training is being held via the MSI/NJCE Expos (*). These Expos are scheduled throughout the state in 2022 and for training programs that are not available virtually. **To Register** go to the: [MSI-NJCE 2022 EXPO Schedule](#) click on the selected course name/date.

April thru June 2022 Safety Training Schedule
Click on the Training Topic to Register and for the Course Description

DATE	TRAINING TOPIC	TIME
4/20/22	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
4/20/22	Shop & Tool Safety	11:00 - 12:00 pm
4/20/22	Back Safety / Material Handling	1:00 - 2:00 pm
4/21/22	HazCom w/GHS	8:30 - 10:00 am
4/21/22	Bloodborne Pathogens (BBP)	10:30 - 11:30 am
4/21/22	Confined Space for Entrants & Attendants	1:00 - 3:00 pm
4/22/22	Mower Safety	8:30 - 9:30 am
4/22/22	Fire Safety	11:00 - 12:00 pm
4/26/22	Power of Collaboration - Bergen Law & Public Safety Institute*	9:00 - 2:00 pm w/lunch brk
4/26/22	Personal Protective Equipment (PPE)	8:30 - 10:30 am
4/26/22	Flagger Skills and Safety	11:00 - 12:00 pm
4/26/22	Ladder Safety/Walking Surfaces	1:00 - 3:00 pm
4/27/22	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
4/27/22	Shift Briefing Essentials	1:00 - 3:00 pm
4/28/22	Fire Safety	8:30 - 9:30 am
4/28/22	Fire Extinguisher	10:00 - 11:00 am
4/28/22	Work Zone: Temporary Traffic Control	1:00 - 3:00 pm
4/29/22	Confined Space Entry for Supervisors	9:00 - 12:00 pm
4/29/22	CDL: Drivers Safety Regulations	1:00 - 3:00 pm
5/2/22	Shop & Tool Safety	8:30 - 9:30 am
5/2/22	HazCom w/GHS	10:00 - 11:30 am
5/2/22	Accident Investigation	1:00 - 3:00 pm
5/3/22	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
5/3/22	Back Safety / Material Handling	11:00 - 12:00 pm
5/3/22	Implicit Bias in the Workplace	1:00 - 2:30 pm
5/4/22	CDL: Drivers' Safety Regulations	8:30 - 10:30 am
5/4/22	Flagger Skills and Safety	11:00 - 12:00 pm
5/5/22	Sanitation/Recycling Safety	8:30 - 10:30 am

5/5/22	Bloodborne Pathogens (BBP)	11:00 - 12:00 pm
5/5/22	Lock Out/Tag Out (LOTO)	1:00 - 3:00 pm
5/6/22	Violence Prevention & Risk Considerations for CIT Trained Officers and Mental Health Professionals	9:00 - 10:30 am
5/6/22	Personal Protective Equipment (PPE)	8:30 - 10:30 am
5/6/22	Mower Safety	1:00 - 2:00 pm
5/9/22	Law Enforcement Work Zone Refresher Training	9:00 - 11:00 am
5/9/22	Bloodborne Pathogens (BBP)	1:00 - 2:00 pm
5/10/22	Preparing for First Amendment Audits	9:00 - 11:00 am
5/10/22	Confined Space Entry for Entrants & Attendants	8:30 - 10:30 am
5/10/22	Hoists, Cranes and Rigging	1:00 - 3:00 pm
5/11/22	Hazard Identification: Making Your Observation Count	8:30 - 10:30 am
5/11/22	CDL: Drivers Safety Regulations	1:00 - 3:00 pm
5/12/22	HazCom w/GHS	8:30 - 10:00 am
5/12/22	Hearing Conservation	10:30 - 11:30 am
5/13/22	Chain Saw Safety	8:30 - 9:30 am
5/13/22	Chipper Safety	10:00 - 11:00 am
5/16/22	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
5/16/22	Lock Out/Tag Out (LOTO)	1:00 - 3:00 pm
5/17/22	Fire Safety	8:30 - 9:30 am
5/17/22	Fire Extinguisher Safety	10:00 - 11:00 am
5/18/22	Flagger Skills and Safety	8:30 - 9:30 am
5/18/22	Fall Protection Awareness	10:00 - 12:00 pm
5/18/22	Public Employers: What You Need to Know	1:00 - 2:30 pm
5/19/22	Confined Space Entry for Entrants & Attendants	8:30 - 10:30 am
5/19/22	Playground Safety Inspections	1:00 - 3:00 pm
5/20/22	Bloodborne Pathogens (BBP)	8:30 - 9:30 am
5/20/22	Back Safety / Material Handling	10:00 - 11:00 am
5/20/22	Driving Safety Awareness	1:00 - 2:30 pm
5/23/22	Fire Safety	8:30 - 9:30 am
5/23/22	Fire Extinguisher Safety	10:00 - 11:00 am
5/23/22	Hearing Conservation	1:00 - 2:00 pm
5/24/22	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
5/25/22	Asbestos, Lead, Silica, Lead Overview	8:30 - 9:30 am
5/25/22	Work Zone: Temporary Traffic Controls	1:00 - 2:30 pm
5/26/22	Ladder Safety/Walking & Working Surfaces	8:30 - 10:30 am
5/26/22	Introduction to Communication Skills	12:30 - 2:30 pm
5/26/22	Personal Protective Equipment (PPE)	1:00 - 3:00 pm
5/27/22	Shop & Tool Safety	1:00 - 2:00 pm
5/31/22	Mower Safety	8:30 - 9:30 am
5/31/22	HazCom w/GHS	10:00 - 11:30 am
5/31/22	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm

6/1/22	HazCom w/GHS	8:30 - 10:00 am
6/1/22	Employee Conduct and Violence Prevention in the Workplace	9:30 - 11:00 am
6/1/22	Hearing Conservation	10:30 - 11:30 am
6/1/22	Work Zone: Temporary Traffic Controls	1:00 - 3:00 pm
6/2/22	Productive Meetings Best Practices	8:30 - 10:00 am
6/2/22	Playground Safety Inspections	1:00 - 3:00 pm
6/6/22	Heavy Equipment - General Safety	8:30 - 10:30 am
6/6/22	Bloodborne Pathogens (BBP)	11:00 - 12:00 pm
6/6/22	Employee Conduct and Violence Prevention in the Workplace	11:00 - 12:30 pm
6/6/22	Shift Briefing Essentials	1:00 - 2:30 pm
6/7/22	MSI-NJCE Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE)*	8:30 - 12:30 pm
6/7/22	MSI-NJCE Expo 2022: Excavation, Trenching, and Shoring*	8:30 - 12:30 pm
6/7/22	MSI-NJCE Expo 2022: Flagger and Work Zone Safety*	8:30 - 12:30 pm
6/7/22	MSI-NJCE Expo 2022: MSI Leadership Academy (Ethics for Local NJ Government Employees)*	8:30 - 10:30 am
6/7/22	MSI-NJCE Expo 2022: MSI Leadership Academy (Practical Leadership - 21 Irrefutable Laws)*	10:30 - 12:30 pm
6/8/22	Wellness for Government Employees	9:00 - 11:30 am
6/8/22	Mower Safety	11:00 - 12:00 pm
6/8/22	Personal Protective Equipment (PPE)	1:00 - 3:00 pm
6/9/22	CDL: Drivers Safety Regulations	8:30 - 10:30 am
6/9/22	Violence Prevention & Risk Considerations for CIT Trained Officers and Mental Health Professionals	8:30 - 10:00 am
6/9/22	Introduction to Understanding Conflict	12:30 - 2:30 pm
6/9/22	Lock Out/Tag Out (LOTO)	1:00 - 3:00 pm
6/10/22	Confined Space Entry for Entrants & Attendants	8:30 - 10:30 am
6/10/22	Shop & Tool Safety	11:00 - 12:00 pm
6/13/22	Jetter/Vacuum Safety Awareness	8:30 - 10:30 am
6/13/22	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
6/13/22	Law Enforcement Work Zone Refresher Training	1:00 - 3:00 pm
6/14/22	Indoor Air Quality Designated Person Training	8:30 - 9:30 am
6/14/22	Preparing for the Unspeakable	9:00 - 10:30 am
6/14/22	Fire Safety	11:00 - 12:00 pm
6/14/22	Fire Extinguisher Safety	1:00 - 2:00 pm
6/15/22	HazCom w/GHS	8:30 - 10:00 am
6/16/22	Confined Space Entry for Entrants & Attendants	1:00 - 3:00 pm
6/17/22	CDL: Supervisors Reasonable Suspicion	8:30 - 10:30 am
6/17/22	Special Events Management	1:00 - 3:00 pm
6/20/22	Bloodborne Pathogens (BBP)	8:30 - 9:30 am
6/20/22	Chipper Safety	11:00 - 12:00 pm
6/20/22	Chain Saw Safety	1:00 - 2:00 pm
6/21/22	Mower Safety	8:30 - 9:30 am
6/21/22	Implicit Bias in the Workplace	9:00 - 10:30 am
6/21/22	Fall Protection Awareness	1:00 - 3:00 pm
6/22/22	CDL: Drivers Safety Regulations	1:00 - 3:00 pm

6/23/22	Power of Collaboration - Middlesex Fire Academy*	9:00 - 2:00 pm w/lunch brk
6/23/22	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
6/24/22	Driving Safety Awareness	8:30 - 10:00 am
6/24/22	Personal Protective Equipment (PPE)	10:30 - 12:30 pm
6/27/22	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
6/27/22	Back Safety / Material Handling	11:00 - 12:00 pm
6/28/22	Flagger Skills and Safety	8:30 - 9:30 am
6/28/22	Bloodborne Pathogens (BBP)	10:00 - 11:00 am
6/28/22	Safety Coordinator Skills Training	8:30 - 12:30 pm
6/29/22	Fire Safety	8:30 - 9:30 am
6/29/22	Fire Extinguisher Safety	10:00 - 11:00 am
6/30/22	Confined Space Entry for Supervisors	9:00 - 12:00 pm
6/30/22	HazCom w/GHS	1:00 - 2:30 pm

Zoom Safety Training Guidelines:

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session.

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training. We suggest registering no later than a day before to insure you receive the link and your computer and sound system are working correctly.
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:

Please have one person register for the safety training webinar.

- Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet](#)

RESOLUTION NO. 26-22

**OCEAN COUNTY INSURANCE FUND COMMISSION
RESOLUTION FOR CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; now, therefore,

BE IT RESOLVED by the Ocean County Insurance Fund Commission, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

LITIGATION MATTERS

3. It is anticipated at this time that the above subject matter will be made public when the members of the Ocean County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

ADOPTED: April 21, 2022

ROBERT A. GREITZ, CHAIRPERSON

ATTEST:

MICHAEL J. FIURE, VICE-CHAIRPERSON

Appendix I

Minutes

**OCEAN COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – March 17, 2022
Telephonic Meeting
10:00 AM**

Meeting was called to order by Chairman Greitz. Chairman Greitz read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Robert A. Greitz	Present
Michael Fiure	Present
Michelle I. Gunther	Present
John P. Kelly (Alternate)	Excused

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
Claims Services	Qual-Lynx Karen Beatty Claudia Acosta
	PERMA Risk Management Services Robyn Walcoff Jennifer Conicella Jacqueline Cardenosa
NJCE Underwriting Manager	Conner Strong & Buckelew
Risk Management Consultant	Conner Strong & Buckelew Mary Anne Sander
Treasurer	Julie Tarrant
Attorney	Jack Sahradnik, Esq. Laura Benson, Esq.
Safety Director	J.A. Montgomery Consulting Glenn Prince Paul Shives

ALSO PRESENT:

Jennifer Doderer, Ocean County Library
Colleen Golin, Esq., Ocean County Board of Social Services
Pauline Kontomanolis, PERMA Risk Management Services
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN MINUTES AND CLOSED MINUTES OF FEBRUARY 17, 2022

MOTION TO APPROVE THE OPEN MINUTES AND CLOSED MINUTES OF FEBRUARY 17, 2022

Moved: Commissioner Fiure
Second: Commissioner Gunther
Roll Call Vote: 3 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY AND ACCIDENT REVIEW COMMITTEE: Mr. Prince advised the Safety and Accident Review Committee continues to meet quarterly and the next meeting was scheduled for June 14 at 1:30 PM. Mr. Prince said we are aggressively monitoring where we are in terms of meeting in person, and he would co-ordinate with Ms. DePaola to determine if we were going to continue to meet by Zoom or meet in person. Mr. Prince said he would send out the minutes and agenda prior to the meeting advising all of the members how the meeting would take place. Mr. Prince concluded his report unless there were any questions.

CLAIMS COMMITTEE: Ms. Conicella reported the Claims Committee met last Thursday and reviewed several payment authority requests and the Committee recommended approval. Ms. Conicella said unless any of the Commissioners had any questions about the claims that were sent out, we should not have to go into closed session. Ms. Conicella asked if anyone had any questions and concluded her report.

Executive Director advised if the Commissioners felt there was no need to go into closed session, the Commissioner should consider a motion to approve the PARS at this time.

MOTION TO APPROVE THE PARS AS PRESENTED DURING THE CLAIMS COMMITTEE MEETING OF MARCH 10, 2022

Moved: Commissioner Gunther
Second: Commissioner Fiure
Roll Call Vote: 3 Ayes, 0 Nays

EXECUTIVE DIRECTOR REPORT: Executive Director advised his report was included in the agenda and he had potentially two action items.

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of February, which was included in the agenda. Executive Director advised there were (6) six certificate of insurances issued during the month.

MOTION TO APPROVE CERTIFICATE OF INSURANCE REPORT

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

WORKERS COMPENSATION CLAIMS TTD PAYMENTS: Executive Director reported last month we discussed TTD payments the County issues for the first 60 days of an employee’s WC leave. Executive Director advised we also had an internal meeting with Chairman Greitz, Commission Treasurer, Ms. DePaola, Ms. Kontomanolis and the Perma Claims Team. Ms. Tarrant said she spoke with Ms. Kontomanolis last week and she wanted to pull the original bylaws of the insurance committee because she thought that was where the procedure designated. In response to Ms. Tarrant’s inquiry, Ms. Acosta said they do include the amount paid by the County for the first sixty days. Ms. Acosta advised Ms. DePaola keeps track of those payments and the moment that the County paid out the sixty days, she notifies Kim DeLaurentis, Supervisor of the Unit, and she enters the voucher and initiates the TTD payments. Executive Director said after the insurance committee bylaws are reviewed to learn the historic reason for the sixty-day TTD paid by the County, we need to decide if the Insurance Commission should reimburse the County for the payments.

NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE:) Executive Director reported the NJCE conducted the Reorganization Meeting on February 24, 2022 and a written summary report of the meeting was included in the agenda. Executive Director advised the JIF awarded several renewal contracts to certain vendors and were also working on RFP’s for some of the other vendors. Executive Director said the Origami contract, the online underwriting and claim database, was expiring in March 2022 and PERMA completed the contract renewal with Origami. Executive Director reported the NJCE was scheduled to meet again on Thursday, April 28, 2022 at 9:30 AM via Zoom.

2022 BUDGET DELTA: Executive Director advised the NJCE Finance Committee met on February 22, 2022 to discuss the 2022 Budget Delta in the amount of \$744,455. Executive Director reported the NJCE Board of Commissioners accepted the recommendation of the Finance Committee to charge an additional premium to cover the delta. Executive Director referred to a copy of the agenda explaining the 2022 Budget Delta and the payment options for the member Counties and Insurance Commissions. Executive Director said the agenda included the Ancillary Coverages Reconciliation to Actual for the members of the Ocean County Insurance Fund Commission. Executive Director pointed out the increase in the cyber liability premium. Executive Director noted the Fund Office would confirm the payment option with each member entity.

KEY TASKS FOR 2022: Executive Director referred to a copy of the Key Tasks for 2022 from the Underwriting Manager that we need to give more attention to in preparation for the 2023 renewal. Executive Director explained the importance of obtaining the COPE information. Ms. Sander said the County Proper has had an Asset Appraisal for many years and is very detailed with COPE information and she believed most of their information was up to date. Ms. Sander also said she participated in the Cyber Task Force Meeting last week and they continue to look for alternatives for coverage, preventing losses in the first place, and standardizing guidelines.

OCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the December Financial Fast Track was included in the agenda. Executive Director reported as of December 31, 2021 there was a surplus of \$40,675. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$707,567 of the surplus was the OCIFC’s share of the NJCE equity. Executive Director noted the cash amount was \$6,747,450.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the December Financial Fast Track for the NJCE was included in the agenda. As of December 31, 2021, the NJCE had a surplus of \$14,368,342. Executive Director noted the total cash amount was \$30,590,981. Executive Director reported line 7 of the report “Dividend” represented the figure released by the NJCE of \$5,857,551.

DEFENSE COUNSEL BILLING PROCEDURES: Executive Director reported the County has decided on a procedure for submitting all Defense Counsel Billings. Executive Director referred to a summary of the procedure which was included in the agenda. Executive Director noted the Commission Attorney’s office was sending confirming letters to all defense attorneys of the procedure.

- **General Liability** matters will be submitted to Antoinette DePaola @ OC Risk Management. Her office will review and then submit to Karen Berenato at Qual Lynx for payment processing.
- **Worker’s Compensation** will be submitted directly to Kim DeLaurentis at Qual-Lynx for payment processing.

AVASCI TECHNOLOGY: Executive Director reported a NJCE Member County was using new technology that combines biomechanical data from motion capture cameras with an artificial intelligence-based movement algorithm to detect falsified or exaggerated injury and workers’ compensation claims. Executive Director advised AvaSci provided a virtual demonstration during the Best Practices Webinar and provided an in-person demonstration to representatives of Gloucester and Cumberland Counties recently. Executive Director asked if the Commission was interested in having an in-person demonstration or had any comments. In response to the Chairman’s inquiry, Executive Director said Ms. Dodd would send some additional information. Mr. Shives reported AvaSci was already under contract with Monmouth County. Mr. Shives said he saw the demonstration three times and it is well worth consideration.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Ms. Tarrant reported she reviewed the March Bills List and requested a motion to approve Resolution 24-22, March Bills List in the amount of \$2,601,305.94. Ms. Tarrant noted the amount included the first installment to the NJCE.

MOTION TO APPROVE RESOLUTION 24-22 MARCH BILLS LIST

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Roll Call Vote:	3 Yes, 0 Nays

CLAIMS ADMINISTRATOR: Ms. Beatty advised the agenda included the Top 10 Providers for the Commission and Legacy Claims. Ms. Beatty referred to the 2022 Cumulative Savings Summary Report which was included in the agenda. Ms. Beatty advised the report included the months of January and February and there was an overall savings 57% and a Network Penetration Rate of 98%. Ms. Beatty reported the agenda also included a 2022 Cumulative Savings Summary for the Legacy Claims and there was a savings of 53%. Ms. Beatty advised the report did not include the Network Penetration Rate for the Legacy Claims; however, she would include going forward. Ms. Beatty concluded her report unless anyone had any questions.

RISK MANAGERS REPORT: Ms. Sander said as she mentioned earlier, she attended the Cyber Task Force Committee Meeting and would be attending the NJCE Coverage Committee later this afternoon to go over any coverages that may be missing from the overall program. Ms. Sander reported she would be working with Mr. Fiure regarding the insurance requirements. Mr. Fiure advised he did receive a response back from Purchasing and they were good with the language with a few recommendations and he was waiting for a response from Risk Management. Mr. Fiure said he would follow up with that department. Ms. Sander advised she would also reach out to the Library Commission to review their contract language as well as there were a few items to tweak. Ms. Sander concluded her report unless there were any questions.

NJCE SAFETY DIRECTOR: Mr. Prince advised the February through March Risk Control Activity report was included in the agenda. Mr. Prince reported the agenda included all the virtual training programs that were available through May 31. Mr. Prince noted there were 138 training programs available and any departments that desire to attend any of the programs should visit the NJCE website to register. Mr. Prince concluded his report unless anyone had any questions.

ATTORNEY: Mr. Sahradnik advised as Mr. Hrubash mentioned his office worked on the procedure for the Defense Panel billings.

Correspondence Made Part of Minutes

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: No one from the public was in attendance.

In response to Chairman Greitz's inquiry, Ms. Dodd advised a closed session was not necessary.

Mr. Hrubash asked if anyone was interested in meeting in-person for our next meeting on April 21. Chairman Greitz said if anyone had any strong objections, they should send an e-mail to Mr. Hrubash or him.

MOTION TO ADJOURN:

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

MEETING ADJOURNED: 10:31 AM

Minutes prepared by: Cathy Dodd, Assisting Secretary