

**OCEAN COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
THURSDAY, OCTOBER 20, 2022  
10:00 AM**

**ADMINISTRATION BUILDING  
ROOM 304  
101 HOOPER AVENUE  
TOMS RIVER, NJ 08753**

**To attend the meeting via teleconference  
Dial 1- 312-626-6799 and enter Meeting ID: 739 426 4615**

**OR**

**Join Zoom Meeting via computer Link**

<https://permainc.zoom.us/j/7394264615>

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- (1) Sending sufficient notice herewith to the Asbury Park Press and Atlantic City Press,
- (2) Filing advance written notice of this meeting with the Commissioners of the Ocean County Insurance Fund Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

**OCEAN COUNTY INSURANCE FUND COMMISSION**  
**AGENDA**  
**OPEN PUBLIC MEETING: October 20, 2022**  
**10:00 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: September 15, 2022 Open Minutes.....Appendix I**  
September 15, 2022 Closed Minutes.....sent via e-mail
- CORRESPONDENCE:**
  
- COMMITTEE REPORTS**
  - Safety and Accident Review Committee: ..... Verbal
  - Claims Committee: ..... Verbal
  
- Motion to accept the Claim Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting of 10-13-22 - (Roll call Vote)**
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**  
Executive Director’s Report..... Pages 2-21
  
- TREASURER – Julie Tarrant**  
Resolution 36-22 October Bills List – *Motion (Roll Call Vote)* ..... Page 22  
Treasurer Reports ..... Pages 23-24
  
- CLAIMS ADMINISTRATOR– QUAL LYNX ..... Pages 25-28**
  
- NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**  
Monthly Report..... Pages 29-36
  
- RISK MANAGERS REPORT – Conner Strong & Buckelew**  
Monthly Report..... Verbal
  
- ATTORNEY – Berry, Sahradnik, Kotzas & Benson, P.C.**  
Monthly Report ..... Verbal
  
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
  
- CLOSED SESSION – Payment Authorization Requests (PARS) (if needed)**  
Resolution 37-22 Closed Session .....Page 37

---

**MEETING ADJOURNMENT**

**NEXT SCHEDULED MEETING: [November 17, 2022 \(time TBD\)](#)**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
*Telephone (201) 881-7632 Fax (201) 881-7633*

Date: October 20, 2022  
Memo to: Commissioners of the Ocean County Insurance Fund Commission  
From: PERMA Risk Management Services  
Subject: Executive Director's Report

---

**2021 Audit Report (Pages 5-7)** - The Auditor's Report as of December 31, 2021, has been sent under separate cover to the Fund Commissioners and Commission Treasurer. We will be seeking approval of the 2021 Audit from the Commissioners at the meeting. Included in the agenda on pages 5-6 is Resolution 35-22, Certification of Annual Audit Report for Period ending December 31, 2021, along with the Group Affidavit Form.

**Motion to approve Resolution 35-22, Certification of Annual Audit Report for Period Ending December 31, 2021**

**Ocean County Board of Social Services:** We would like to welcome the Ocean County Board of Social Services on becoming a full member of the Commission as of October 25, 2022. The Commission looks forward to continuing our relationship with OCBOSS.

**OCIFC Amended Budget (Page 8)** – Included in the agenda on page 8 is a copy of an amended budget in the amount of \$12,064,881 which includes the addition of the Ocean County Board of Social Services. Since the revision to add the Board of Social Services is under 5% of the total budget no action is needed at this time.

**Revised Safety and Accident Review Committee Charter (Pages 9-11)** Included in the agenda on pages 9-11 is a copy of the Revised Safety and Accident Review Committee Charter. The Charter was amended to add Laurie Okaly of the Ocean County Board of Social Services.

**Motion to approve the revised Safety and Accident Review Committee Charter**

**Online Driving Training Courses** – Last month we spoke about the Online Driving Courses. We are asking the Commissioners to consider approving this as a Commission expense. The cost for 250 usages of the online National Safety Counsel Defensive Driver Course offered through SafeServe.com. is \$5,737.50. This expense would be allocated to the Miscellaneous and Expense Contingency budget line.

**Motion to approve the Online Defensive Driver Training Course for 250 usages for a cost of \$5,737.50**

- ❑ **Certificate of Insurance Issuance Report (Page 12)** – Included in the agenda on page 12 is the certificate of issuance report from the NJCE listing the certificates issued for the month of September. There were (3) three certificates of insurance issued during the month.

❑ **Motion to approve the certificate of insurance report**

- ❑ **New Jersey Counties Excess Joint Insurance Fund (NJCE) (Pages 13-15)** – The NJCE met on September 22, 2022. Attached in the agenda on pages 13-15 is a written summary report. The Finance Sub-Committee will meet on October 17<sup>th</sup> to discuss the preliminary 2023 budget. The NJCE will meet again on Thursday, October 27, 2022 at 9:30 AM. The NJCE will also meet on Friday, November 18, 2022 at 9:30 AM to introduce the 2023 budget. A Public Hearing and adoption of the 2023 budget is scheduled for Thursday, December 15, 2022 at 2:00 PM.
- ❑ **NJCEJIF – 2023 Renewal Presentation Webiner** – The NJCE hosted an interactive webinar on Wednesday, October 12. The NJCE Underwriting Manager provided an overview presentation of the 2023 renewal and discussed key factors affecting our renewal program.
- ❑ **2023 OCIFC Budget** – We will introduce the 2023 OCIFC Budget at the December 15 meeting and schedule a Public Hearing and budget adoption in January.
- ❑ **OCIFC Financial Fast Track (Page 16)** – Included in the agenda on page 16 is a copy of the Financial Fast Track for the month of August. As of **August 31, 2022** there is a deficit in the surplus of **\$2,012,217**. Line 10 of the report, “Investment in Joint Venture” is the Ocean County Insurance Fund Commission’s share of equity in the NJCE, **\$937,810**. The total cash amount is **\$14,386,913**.
- ❑ **NJCE Property and Casualty Financial Fast Track (Pages 17-19)** – Included in the agenda on pages 17-19 is a copy of the NJCE Financial Fast Track Report for the month of August. As of **August 31, 2022** the NJCE has a surplus of **\$15,162,109**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$5,857,551**. The cash amount is **\$20,384,593**.
- ❑ **Claims Tracking Reports (Pages 20-21)** – Included in the agenda on page 20 is the Claim Activity Report as of August 31, 2022. Also included in the agenda on page 21 is the Claims Management Report Expected Loss Ratio Analysis Report as of August 31, 2022. This report measures how the losses are running compared to the actuary’s projections for 2022. Executive Director will review the reports with the Commission.
- ❑ **County Insurance Brokered Coverages** – In consultation with Ms. DePaola we are recommending the placement of the County’s brokered coverages be moved to the NJCE Underwriting Manager for placement going forward. The marketing would be handled by the NJCE which would eliminate the need for a separate brokerage service contract and eliminate the need for a separate procurement process. The premiums would be part of the County’s assessment from the NJCE.

- ❑ **2022 Property & Casualty Assessments** – This is a reminder the third assessment payment for 2022 was due on October 15, 2022. The Fund Office e-mailed the Statement of Accounts on September 6, 2022. Checks can be made payable to the Ocean County Insurance Fund Commission and should be sent to Julie Tarrant, Treasurer.
  
- ❑ **2023 Auto ID Cards/WC Posting Notices/Renewal Certificate of Insurances** – The 2023 auto ID cards and WC Posting Notices will be sent to each member entity representative for distribution the beginning of December. The NJCE Underwriting Manager’s Team will review any certificates which need to be re-issued for the 2023 renewal.
  
- ❑ **November Meeting** - The November meeting is scheduled for Thursday, November 17, 2022 at 10:00 AM. We are requesting the Commissioners consider changing the time of the meeting to 2:00 PM.
  - ❑ **Motion to approve the change of the November 17 meeting time to 2:00 PM**

**RESOLUTION 35-22**

**Resolution of Certification  
Annual Audit Report for Period Ending December 31, 2021**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2021 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the BOARD OF COMMISSIONERS, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the BOARD OF FUND COMMISSIONERS of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the BOARD OF COMMISSIONERS have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations

and

**WHEREAS**, the members of the BOARD OF COMMISSIONERS have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the BOARD OF COMMISSIONERS.

**WHEREAS**, such resolution of certification shall be adopted by the BOARD OF COMMISSIONERS no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all members of the BOARD OF COMMISSIONERS have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the BOARD OF COMMISSIONERS to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the BOARD OF COMMISSIONERS of the Ocean County Insurance Fund Commission hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE  
RESOLUTION PASSED AT THE MEETING HELD ON OCTOBER 20, 2022.

---

Robert A. Greitz, Chairperson

**GROUP AFFIDAVIT FORM**  
**CERTIFICATION OF BOARD OF FUND COMMISSIONERS**

**of the**  
**OCEAN COUNTY INSURANCE FUND COMMISSION**

We members of the BOARD OF COMMISSIONERS of the Ocean County Insurance Fund Commission, of full age, being duly sworn according to law, upon our oath depose and say:

- 1.) We are duly elected members of the BOARD OF COMMISSIONERS of the Ocean County Insurance Fund Commission.
- 2.) In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fund Audit filed with the Secretary of the Fund pursuant to N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-46 for the year 2021.
- 3.) We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

**GENERAL COMMENTS – RECOMMENDATIONS**

---

(L.S.) Michael J. Fiure

---

(L.S.) Michelle I. Gunther

---

(L.S.)

Attest:

---

ROBERT A. GREITZ  
Chairperson

The Secretary of the Fund shall set forth the reason for the absence of signature of any members of the BOARD OF COMMISSIONERS.

**Important:** This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625



<b>OCEAN COUNTY INSURANCE COMMISSION</b>						
<b>2022 CERTIFIED BUDGET</b>						
APPROPRIATIONS	CERTIFIED BUDGET	Ocean County Board of Health - New Member	Claims Admin - County Only	Ancillary Coverage Reconciliation	Ocean County Board of Social Services - New Member	Revised
I. Claims and Excess Insurance						
Claims						
1 Property	242,104	17,137			1,713	260,954
2 Liability	425,836	29,614			18,417	473,867
3 Auto	111,961	20,353			401	132,715
4 Workers' Comp.	7,056,099	153,332				7,209,431
5 Police - Civil Rights	130,000					130,000
6 Public Officials	313,000	52,080			17,607	382,687
7						
8 Subtotal - Claims	<b>8,279,000</b>	<b>272,516</b>	-	-	<b>38,138</b>	<b>8,589,654</b>
9						
10 Premiums						
11 CEL JIF	2,370,174	265,064		2,420	46,305	2,683,963
12						
13 SubTotal Premiums	<b>2,370,174</b>	<b>265,064</b>	-	<b>2,420</b>	<b>46,305</b>	<b>2,683,963</b>
14 Total Loss Fund	<b>10,649,174</b>	<b>537,580</b>	-	<b>2,420</b>	<b>84,443</b>	<b>11,273,617</b>
15						
16 II. Expenses, Fees & Contingency						
17						
18 Claims Adjustment - Excl County	16,950	15,000				31,950
19 Claims Adjustment - County Only			259,896			259,896
20 Safety Director	-					-
21 General Expense						
22 Exec. Director	154,690	10,317			1,316	166,323
23 Actuary	20,000	875				20,875
24 Auditor	12,500	550				13,050
25 Attorney	30,000	1,275				31,275
26 Treasurer	5,000	210				5,210
27						
28						
29 Misc. Expense & Contingency	18,641	936				19,577
30						
31 Total Fund Exp & Contingency	<b>257,781</b>	<b>29,163</b>	<b>259,896</b>	-	<b>1,316</b>	<b>548,156</b>
32 Risk Managers	38,310	1,690				40,000
33						
34 CEL JIF Ancillary Coverage						
35 POL/EPL	-	-		-		-
36 Crime Policy	16,984	5,545		30	773	23,332
37 Medical Malpractice	-	48,430		-		48,430
38 Pollution Liability	10,616	-		1,569		12,185
39 Employed Lawyers Liab	-	3,703		-		3,703
40 Cyber Liability/ Special Coverages	70,000	10,245		28,507	2,662	111,414
41 Aviation	4,092	-		(630)	466	3,928
42 Active Assailant					115	115
43						
44 Total FUND Disbursements	<b>11,046,957</b>	<b>636,356</b>	<b>259,896</b>	<b>31,896</b>	<b>89,775</b>	<b>12,064,881</b>

## OCEAN COUNTY INSURANCE FUND COMMISSION

---

### SAFETY AND ACCIDENT REVIEW COMMITTEE CHARTER

The County Insurance Commission hereby constitutes and establishes a Safety and Accident Review Committee, an advisory committee authorized by the Commission's rules and regulations:

#### **Composition**

The Safety Committee shall be comprised of at least six (6) members, appointed by the Chairman of the County of Ocean Insurance Commission . One member shall be a Commissioner. The Chair of the Safety Committee shall be appointed by the Insurance Commission and shall serve as the Chairman of the Committee. Each representative shall have one vote. The chairman shall appoint all members. The term of each member shall be one (1) year.

The following individuals shall serve on the Ocean County Insurance Fund Commission, Safety and Accident Review Committee, as appointed by the Chairman.

**Chairpersons:** Antoinette DePaola, County of Ocean, Risk Management Department  
Glenn Prince, J.A. Montgomery Consulting

#### **Members:**

Gillespie, Kevin, Security  
Ed Turnbach, Juvenile Services  
Anthony Agliata, Solid Waste Management  
Allen Mullen, Solid Waste Management  
Michael T. Mangum, Parks & Recreation  
Mark Siegle, Planning  
John Begley, Engineering/Traffic  
VACANT BLUE COLLAR, Vehicle Services  
Joseph Klag, Transportation  
Tom Giberson, Transportation  
Thomas Frantz, Roads  
James Gomulka, Roads  
Brian McCarthy, Vehicle Services  
Joseph LaManna, Buildings & Grounds  
Ron Roma, Security  
Gregory S. DePaul, Ocean County Utilities Authority  
Matthew Genna, J.A. Montgomery Consulting  
Laurie Okaly, Ocean County Board of Social Services

#### **Alternate Members:**

Jim Hand, Transportation  
Joyse Horner, Security  
Jennifer Eannone, Buildings & Grounds  
Mary Jane Bavais, Parks & Recreation

Edition 04/21  
Revised 10/26/22  
Revised 10/20/22

## **OCEAN COUNTY INSURANCE FUND COMMISSION**

---

**Honorary Member:** Tom Fagan, CWA 1075

Also serving on the Committee, with no voting privileges, shall be a representative from the Safety Director's office and a representative from the Executive Director's office and a representative from the Risk Management Consultant's office.

### **Authority and Responsibility**

The Safety and Accident Review Committee is to serve as a focal point for communication between the members and the Insurance Commission on matters pertaining to safety and training which is geared toward reducing the frequency or severity of insured losses. In addition, the Committee is charged with reviewing member accidents in order to make the appropriate recommendation to prevent future accidents of similar nature from occurring. The function of the Committee is advisory in nature and is not intended to impinge upon the individual responsibility or discretion of each member and their respective Safety Committees. The Committee shall advise the Commission on the nature, frequency, financing, and content of safety and training programs, which could be supported or financed by the Commission.

### **Safety and Accident Review Committee Bylaws**

The Safety and Accident Review Committee of the County Insurance Commission was established in where the adopted a resolution appointing certain employees of member entities to the Safety and Accident Review Committee, an advisory committee authorized by the Commission's rules and regulations. The Committee's operational guidelines are set down herein and may be amended by the Commissioners of the County of Ocean Insurance Commission.

### **Meetings**

The Committee shall meet quarterly and as many times as the Committee Chairman deems necessary.

### **Attendance**

Members of the Safety & Accident Review Committee are to be present at all meetings. Additionally, a representative from the Safety Director's Office, a representative from the Executive Director's office and a representative from the Risk Management Consultant's Office shall be present at all meetings.

The Chairman has the authority to request that other Commission professionals or Members' employees attend meeting(s).

### **Minutes**

Minutes of each meeting are to be prepared and approved by Committee members.

Edition 04/21  
Revised 10/26/22  
Revised 10/20/22

## OCEAN COUNTY INSURANCE FUND COMMISSION

---

### Specific Duties

The Committee is to:

- Review Accident Investigations Reports and determine preventability.
- Provide members with the Committee's determination and applicable recommendations.
- Encourage cooperation among members in the development and scheduling of safety and training sessions.
- Review requests from members for monies to conduct safety related training programs and/or purchase safety related equipment.
- Review the impact of safety related state and federal regulations upon the members and make recommendations regarding any changes which may be justified.
- Make recommendations to the members on standards for safety and training.
- Apprise the Commissioners, as necessary, of significant developments in the course of performing the above duties.
- Recommend to the Commissioners any appropriate extensions or changes in the duties of the Committee.
- Recommend to the Commissioners the retention or replacement of safety and training contractors and provide a written summary of the basis of such recommendations.
- Report at least annually to the Commissioners on the discharge of these responsibilities.

Edition 04/21  
Revised 10/26/22  
Revised 10/20/22

# Ocean County Ins. Fund Commission - SIR

From 9/1/2022 To 10/1/2022

## Certificate of Insurance Monthly Report

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - NJ Department of Human Services  I - Ocean County Board of Health	Division of Mental Health and Addiction Services 120 S. Stockton Street PO BOX 362 Trenton, NJ	Company E: Auto Physical Damage; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$110,000,000 Evidence of Insurance.	9/19/2022  #3635645	GL AU EX WC OTH
H - Mayo Park Center  I - County of Ocean	501 Beacon Ave. Beachwood, NJ 08722	RE: Ghost Story Evidence of insurance with respects to The Beachwood Branch of the Ocean County Library will be hosting Traveling Literary Theater Presents: Your Ghost Story at Mayo Park Center, 501 Beacon Ave., Beachwood, NJ 08722. The program will feature professional actors performing readings of some classic horror literature stories. Light refreshments will also be served.	9/28/2022  #3641362	GL AU EX WC OTH
H - Southern Ocean County Chamber of I - County of Ocean	Commerce, Inc. 265 West 9th Street Ship Bottom, NJ 08008	RE: Chowder Festival Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to a display at the Chowder Festival at the Southern Ocean County Chamber of Commerce during the current calendar year.	9/28/2022  #3641370	GL AU EX WC OTH
<b>Total # of Holders: 3</b>				



**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND**

9 Campus Drive - Suite 216  
Parsippany, NJ 07054-4412  
Telephone (201) 881-7632 Fax (201) 881-7633

**Date:** September 22, 2022  
**Memo to:** Fund Commissioners  
Ocean County Insurance Commission  
**From:** Joseph Hrubash, NJCE Executive Director  
**Subject:** September 2022 NJCE Meeting

---

**Executive Directors Report:** The following items were discussed:

**NJCE Claims Review Committee:** The Claims Review Committee met prior to the Fund's meeting. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests. Closed Session was not required for this action.

**December 31, 2021 Audit:** The draft audit was previously reviewed at the June meeting and filed with DOBI & DCA on 6/23/22 along with an extension request to file the final report. A final financial audit for the period ending December 31, 2021 was submitted; Fund Auditor reported there were no recommendations or findings. The Board of Fund Commissioners approved a motion to approve the year-end financials. The Fund office will distribute affidavits to Fund Commissioners to execute stating they have read the General Comments of the audit report and make the necessary report filing with DOBI and DCA.

**Financial Fast Track:** The Financial Fast Track as of July 31<sup>st</sup> and June 30<sup>th</sup> were submitted for information; the reports reflected statutory surpluses of \$15.3 and \$15.2 million respectively.

**2023 Renewal – Underwriting Data Collection:** The 2023 renewal process began the end of June with a deadline to complete by August 31<sup>st</sup>. The Fund office is following up with members and/or risk managers to have the exposure data completed. As a reminder most ancillary coverage applications may be completed via Broker Buddha. In addition, the Payroll Auditor conducted payroll audits which are being uploaded by the Fund office into Origami.

**2023 Budget:** Executive Director reported as in the past two years, due to the uncertainty of the market we expect to introduce pre-budget expectations to the Finance Committee in October, introduce the budget in November and adopt in December. A final post certification of budget numbers will be provided to all members. Also, a meeting in January may be scheduled to review any changes to the budgeted numbers. The Board of Fund Commissioners accepted the request to move the November 17, 2022 9:30AM meeting to Friday November 18, 2022 9:30AM and schedule a meeting on Thursday December 15, 2022 at 2:00PM.

**2023 Pre-Renewal Update:** Mr. Cooney, Underwriting Manager provided a summary report on the current market conditions noting it is settling at a hard market with higher rates. Underwriting Manager reported the overall NJCE JIF renewal negotiations are strong and anticipates a renewal rate in the high single digits or better. Underwriting Manager said retention strategies and program options will be reviewed for Pollution and Cyber Liability coverages both of which have had challenges in their respective markets. Underwriting Manager concluded by stating a pre-renewal presentation will be submitted in the coming weeks.

**2022 Safety Grant Program:** Mr. Prince of J.A. Montgomery reported members' submissions on use of grant money were provided to the carrier and is awaiting confirmation. A meeting of Safety Committee will be scheduled to confirm the distribution of those funds.

**NJCE Committees:**

**NJCE Coverage Committee:** The committee met on September 14, 2022 to discuss the status of the manuscript policies, new appraisal method and any County-related coverage issues. Minutes of that meeting were submitted for information.

**Finance Committee:** A meeting is being scheduled in October to review the 2023 budget, appraisal program, and renewal market update. Included with the agenda was the renewal timeline for information.

**Cyber Task Force:** Executive Director reported the Underwriting Manager reached out to members following the March Cyber Task Force to determine their level of cyber security training. Based on the feedback many of the members are using KnowBe4 and SANS while some members are getting random cyber classes via their learning management systems.

Underwriting Manager held a Webinar on Monday August 15<sup>th</sup> on the 2023 Cyber Renewal, which focused on detailing the issues, claims and critical controls to get in place for the upcoming renewal. It was well attended by members IT Personnel and a recording of the webinar can be found on the NJCE website [njce.org/cyber-risk-control/](https://njce.org/cyber-risk-control/) as well as the presentation.

**Safety Committee:** The Committee met September 19, 2022; the committee's agenda was included for information. Safety Director encouraged all members to attend the next Safety Committee scheduled for December 12, 2022.

**Chertoff Group:** Executive Director reported the Municipal Excess Liability JIF hired the Chertoff Group, a cyber security expert, to review minimum risk control standards and make recommendations on how the MEL's membership can be more marketable with insurers. Conner Strong & Buckelew has connected them with their other public entity clients struggling to achieve a minimum-security level ahead of tough cyber renewals, and they have helped those clients meet the requirements in short order. Executive Director stated the NJCE JIF's association with the firm may provide more opportunity to place coverage and recommended this be reviewed with the Finance Committee along with the Fund Attorney to discuss the feasibility of the NJCE entering an extraordinary and unspecifiable services contract with Chertoff Group prior to the January 1, 2023, renewal.

**COVID-19:** PERMA Claims Director, Ms. Walcoff reported claim activity has slowed in the current year; however, any new claims are being evaluated to determine compensability.

**Safety National:** Ms. Walcoff reported the Fund office continues to work closely with the carrier to determine a recovery from 2020 COVID-19 claims for both the MEL and NJCE JIFs.

**Hurricane IDA update:** Ms. Walcoff reported the Excess Property Claims Administrator has been working with the Excess Property carrier to address and closed out Hurricane Ida claims.

**Learning Management System:** FirstNet notified J.A. Montgomery that they will no longer be able to provide services needed and in June, the NJCE JIF Board authorized J.A. Montgomery to contract directly with BIS Safety Software to provide the LMS services going forward. J.A. Montgomery will administer the training for NJCE JIF members. This direct contract arrangement was reviewed and recommended by the Fund Attorney with an expected launch date of January 2023. Safety Director reported training webinars would be provided to assist members with the new LMS to understand its capabilities, running reports and other system functions.

**Sewer Backup Coverage:** The member utility authorities are no longer seeking this coverage. The Underwriting Manager will continue to work on obtaining this coverage for 2023.

**2022 Assessments:** The 2<sup>nd</sup> installment NJCE bill was issued on 9/15 with a November 1<sup>st</sup> due date. Please note, the Treasurer's address has changed, and all future assessment payments need to be sent to this address starting with the 2022 2<sup>nd</sup> installment: c/o David McPeak – 22 Glenview Ave – Berlin, NJ 08009.

**11<sup>th</sup> Annual Best Practices Workshop – 2023 Virtual Edition:** Following the conclusion of last year's Best Practices Workshop it was agreed it would be best to push the time between sessions. A virtually interactive webinar will be hosted during Spring 2023

**2022 New Jersey State League of Municipalities (NJSLOM) Annual Conference:** The 106<sup>th</sup> annual conference is scheduled for November 15-17, 2022 at the Atlantic City Convention Center in Atlantic City. The MEL JIF holds its annual elected official's seminar on November 16<sup>th</sup>. This year's program will be "Local Government Risk Management" and commissioners are encouraged to attend.

**NJCE 10<sup>th</sup> Year Anniversary:** 2020 marked the 10<sup>th</sup> anniversary of the Fund's inception, which began with two County members and has grown to ten members and 19 affiliated entities. In February 2020, the Board agreed to celebrate the milestone with a luncheon hosted at a Central Jersey venue for all Fund Commissioners, Professionals, and staff to attend. A luncheon and JIF meeting will be held on April 27, 2023; venue location to be determined and invite to follow.

**Membership Renewal:** The Commissions of Mercer County, Ocean County, Union County and County of Hudson are scheduled to renew their three-year membership with the Fund as of January 1, 2023. To date, Union County and Ocean County have submitted their membership agreement to renew.

### **Risk Control Report**

Safety Director submitted a report reflecting the risk control activities from June to October 2022.

### **WC Claims Administration Report**

A report was submitted noting the billed amount, paid amount, net savings as of August 2022.

### **Next Meeting**

The next meeting of the NJCE fund is scheduled for October 27, 2022 at 9:30AM via Zoom; please contact the Fund office for meeting access information.



OCEAN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF		August 31, 2022			
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	<b>UNDERWRITING INCOME</b>	<b>1,005,407</b>	<b>8,043,254</b>	<b>7,609,213</b>	<b>15,652,467</b>
2.	<b>CLAIM EXPENSES</b>				
	Paid Claims	177,289	1,958,674	1,013,408	2,972,082
	Case Reserves	272,702	4,858,515	1,795,214	6,653,729
	IBNR	80,844	1,453,315	3,923,681	5,376,996
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	(13,244)	(202,714)	(233,295)	(436,009)
	<b>TOTAL CLAIMS</b>	<b>517,591</b>	<b>8,067,790</b>	<b>6,499,008</b>	<b>14,566,798</b>
3.	<b>EXPENSES</b>				
	Excess Premiums	240,589	1,924,714	1,667,376	3,592,090
	Administrative	46,961	379,445	124,233	503,678
	<b>TOTAL EXPENSES</b>	<b>287,550</b>	<b>2,304,158</b>	<b>1,791,609</b>	<b>4,095,767</b>
4.	<b>UNDERWRITING PROFIT (1-2-3)</b>	<b>200,266</b>	<b>(2,328,694)</b>	<b>(681,404)</b>	<b>(3,010,099)</b>
5.	<b>INVESTMENT INCOME</b>	<b>14,627</b>	<b>45,559</b>	<b>14,512</b>	<b>60,071</b>
6.	<b>PROFIT (4 + 5)</b>	<b>214,893</b>	<b>(2,283,135)</b>	<b>(666,892)</b>	<b>(2,950,028)</b>
7.	<b>CEL APPROPRIATION CANCELLATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
8.	<b>DIVIDEND INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9.	<b>DIVIDEND EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
10.	<b>INVESTMENT IN JOINT VENTURE</b>	<b>(5,229)</b>	<b>67,384</b>	<b>870,426</b>	<b>937,810</b>
11.	<b>SURPLUS (6 + 7 + 8 - 9)</b>	<b>209,664</b>	<b>(2,215,751)</b>	<b>203,534</b>	<b>(2,012,217)</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	Legacy Account	4,433	15,609	0	15,609
	2021	4,396	(3,892,906)	203,534	(3,689,373)
	2022	200,835	1,661,547		1,661,547
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>209,664</b>	<b>(2,215,751)</b>	<b>203,534</b>	<b>(2,012,217)</b>
	<b>TOTAL CASH</b>				<b>14,386,913</b>
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2021</b>					
	Paid Claims	83,490	1,401,092	1,013,408	2,414,500
	Case Reserves	(50,240)	2,562,313	1,795,214	4,357,527
	IBNR	(38,527)	29,138	3,923,681	3,952,819
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	3,181	(64,557)	(233,295)	(297,852)
	<b>TOTAL FY 2021 CLAIMS</b>	<b>(2,096)</b>	<b>3,927,986</b>	<b>6,499,008</b>	<b>10,426,995</b>
<b>FUND YEAR 2022</b>					
	Paid Claims	93,800	557,582		557,582
	Case Reserves	322,942	2,296,202		2,296,202
	IBNR	119,371	1,424,177		1,424,177
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	(16,425)	(138,157)		(138,157)
	<b>TOTAL FY 2022 CLAIMS</b>	<b>519,687</b>	<b>4,139,804</b>	<b>0</b>	<b>4,139,804</b>
	<b>COMBINED TOTAL CLAIMS</b>	<b>517,591</b>	<b>8,067,790</b>	<b>6,499,008</b>	<b>14,566,798</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	August 31, 2022		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
1.	UNDERWRITING INCOME	2,742,009	21,701,244	216,347,698	238,048,943
2.	CLAIM EXPENSES				
	Paid Claims	23,807	2,773,721	8,997,544	11,771,265
	Case Reserves	397,620	(681,325)	10,977,439	10,296,113
	IBNR	277,741	960,786	11,375,865	12,336,652
	Discounted Claim Value	(76,748)	(197,702)	(1,916,773)	(2,114,475)
	Excess Recoveries	0	20,834	(1,387,397)	(1,366,563)
	<b>TOTAL CLAIMS</b>	<b>622,419</b>	<b>2,876,314</b>	<b>28,046,678</b>	<b>30,922,992</b>
3.	EXPENSES				
	Excess Premiums	2,041,706	16,398,988	153,216,375	169,615,363
	Administrative	184,950	1,432,787	16,354,219	17,787,006
	<b>TOTAL EXPENSES</b>	<b>2,226,656</b>	<b>17,831,775</b>	<b>169,570,594</b>	<b>187,402,369</b>
4.	UNDERWRITING PROFIT (1-2-3)	(107,066)	993,155	18,730,426	19,723,581
5.	INVESTMENT INCOME	(22,333)	(237,027)	1,533,106	1,296,079
6.	PROFIT (4+5)	(129,398)	756,129	20,263,531	21,019,660
7.	Dividend	0	0	(5,857,551)	(5,857,551)
8.	<b>SURPLUS (6-7)</b>	<b>(129,398)</b>	<b>756,129</b>	<b>14,405,980</b>	<b>15,162,109</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	2010	(157)	(1,658)	163,660	162,002
	2011	(61,102)	(65,429)	666,797	601,368
	2012	(604)	(5,478)	690,291	684,813
	2013	(1,072)	(15,870)	1,322,965	1,307,095
	2014	(1,523)	(46,599)	2,323,116	2,276,517
	2015	(1,708)	(199,652)	1,637,394	1,437,742
	2016	(1,960)	48,585	1,825,687	1,874,273
	2017	(2,204)	247,990	1,865,475	2,113,465
	2018	(2,381)	(106,604)	2,701,793	2,595,188
	2019	(2,838)	275,088	2,317,154	2,592,242
	2020	(2,692)	(71,206)	(1,215,894)	(1,287,100)
	2021	(3,967)	91,195	107,541	198,736
	2022	(47,191)	605,765		605,765
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>(129,398)</b>	<b>756,129</b>	<b>14,405,980</b>	<b>15,162,108</b>
	<b>TOTAL CASH</b>				<b>20,384,593</b>

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	August 31, 2022		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2010</b>					
	Paid Claims	0	0	171,840	171,840
	Case Reserves	0	0	(0)	(0)
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	0	0
	<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>171,840</b>	<b>171,840</b>
<b>FUND YEAR 2011</b>					
	Paid Claims	187	1,687	538,401	540,088
	Case Reserves	60,536	60,536	0	60,536
	IBNR	0	(0)	0	(0)
	Discounted Claim Value	0	0	(0)	(0)
	<b>TOTAL FY 2011 CLAIMS</b>	<b>60,723</b>	<b>62,223</b>	<b>538,401</b>	<b>600,624</b>
<b>FUND YEAR 2012</b>					
	Paid Claims	5,037	5,990	1,582,804	1,588,794
	Case Reserves	(5,037)	(5,990)	65,616	59,625
	IBNR	0	(1,339)	5,318	3,979
	Discounted Claim Value	0	442	(7,374)	(6,933)
	<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>(897)</b>	<b>1,646,363</b>	<b>1,645,466</b>
<b>FUND YEAR 2013</b>					
	Paid Claims	4,382	55,925	914,416	970,341
	Case Reserves	(4,383)	(57,929)	458,599	400,670
	IBNR	0	0	74,752	74,752
	Discounted Claim Value	0	6,254	(57,108)	(50,853)
	<b>TOTAL FY 2013 CLAIMS</b>	<b>(0)</b>	<b>4,251</b>	<b>1,390,659</b>	<b>1,394,910</b>
<b>FUND YEAR 2014</b>					
	Paid Claims	280	180,753	476,289	657,042
	Case Reserves	(109,152)	(256,552)	388,283	131,731
	IBNR	108,872	88,118	43,550	131,668
	Discounted Claim Value	0	17,445	(37,267)	(19,821)
	<b>TOTAL FY 2014 CLAIMS</b>	<b>0</b>	<b>29,765</b>	<b>870,855</b>	<b>900,620</b>
<b>FUND YEAR 2015</b>					
	Paid Claims	12,708	379,936	1,175,139	1,555,075
	Case Reserves	(346,436)	(541,254)	1,460,651	919,396
	IBNR	333,728	346,426	106,456	452,882
	Discounted Claim Value	0	(5,749)	(100,358)	(106,106)
	<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>179,359</b>	<b>2,641,889</b>	<b>2,821,248</b>
<b>FUND YEAR 2016</b>					
	Paid Claims	0	182,560	844,767	1,027,327
	Case Reserves	(249,000)	(490,492)	1,681,779	1,191,288
	IBNR	249,000	225,046	54,558	279,605
	Discounted Claim Value	0	12,445	(113,121)	(100,675)
	<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>(70,440)</b>	<b>2,467,984</b>	<b>2,397,544</b>

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	August 31, 2022		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
<b>FUND YEAR 2017</b>					
	Paid Claims	538	760,071	393,930	1,154,001
	Case Reserves	4,363	(734,911)	1,372,320	637,410
	IBNR	(4,900)	(319,481)	1,211,149	891,668
	Discounted Claim Value	0	19,456	(135,864)	(116,408)
	<b>TOTAL FY 2017 CLAIMS</b>	<b>0</b>	<b>(274,865)</b>	<b>2,841,535</b>	<b>2,566,670</b>
<b>FUND YEAR 2018</b>					
	Paid Claims	13,526	25,375	742,774	768,149
	Case Reserves	16,574	257,370	384,006	641,377
	IBNR	(30,100)	(210,298)	1,013,968	803,670
	Discounted Claim Value	0	9,076	(132,597)	(123,521)
	<b>TOTAL FY 2018 CLAIMS</b>	<b>0</b>	<b>81,523</b>	<b>2,008,151</b>	<b>2,089,674</b>
<b>FUND YEAR 2019</b>					
	Paid Claims	0	1,554	673,118	674,672
	Case Reserves	(1,000)	372,407	590,241	962,648
	IBNR	1,000	(731,104)	1,923,599	1,192,495
	Discounted Claim Value	0	52,150	(263,678)	(211,527)
	<b>TOTAL FY 2019 CLAIMS</b>	<b>0</b>	<b>(304,993)</b>	<b>2,923,280</b>	<b>2,618,287</b>
<b>FUND YEAR 2020</b>					
	Paid Claims	1,367	238,815	636,007	874,821
	Case Reserves	(7,661)	243,656	3,478,036	3,721,692
	IBNR	6,294	(505,293)	3,149,860	2,644,567
	Discounted Claim Value	0	44,517	(547,421)	(502,904)
	Excess Recoveries	0	20,834	(1,387,397)	(1,366,563)
	<b>TOTAL FY 2020 CLAIMS</b>	<b>0</b>	<b>42,528</b>	<b>5,329,085</b>	<b>5,371,613</b>
<b>FUND YEAR 2021</b>					
	Paid Claims	(21,073)	847,595	848,061	1,695,656
	Case Reserves	798,571	10,886	1,097,909	1,108,795
	IBNR	(777,498)	(1,081,108)	3,792,655	2,711,547
	Discounted Claim Value	0	85,028	(521,987)	(436,959)
	Excess Recoveries	0	0		0
	<b>TOTAL FY 2021 CLAIMS</b>	<b>0</b>	<b>(137,599)</b>	<b>5,216,637</b>	<b>5,079,039</b>
<b>FUND YEAR 2022</b>					
	Paid Claims	6,856	93,458		93,458
	Case Reserves	240,245	460,948		460,948
	IBNR	391,345	3,149,819		3,149,819
	Discounted Claim Value	(76,748)	(438,767)		(438,767)
	<b>TOTAL FY 2022 CLAIMS</b>	<b>561,696</b>	<b>3,265,458</b>	<b>0</b>	<b>3,265,458</b>
<b>COMBINED TOTAL CLAIMS</b>		<b>622,419</b>	<b>2,876,314</b>	<b>28,046,678</b>	<b>30,922,992</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect an anticipated recoverable amount of \$ 1,336,563 due from the reinsurer for COVID-19 WC claims.

## Ocean County Insurance Commission

### CLAIM ACTIVITY REPORT

August 31, 2022

<b>COVERAGE LINE - PROPERTY</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
July-22	0	1	1
August-22	0	1	1
<b>NET CHGE</b>	0	0	0
Limited Reserves			<b>\$130,000</b>
Year	2021	2022	TOTAL
July-22	\$0	\$130,000	\$130,000
August-22	\$0	\$130,000	\$130,000
<b>NET CHGE</b>	\$0	\$0	\$0
Ltd Incurred	\$0	\$130,000	\$130,000
<b>COVERAGE LINE - GENERAL LIABILITY</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
July-22	34	34	68
August-22	31	52	83
<b>NET CHGE</b>	-3	18	15
Limited Reserves			<b>\$4,129</b>
Year	2021	2022	TOTAL
July-22	\$129,829	\$144,953	\$274,783
August-22	\$127,615	\$215,105	\$342,720
<b>NET CHGE</b>	(\$2,214)	\$70,151	\$67,937
Ltd Incurred	\$143,495	\$229,937	\$373,431
<b>COVERAGE LINE - AUTO LIABILITY</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
July-22	1	9	10
August-22	1	8	9
<b>NET CHGE</b>	0	-1	-1
Limited Reserves			<b>\$1,687</b>
Year	2021	2022	TOTAL
July-22	\$1,700	\$25,178	\$26,878
August-22	\$1,700	\$13,486	\$15,186
<b>NET CHGE</b>	\$0	(\$11,692)	(\$11,692)
Ltd Incurred	\$40,982	\$22,786	\$63,768
<b>COVERAGE LINE - WORKERS COMP.</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
July-22	113	155	268
August-22	114	169	283
<b>NET CHGE</b>	1	14	15
Limited Reserves			<b>\$20,468</b>
Year	2021	2022	TOTAL
July-22	\$4,353,327	\$1,273,076	\$5,626,403
August-22	\$4,309,820	\$1,482,490	\$5,792,310
<b>NET CHGE</b>	(\$43,507)	\$209,414	\$165,907
Ltd Incurred	\$6,745,216	\$1,840,163	\$8,585,379
<b>TOTAL ALL LINES COMBINED</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
July-22	148	199	347
August-22	146	230	376
<b>NET CHGE</b>	-2	31	29
Limited Reserves			<b>\$16,703</b>
Year	2021	2022	TOTAL
July-22	\$4,484,856	\$1,573,207	\$6,058,063
August-22	\$4,439,135	\$1,841,081	\$6,280,216
<b>NET CHGE</b>	(\$45,721)	\$267,873	\$222,152
Ltd Incurred	\$6,929,693	\$2,222,886	\$9,152,578

Ocean County Insurance Commission  
CLAIMS MANAGEMENT REPORT  
EXPECTED LOSS RATIO ANALYSIS

AS OF August 31, 2022

**FUND YEAR 2021 -- LOSSES CAPPED AT RETENTION**

2021	Budget	Current		20		Last Month		19		Last Year		8				
		Unlimited Incurred	Limited Incurred	Actual 31-Aug-22	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual 31-Jul-22	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual 31-Jul-21	MONTH TARGETED			
PROPERTY	184,664	0	0	0.00%	180,459	97.72%	0	0	0.00%	179,862	97.40%	0	0	0.00%	112,645	61.00%
GEN LIABILITY	541,012	143,495	143,495	26.52%	401,285	74.17%	143,768	143,768	26.57%	393,320	72.70%	84,741	84,741	15.66%	162,304	30.00%
AUTO LIABILITY	74,552	40,982	40,982	54.97%	52,380	70.26%	40,982	40,982	54.97%	51,004	68.41%	20,101	20,101	26.96%	22,366	30.00%
WORKER'S COMP	5,014,620	6,745,216	6,745,216	134.51%	4,488,159	89.50%	6,707,174	6,707,174	133.75%	4,415,055	88.04%	1,671,075	1,671,075	24.77%	1,303,801	26.00%
TOTAL ALL LINES	5,814,848	6,929,693	6,929,693	119.17%	5,122,283	88.09%	6,891,924	6,891,924	118.52%	5,039,241	86.66%	1,775,917	1,775,917	67.40%	1,601,115	27.53%
NET PAYOUT %	\$2,490,558					42.83%										

**FUND YEAR 2022 -- LOSSES CAPPED AT RETENTION**

2022	Budget	Current		8		Last Month		7		Last Year		-4				
		Unlimited Incurred	Limited Incurred	Actual 31-Aug-22	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual 31-Jul-22	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual 31-Jul-21	MONTH TARGETED			
PROPERTY	260,954	130,000	130,000	49.82%	159,182	61.00%	130,000	130,000	49.82%	138,306	53.00%			N/A	N/A	N/A
GEN LIABILITY	603,867	229,937	229,937	38.08%	181,160	30.00%	150,886	150,886	24.99%	150,967	25.00%			N/A	N/A	N/A
AUTO LIABILITY	132,715	22,786	22,786	17.17%	39,815	30.00%	31,538	31,538	23.76%	33,179	25.00%			N/A	N/A	N/A
WORKER'S COMP	7,209,432	1,840,163	1,840,163	25.52%	1,874,452	26.00%	1,578,880	1,578,880	21.90%	1,369,792	19.00%			N/A	N/A	N/A
TOTAL ALL LINES	8,206,968	2,222,886	2,222,886	27.09%	2,254,609	27.47%	1,891,305	1,891,305	23.05%	1,692,243	20.62%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$381,805					4.65%										

**OCEAN COUNTY INSURANCE FUND COMMISSION  
BILLS LIST**

Resolution No. 36-22

OCTOBER 2022

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Insurance Fund Commission, hereby  
authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission

**FUND YEAR**  
**2022**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001090			
001090	NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND	NJCE JIF - 2ND INSTALLMENT 2022	1,153,837.37
			<b>1,153,837.37</b>
001091			
001091	SCIBAL ASSOCIATES, INC.	CLAIM ADJUSTING SERVICES 10/22	2,662.50
001091	SCIBAL ASSOCIATES, INC.	CLAIM ADJUSTING SERVICES - OC LEG. 10/22	21,658.02
			<b>24,320.52</b>
001092			
001092	PERMA RISK MANAGEMENT SERVICES	POSTAGE 9/22	5.43
001092	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 10/22	13,609.75
			<b>13,615.18</b>
001093			
001093	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 10/22	1,666.66
			<b>1,666.66</b>
001094			
001094	JULIE N. TARRANT	TREASURER FEE 10/22	416.66
			<b>416.66</b>
001095			
001095	BERRY SAHRADNIK, KOTZAS & BENSON, P.C.	LEGAL SERVICES RENDERED 8/22	1,343.10
			<b>1,343.10</b>
001096			
001096	CONNER STRONG & BUCKELEW	RISK MANAGEMENT CONSULTANT FEES 10/22	3,333.33
			<b>3,333.33</b>
001097			
001097	ASBURY PARK PRESS	ACCT #ASB-0000003503 - AD - 9.3.22	52.60
			<b>52.60</b>
		<b>Total Payments FY 2022</b>	<b>1,198,585.42</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>1,198,585.42</b>

\_\_\_\_\_  
Chairperson  
Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**OCEAN COUNTY INSURANCE COMMISSION**  
**SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

Current Fund Year: 2022 Month Ending: August										
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	Public Officials	0	0	TOTAL
OPEN BALANCE	417,066.12	655,754.00	147,358.10	8,743,763.78	(1,380,913.20)	5,333,147.16	716,926.97	0.00	0.00	14,633,102.93
<b>RECEIPTS</b>										
Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Refunds	0.00	0.00	0.00	4,336.13	0.00	0.00	0.00	0.00	0.00	4,336.13
Invest Pymnts	361.13	567.79	127.59	7,570.91	760.57	4,617.78	620.76	0.00	0.00	14,626.53
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	361.13	567.79	127.59	7,570.91	760.57	4,617.78	620.76	0.00	0.00	14,626.53
Other *	0.00	0.00	0.00	0.00	0.00	194,000.00	0.00	0.00	0.00	194,000.00
<b>TOTAL</b>	<b>361.13</b>	<b>567.79</b>	<b>127.59</b>	<b>11,907.04</b>	<b>760.57</b>	<b>198,617.78</b>	<b>620.76</b>	<b>0.00</b>	<b>0.00</b>	<b>212,962.66</b>
<b>EXPENSES</b>										
Claims Transfers	0.00	10,840.30	2,939.84	167,845.28	0.00	0.00	0.00	0.00	0.00	181,625.42
Expenses	0.00	0.00	0.00	0.00	0.00	46,048.94	0.00	0.00	0.00	46,048.94
Other *	0.00	0.00	0.00	0.00	0.00	231,477.82	0.00	0.00	0.00	231,477.82
<b>TOTAL</b>	<b>0.00</b>	<b>10,840.30</b>	<b>2,939.84</b>	<b>167,845.28</b>	<b>0.00</b>	<b>277,526.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>459,152.18</b>
<b>END BALANCE</b>	<b>417,427.25</b>	<b>645,481.49</b>	<b>144,545.85</b>	<b>8,587,825.54</b>	<b>(1,380,152.63)</b>	<b>5,254,238.18</b>	<b>717,547.73</b>	<b>0.00</b>	<b>0.00</b>	<b>14,386,913.41</b>



SUMMARY OF CASH AND INVESTMENT INSTRUMENTS					
OCEAN COUNTY INSURANCE COMMISSION					
ALL FUND YEARS COMBINED					
CURRENT MONTH	August				
CURRENT FUND YEAR	2022				
	Description:	Investors Admin	Investors Claim	Investors Legacy Claims	
	ID Number:				
	Maturity (Yrs)				
	Purchase Yield:				
	TOTAL for All Accts & instruments				
Opening Cash & Investment Balance	\$14,633,102.92	9,063,138.03	449,422.88	5120542.01	
Opening Interest Accrual Balance	\$0.00	0	0	0	0
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$14,626.53	\$8,726.82	\$739.74	\$5,159.97	
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$14,626.53	\$8,726.82	\$739.74	\$5,159.97	
9 Deposits - Purchases	\$698,336.13	\$4,336.13	\$500,000.00	\$194,000.00	
10 (Withdrawals - Sales)	-\$959,152.18	-\$546,048.94	-\$181,625.42	-\$231,477.82	
Ending Cash & Investment Balance	\$14,386,913.40	\$8,530,152.04	\$768,537.20	\$5,088,224.16	
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$83,173.75	\$1,739.46	\$38,654.63	\$42,779.66	
(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Balance per Bank	\$14,470,087.15	\$8,531,891.50	\$807,191.83	\$5,131,003.82	



OCEAN COUNTY INSURANCE FUND COMMISSION

**2022 CUMULATIVE SAVINGS SUMMARY**

	<b>BILL COUNT</b>	<b>BILLED</b>	<b>APPROVED</b>	<b>SAVINGS</b>	<b>% SAVINGS</b>	<b>FEE AMOUNT</b>	<b>PPO PENETRATION RATE</b>
January	60	\$121,219.97	\$45,234.53	\$75,985.44	63%	\$13,677.44	99%
February	81	\$123,620.24	\$59,151.12	\$64,469.12	52%	\$11,595.11	97%
March	156	\$442,972.86	\$186,299.00	\$256,673.86	58%	\$46,302.91	98%
April	216	\$413,924.92	\$158,007.17	\$255,917.75	62%	\$41,870.32	96%
May	212	\$608,503.10	\$219,025.70	\$389,477.40	64%	\$61,657.00	98%
June	172	\$196,771.75	\$94,938.38	\$101,833.37	52%	\$18,168.91	88%
July	244	\$349,012.94	\$179,998.87	\$169,014.07	48%	\$30,337.46	92%
August	154	\$119,642.02	\$55,854.53	\$63,787.49	53%	\$11,478.04	92%
September	219	\$318,599.69	\$162,581.00	\$156,018.69	49%	\$27,386.98	99%
<b>Grand Total</b>	<b>1514</b>	<b>\$2,694,267.49</b>	<b>\$1,161,090.30</b>	<b>\$1,533,177.19</b>	<b>57%</b>	<b>\$262,474.17</b>	<b>96%</b>

**2021 CUMULATIVE SAVINGS SUMMARY**

	<b>BILL COUNT</b>	<b>BILLED</b>	<b>APPROVED</b>	<b>SAVINGS</b>	<b>% SAVINGS</b>	<b>FEE AMOUNT</b>	<b>PPO PENETRATION RATE</b>
June	4	\$23,367.82	\$7,018.49	\$16,349.33	70%	\$2,942.88	100%
July	41	\$34,767.88	\$12,222.55	\$22,545.33	65%	\$4,058.15	96%
August	49	\$76,802.62	\$39,511.64	\$37,290.98	49%	\$6,295.95	100%
September	40	\$165,512.28	\$100,538.98	\$64,973.30	39%	\$11,695.20	90%
October	68	\$102,828.05	\$43,007.57	\$59,820.48	58%	\$10,396.95	90%
November	54	\$94,572.75	\$37,644.49	\$56,928.26	60%	\$10,247.10	98%
December	49	\$975,198.24	\$447,789.85	\$527,408.39	54%	\$91,866.42	99%
<b>Grand Total</b>	<b>305</b>	<b>\$1,473,049.64</b>	<b>\$687,733.57</b>	<b>\$785,316.07</b>	<b>53%</b>	<b>\$137,502.65</b>	<b>98%</b>



OCEAN COUNTY INSURANCE FUND COMMISSION

**ALL WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE  
1/1/2022 – 9/30/2022**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY-WC	Grand Total
January	75	14	20	109
February	15	18	8	41
March	7	16	6	29
April	9	16		25
May	20	23	1	44
June	18	22	4	44
July	4	16		20
August	3	20	3	26
September	2	14		16
<b>Grand Total</b>	<b>153</b>	<b>159</b>	<b>42</b>	<b>354</b>

**WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE  
COVID-19 CLAIMS  
1/1/2022 – 9/30/2022**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY-WC	Grand Total
January	68	3	20	91
February	13	2	5	20
March	2	1		3
April	7	3		10
May	13	14		27
June	13	12	3	28
July	2			2
August	2		3	5
September	1			1
<b>Grand Total</b>	<b>121</b>	<b>35</b>	<b>31</b>	<b>187</b>



**OCEAN COUNTY – LEGACY  
2022 CUMULATIVE SAVINGS SUMMARY**

	<b>BILL COUNT</b>	<b>BILLED</b>	<b>APPROVED</b>	<b>SAVINGS</b>	<b>% SAVINGS</b>	<b>FEE AMOUNT</b>	<b>PPO PENETRATION RATE</b>
January	103	\$95,721.16	\$45,592.80	\$50,128.36	52%	\$7,734.74	89%
February	125	\$344,030.84	\$162,827.26	\$181,203.58	53%	\$29,987.68	54%
March	92	\$159,696.20	\$56,087.48	\$103,608.72	65%	\$8,955.02	97%
April	146	\$175,796.37	\$57,781.22	\$118,015.15	67%	\$16,542.74	79%
May	81	\$93,592.59	\$40,076.48	\$53,516.11	57%	\$8,217.07	90%
June	49	\$86,551.33	\$33,489.37	\$53,061.96	61%	\$9,212.24	87%
July	81	\$125,700.83	\$43,735.51	\$81,965.32	65%	\$13,920.10	92%
August	37	\$26,133.00	\$13,153.39	\$12,979.61	50%	\$1,872.84	93%
September	55	\$112,207.85	\$36,432.57	\$75,775.28	68%	\$11,974.90	95%
<b>Grand Total</b>	<b>769</b>	<b>\$1,219,430.17</b>	<b>\$489,176.08</b>	<b>\$730,254.09</b>	<b>60%</b>	<b>\$108,417.33</b>	<b>80%</b>

**2021 CUMULATIVE SAVINGS SUMMARY**

	<b>BILL COUNT</b>	<b>BILLED</b>	<b>APPROVED</b>	<b>SAVINGS</b>	<b>% SAVINGS</b>	<b>FEE AMOUNT</b>
January	237	\$344,847.78	\$142,568.73	\$202,279.05	59%	\$30,097.35
February	241	\$467,344.25	\$164,752.76	\$302,591.49	65%	\$48,928.77
March	230	\$384,341.91	\$122,142.94	\$262,198.97	68%	\$44,948.17
April	231	\$344,211.09	\$143,930.10	\$200,280.99	58%	\$32,572.56
May	190	\$209,241.20	\$103,664.14	\$186,577.06	89%	\$32,181.97
June	164	\$458,621.15	\$97,612.10	\$361,009.05	79%	\$44,809.81
July	243	\$385,104.36	\$169,226.19	\$215,878.17	56%	\$37,873.98
August	146	\$364,472.57	\$94,243.58	\$270,228.99	74%	\$36,256.22
September	112	\$124,892.52	\$60,858.52	\$64,034.00	51%	\$11,232.37
October	164	\$102,828.05	\$43,007.57	\$59,820.48	58%	\$10,396.95
November	97	\$163,287.23	\$63,182.80	\$100,104.43	61%	\$17,745.32
December	180	\$273,313.32	\$87,612.06	\$185,701.26	68%	\$30,035.82
<b>Grand Total</b>	<b>2235</b>	<b>\$3,622,505.43</b>	<b>\$1,292,801.49</b>	<b>\$2,410,703.94</b>	<b>67%</b>	<b>377,079.29</b>



**Top 10 Providers  
1/1/2022 – 9/30/2022**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

	<b>BILL COUNT</b>	<b>APPROVED</b>
SOUTHERN OCEAN MEDICAL CENTER	15	\$218,247.03
ORTHOPAEDICS NEW JERSEY, LLC	249	\$105,205.48
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	134	\$103,649.76
MONMOUTH MEDICAL CENTER SOUTHERN CAMPUS	30	\$63,718.38
NORTHERN MONMOUTH REGIONAL SURG CTR	12	\$61,425.24
COMMUNITY MEDICAL CENTER INC	27	\$55,581.56
SANJAY SIKAND MD PC	97	\$54,646.00
OCEAN MEDICAL CENTER	18	\$52,360.39
JERSEY SHORE UNIVERSITY MEDICAL CENTER	7	\$46,453.85
TOMS RIVER SURGERY CENTER	11	\$43,587.00
<b>Grand Total</b>	<b>600</b>	<b>\$804,874.69</b>

**COUNTY OF OCEAN LEGACY**

	<b>BILL COUNT</b>	<b>APPROVED</b>
SHORE SPINE AND PAIN LLC	14	\$99,384.00
NORTHERN MONMOUTH REGIONAL SURG CTR	17	\$50,410.05
ORTHOPAEDICS NEW JERSEY, LLC	171	\$44,730.01
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	114	\$34,880.35
NEUROBEHAVIORIAL REHABILITATION	62	\$31,264.57
RIVERVIEW MEDICAL CENTER	1	\$23,083.79
COMMUNITY MEDICAL CENTER INC	2	\$18,526.78
NEW JERSEY HEALTHCARE SPECIALISTS PC	18	\$17,264.00
LAKWOOD SURGERY CENTER, LLC	4	\$12,381.00
MSC GROUP INC	5	\$11,712.81
<b>Grand Total</b>	<b>408</b>	<b>\$343,637.36</b>

# SAFETY DIRECTOR REPORT

## OCEAN COUNTY INSURANCE FUND COMMISSION

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Consulting, Safety Director  
**DATE:** October 11, 2022  
**DATE OF MEETING:** October 20, 2022

### OCIFC SERVICE TEAM

<p>Paul Shives, Vice President, Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213</p>	<p>Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18<sup>th</sup> Floor Camden, NJ 08102</p> <p>P.O. Box 99106 Camden, NJ 08101</p>	<p>Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949</p>
<p>Matt Genna, CSP Risk Control Consultant Cell # 609-947-7563 Office # 732-736-5265 <a href="mailto:mgenna@jamontgomery.com">mgenna@jamontgomery.com</a></p>		<p>Natalie Dougherty, Senior Administrative Coordinator <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738</p>

September - October 2022

### RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **September 8:** Attended the OCIFC Claims Committee meeting.
- **September 13:** Attended the OCIFC Safety Committee meeting.
- **September 15:** Attended the OCIFC meeting.

#### UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **October 13:** Plan to attend the OCIFC Claims Committee meeting.
- **October 20:** Plan to attend the OCIFC meeting.

#### SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - SD Message: New Safety Video Briefing Available! – September 8.
- NJCE JIF - JAM SD Bulletin: National Preparedness Month Best Practices – September 21.
- NJCE JIF - JAM SD Bulletin: Wood Chipper Best Practices – September 26.
- NJCE JIF - JAM SD Bulletin: Deer: Avoiding Vehicle Collisions Best Practices – September 28.
- NJCE JIF - Live Safety Training – December 2022 Registration is Now Open! – October 3.
- NJCE JIF - Training Announcement (DER Training - Virtual Class) - October 6.

### ***NJCE MEDIA LIBRARY***

NJCE Media Library includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for NJCE members and held for up to 2 weeks so you can view them at your convenience. A prepaid self-addressed envelope is included to return the DVD. To view the full video catalog please visit [NJCE JIF Media Catalog](#). Email the video library at [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com) or call 856-552-4900.

- Five videos utilized.

### ***NJCE ONLINE STREAMING VIDEOS SERVICE***

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations. There are Two ways to access the streaming on demand videos:

1. Go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.
2. The Steaming Video Services is also accessible on the NJCE Learning Management System (LMS). The Streaming Videos are located under Resources in the “Learning on Demand” Workplace College located on the Home Page of the LMS. The learning will be recorded in the Users Transcripts when the videos are accessed.

### ***NJCE LIVE SAFETY TRAINING***

As a reminder, we are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. We are encouraged with all the In-Person training requests we have been receiving from the members; However, the following training programs are the only in-person programs available for request and (in-person training is also being held via the MSI/NJCE Expos mentioned below):

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Monthly Training Schedules](#). Please register early, under-attended classes will be



canceled. (The October thru December 2022) Live Training schedules and registration links are also attached).

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most importantly among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

### ***NJCE Leadership Academy***

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training. For more information and details on the Program please visit the NJCE Leadership Academy webpage: <https://njce.org/safety/njce-leadership-academy/>.

If a class link is not present on the Monthly Training Schedules or a class date/location is not showing on the NJCE LMS the class may not be offered/available yet, so please check back.

*(Note: The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.)*



NJCE Learning Management System (LMS) - The learning history for 2022 Live Virtual training classes will be entered and the Certificates of Participation will be available for the LMS Administrators to print within 3 weeks after the class has concluded.

The NJCE LMS provides On-Demand Streaming Videos and Online Classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision and most can be viewed in under 20 minutes.

- These resources are in the NJCE Learning Management System (LMS), in the Learning on College on the bottom right of the LMS homepage. NJCE online classes are on the left side of the College, while on-demand streaming videos are on the right side.
- Online classes and streaming videos can be completed on an individual employee basis, or in a group setting. Individuals completing online courses or videos will have their attendance recorded in their learning histories.

To access the Online Courses and Streaming Videos, click the logon link below for the NJCE Learning Management System (LMS).

***(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk by at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046):***

***NJCE LMS Logon Link:*** <https://firstnetcampus.com/njce/entities/njce/logon.htm>



**Please Note:** As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website: <https://nice.org/safety/safety-webinars/>.

In-Person training is being held via the MSI/NJCE Expos indicated with an (\*). These Expos are scheduled throughout the state in 2023 and are for training programs that are not available virtually.

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://nice.org/safety/>

**October thru December 2022 Safety Training Schedule**  
**Click on the Training Topic to Register and for the Course Description**

DATE	TRAINING TOPIC	TIME
10/3/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	8:30 - 10:30 am
10/3/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
10/3/22	<a href="#">Special Events Management</a>	9:00 - 11:00 am
10/4/22	<a href="#">Bloodborne Pathogens (BBP)</a>	8:30 - 9:30 am
10/4/22	<a href="#">Sanitation/Recycling Safety</a>	10:00 - 12:00 pm
10/4/22	<a href="#">Back Safety / Material Handling</a>	1:00 - 2:00 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE) *</a>	8:30 - 12:30 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Excavation, Trenching, and Shoring *</a>	8:30 - 12:30 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Flagger and Work Zone Safety *</a>	8:30 - 12:30 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Leadership Academy (Practical Leadership - 21 Irrefutable Laws) *</a>	8:30 - 10:30 am
10/5/22	<a href="#">MSI-NJCE Expo 2022: Leadership Academy (Ethics for Local NJ Government Employee ) *</a>	10:30 - 12:30 pm
10/6/22	<a href="#">Mower Safety</a>	7:30 - 8:30 am
10/6/22	<a href="#">Chipper Safety</a>	9:00 - 10:00 am
10/6/22	<a href="#">Chain Saw Safety</a>	1:00 - 2:00 pm
10/7/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
10/7/22	<a href="#">Fire Extinguisher</a>	10:00 - 11:00 am
10/11/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
10/11/22	<a href="#">Violence Prevention &amp; Risk Considerations for CIT Trained Officers and Mental Health Professionals</a>	1:00 - 2:30 pm
10/11/22	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
10/12/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
10/12/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
10/13/22	<a href="#">HazCom w/GHS</a>	7:30 - 9:00 am
10/13/22	<a href="#">Flagger Skills and Safety</a>	10:00 - 11:00 am
10/13/22	<a href="#">Snowplow/Snow Removal Safety</a>	1:00 - 3:00 pm
10/14/22	<a href="#">Dealing with Difficult People</a>	8:30 - 10:00 am
10/14/22	<a href="#">Fire Safety</a>	11:00 - 12:00 pm

10/14/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm
10/17/22	<a href="#">Hearing Conservation</a>	8:30 - 9:30 am
10/17/22	<a href="#">CDL: Drivers Safety Regulations</a>	10:00 - 12:00 pm
10/17/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
10/18/22	<a href="#">Heavy Equipment: General Safety</a>	7:30 - 9:30 am
10/18/22	<a href="#">Back Safety / Material Handling</a>	10:00 - 11:00 am
10/18/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
10/19/22	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
10/19/22	<a href="#">Bloodborne Pathogens Administrator Training</a>	9:00 - 11:00 am
10/19/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
10/20/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
10/20/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
10/21/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
10/21/22	<a href="#">Power of Collaboration (JIF 101) *</a>	9:00 - 1:00 pm
10/21/22	<a href="#">Introduction to Management Skills</a>	12:30 - 2:30 pm
10/24/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
10/24/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
10/25/22	<a href="#">Chipper Safety</a>	8:30 - 9:30 am
10/25/22	<a href="#">Chain Saw Safety</a>	10:00 - 11:00 am
10/25/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 3:00 pm
10/26/22	<a href="#">CDL: Drivers Safety Regulations</a>	8:30 - 10:30 am
10/26/22	<a href="#">Shop &amp; Tool Safety</a>	11:00 - 12:00 pm
10/26/22	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
10/26/22	<a href="#">Preparing for First Amendment Audits</a>	11:00 - 1:00 pm
10/27/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
10/27/22	<a href="#">Disaster Management</a>	9:00 - 10:30 am
10/27/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
10/28/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
10/28/22	<a href="#">Hearing Conservation</a>	11:00 - 12:00 pm
10/28/22	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
10/31/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	8:30 - 10:30 am
10/31/22	<a href="#">Shift Briefing Essentials</a>	11:00 - 1:00 pm
10/31/22	<a href="#">Snowplow/Snow Removal Safety</a>	1:00 - 3:00 pm
11/1/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
11/1/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
11/1/22	<a href="#">HazCom w/GHS</a>	1:00 - 2:30 pm
11/2/22	<a href="#">Hoists, Cranes and Rigging</a>	8:30 - 10:30 am
11/2/22	<a href="#">Back Safety / Material Handling</a>	11:00 - 12:00 pm
11/2/22	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
11/3/22	<a href="#">Designated Employer Representative Training (DER) (see details below)</a>	9:00 - 4:00 pm w/1 hour lunch brk
11/3/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	8:30 - 10:30 am

11/3/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
11/3/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
11/4/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
11/4/22	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
11/4/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm
11/7/22	<a href="#">Shop &amp; Tool Safety</a>	8:00 - 9:00 am
11/7/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	9:30 - 11:30 am
11/7/22	<a href="#">Fire Extinguisher</a>	1:00 - 2:00 pm
11/8/22	<a href="#">Hearing Conservation</a>	7:30 - 8:30 am
11/8/22	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
11/8/22	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
11/9/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
11/9/22	<a href="#">Snow Plow/Snow Removal Safety</a>	11:00 - 1:00 pm
11/9/22	<a href="#">Hazard Identification: Making Your Observations Count</a>	1:00 - 3:00 pm
11/10/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
11/10/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	10:00 - 12:00 pm
11/10/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
11/14/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	8:30 - 9:30 am
11/14/22	<a href="#">Fire Safety</a>	10:00 - 11:00 am
11/14/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 3:00 pm
11/15/22	<a href="#">Protecting Children from Abuse In New Jersey Local Government Programs</a>	9:00 - 11:00 am
11/17/22	<a href="#">Implicit Bias in the Workplace</a>	9:00 - 10:30 am
11/17/22	<a href="#">Introduction to Communication Skills</a>	12:30 - 2:30 pm
11/18/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
11/18/22	<a href="#">Public Employers: What You Need to Know</a>	9:00 - 10:30 am
11/18/22	<a href="#">CDL: Drivers' Safety Regulations</a>	10:00 - 12:00 pm
11/21/22	<a href="#">Bloodborne Pathogens (BBP)</a>	7:30 - 8:30 am
11/21/22	<a href="#">HazCom w/GHS</a>	9:00 - 10:30 am
11/21/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
11/22/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
11/22/22	<a href="#">Leaf Collection Safety Awareness</a>	10:00 - 12:00 pm
11/28/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
11/28/22	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
11/28/22	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
11/29/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
11/29/22	<a href="#">Chipper Safety</a>	10:30 - 11:30 am
11/29/22	<a href="#">Asbestos, Lead, Silica, Overview</a>	1:00 - 2:00 pm
11/30/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
11/30/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
12/1/22	<a href="#">Heavy Equipment: General Safety</a>	8:30 - 10:30 am
12/1/22	<a href="#">Indoor Air Quality Designated Person Training</a>	11:00 - 12:00 pm
12/2/22	<a href="#">Fire Safety</a>	7:30 - 8:30 am

12/2/22	<a href="#">Fire Extinguisher</a>	9:00 - 10:00 am
12/2/22	<a href="#">Snow Plow/Snow Removal Safety</a>	1:00 - 3:00 pm
12/5/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
12/5/22	<a href="#">Hearing Conservation</a>	1:00 - 2:00 pm
12/6/22	<a href="#">Accident Investigation</a>	8:00 - 10:00 am
12/6/22	<a href="#">HazCom w/GHS</a>	10:30 - 12:00 pm
12/6/22	<a href="#">Productive Meetings Best Practices</a>	1:00 - 2:30 pm
12/7/22	<a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
12/7/22	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
12/8/22	<a href="#">Work Zone: Temporary Traffic Control</a>	8:30 - 10:30 am
12/8/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
12/8/22	<a href="#">CDL: Supervisors' Reasonable Suspicion</a>	1:00 - 3:00 pm
12/9/22	<a href="#">Snow Plow/Snow Removal Safety</a>	8:00 - 10:00 am
12/9/22	<a href="#">Chain Saw Safety</a>	10:30 - 11:30 am
12/9/22	<a href="#">Chipper Safety</a>	1:00 - 2:00 pm
12/12/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
12/13/22	<a href="#">Wellness for Government Employees</a>	9:00 - 11:30 am
12/13/22	<a href="#">Preparing for First Amendment Audits</a>	2:00 - 4:00 pm
12/13/22	<a href="#">Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers</a>	9:00 - 10:30 am
12/14/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
12/14/22	<a href="#">Preparing for the Unspeakable</a>	9:00 - 10:30 am
12/15/22	<a href="#">Introduction to Understanding Conflict</a>	12:30 - 2:30 pm

**\*11/3/22 Designated Employee Representative Training (DER) Details:**

- This 6-hour workbook-driven course with 1hr lunch break covers mandatory drug and alcohol testing programs and the responsibilities of the employer, the DER, third-party administrators, the MRO, and the driver. In order to ensure workbooks are received in time for the class, **registrations must be completed before October 14, 2022.**
- Registration suggested - 2 employees per agency.
- The training will use the Zoom Meeting platform. Students must have access to a computer or device with a working camera and microphone. Students will be 'on-camera' during the class to replicate an in-person classroom.

**Zoom Safety Training Guidelines:**

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

### **Zoom Training Registration:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:
- Please have one person register for the safety training webinar and also ensure that person will have access to the webinar link to launch on the day of the class.

Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet](#)

The Monthly Live Safety Training Schedules and Registration links are also available on the NJCE.org site under the Safety tab: <https://njce.org/safety/safety-webinars/>

**RESOLUTION NO. 37-22**

**OCEAN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Ocean County Insurance Fund Commission, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**LITIGATION MATTERS**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Ocean County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED: October 20, 2022**

---

**ROBERT A. GREITZ, CHAIRPERSON**

**ATTEST:**

---

**MICHAEL J. FIURE, VICE-CHAIRPERSON**

# **Appendix I**

*Minutes*

**OCEAN COUNTY INSURANCE FUND COMMISSION  
OPEN MINUTES  
MEETING – September 15, 2022  
10:00 AM**

.Meeting was called to order by Vice Chairman Fiure. Vice Chairman Fiure read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

Robert A. Greitz	Present
Michael Fiure	Present
Michelle I. Gunther	Present
John P. Kelly (Alternate)	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Joseph Hrubash</b>
Claims Services	Qual-Lynx <b>Karen Beatty</b> <b>Claudia Acosta</b>
	PERMA Risk Management Services <b>Shai McLeod</b> <b>Robyn Walcoff</b> <b>Jennifer Conicella</b>
NJCE Underwriting Manager	Conner Strong & Buckelew
Risk Management Consultant	Conner Strong & Buckelew <b>Carol Mack</b>
Treasurer	<b>Julie Tarrant</b>
Attorney	<b>Jack Sahradnik, Esq.</b> <b>Laura Benson, Esq.</b>
Safety Director	J.A. Montgomery Consulting <b>Glenn Prince</b>



**ALSO PRESENT:**

Colleen Golin, Esq.  
Antoinette DePaola, Ocean County  
Tristan J. Collins, Ocean County  
Will Demand, Ocean County Utilities Authority  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN MINUTES OF AUGUST 18, 2022**

**MOTION TO APPROVE THE OPEN MINUTES OF AUGUST 18, 2022**

Moved:	Commissioner Gunther
Second:	Commissioner Fiure
Vote:	3 Ayes, 0 Nays

**CORRESPONDENCE: None**

**SAFETY AND ACCIDENT REVIEW COMMITTEE:** Mr. Prince reported the Safety and Accident Review Committee last met on September 13, 2022 and a variety of safety topics were discussed. Mr. Prince advised the next meeting was scheduled for December 13<sup>th</sup> via zoom. Mr. Prince concluded his report unless there were any questions. Chair Greitz spoke about the guidance the State just issued on the use of cannabis and had a question on the use of WIRES and asked if there was any training for supervisors suspecting workers of reasonable suspicion. Mr. Prince advised the short answer was yes, however the subject was confusing and they were reviewing other documents such as the State Police Drug Recognition Expert program and other programs. Mr. Prince said his office was continuing to monitor the subject and as information becomes available, they would distribute. Chair Greitz advised they wanted to do more training on this.

**CLAIMS COMMITTEE:** Ms. Conicella reported the Claims Committee met last week and reviewed the PARS, however there was one additional PAR to discuss in closed session. Ms. Conicella advised we would hold off on the motion to approve the PARS until after closed session.

**EXECUTIVE DIRECTOR REPORT:** Executive Director advised his report was included in the agenda.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of August, which was included in the agenda. Executive Director advised there were (5) five certificates of insurance issued during the month.

**MOTION TO APPROVE CERTIFICATE OF INSURANCE REPORT**

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

**NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE:)** Executive Director reported the NJCE was scheduled to meet again on Thursday, September 22, 2022 at 9:30 am via zoom. Executive Director advised the NJCE Coverage Committee met on September 14, 2022 and discussed the status of the manuscript policies and County-related coverage issues. Executive Director said he also let the group know he was starting to work on the budget. Executive Director advised he did receive the loss funds from the actuary for the NJCE layer along with some of the Commissions and some excess projections from the NJCE Underwriting Manager. Executive Director reported his goal was for a single digit increase in the budget. Executive Director said if someone asked him for an estimate, he would say a 10% increase but feels it could be better. Executive Director reported the NJCE agreed to let the MEL negotiate their Covid settlement with Safety National for the 2020 fund year. Executive Director explained the NJCE and MEL's position is that all COVID claims should be considered one occurrence and the carrier's position was that every claim should have its own deductible.

**MEMBERSHIP PROPOSALS:** Executive Director reported they were in the process of providing proposals to representatives of the Board of Social Services and the Utilities Authority for other lines of insurance.

**2023 RFQ'S FOR PROFESSIONAL SERVICES:** Executive Director reported the Insurance Commission professional service agreements for the Actuary, Auditor, Treasurer, Commission Attorney, Third Party Administrator including Managed Care Services and Special Conflict Litigation Counsel expire as of December 31, 2022. Executive Director advised his office would issue draft copies of the Request for Quotes and send to the Commission Attorney for review and approval before they were advertised. Ms. Benson advised the motion should be amended to request for qualifications.

**MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ADVERTISE REQUEST FOR QUALIFICATIONS FOR THE POSITIONS OF ACTUARY, AUDITOR, TREASURER, COMMISSION ATTORNEY, THIRD PARTY ADMINISTRATOR INCLUDING MANAGED CARE SERVICES AND SPECIAL CONFLICT LITIGATION COUNSEL**

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

**OCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the June Financial Fast Track was included in the agenda. Executive Director reported as of June 30, 2022 there was a negative surplus of \$2,478,935. Executive Director referred to line 10 of the report, "Investment in Joint Venture" and indicated \$904,126 of the surplus was the OCIFC's share of the NJCE equity. Executive Director noted the cash amount was \$15,118,042.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the NJCE Financial Fast Track was not available and would appear in the next agenda.

**CLAIMS TRACKING REPORTS:** Executive Director reviewed the Claims Management Report Expected Loss Ration Analysis Report as of June 30, 2022 with the Commission.

**2021 INSURANCE COMMISSION REPORT OF AUDIT:** Executive Director advised the auditor, Bowman & Company, LLP was preparing the 2021 Report of Audit and would present the audit at the October meeting for approval. Executive Director reported he could arrange for a pre-audit meeting to review the audit prior to the meeting with the Chair and Treasurer.

**11TH ANNUAL BEST PRACTICES WORKSHOP 2023 VIRTUAL EDITION:** Executive Director said following the conclusion of last year's Best Practices Workshop it was agreed it would be best to push the time between sessions. Executive Director reported we would look to host a virtually interactive webinar again in Spring 2023.

**2022 NEW JERSEY STATE LEAGUE OF MUNICIPALITIES (NJSLOM) ANNUAL CONFERENCE:** Executive Director advised the 106th annual conference was scheduled for November 15th through November 17th at the Atlantic City Convention Center in Atlantic City. Executive Director reported the MEL JIF holds its annual elected official's seminar on November 16<sup>th</sup> and encouraged the commissioners to attend.

**NJCE 10TH YEAR ANNIVERSARY:** Executive Director reported the NJCE previously discussed that 2020 marked the 10th anniversary of the Fund's inception, which began with two County members and has grown to ten members and 19 affiliated entities. Executive Director said in February 2020, the Board agreed to celebrate the milestone with a luncheon hosted at a Central Jersey venue for all Fund Commissioners, Professionals, and staff to attend. We are looking into venues to host the luncheon and JIF meeting on April 27, 2023 and more information would follow.

Executive Director's Report Made Part of Minutes.

**TREASURER REPORT:** Ms. Tarrant requested a motion to approve the September Bills List and requested a motion to approve Resolution 33-22, in the amount of \$44,787.29.

**MOTION TO APPROVE RESOLUTION 33-22 SEPTEMBER BILLS LIST**

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Roll Call Vote:	3 Yes, 0 Nays

Ms. Tarrant referred to copies of the Treasurer Reports and advised the June bank balance was \$15,118,041.66.

**CLAIMS ADMINISTRATOR:** Ms. Beatty referred to the 2022 Cumulative Savings Summary Report which was included in the agenda. Ms. Beatty advised the report showed for the month of August there was a savings of 53% with a penetration rate was 92%. Ms. Beatty reported the year-to-date savings was 58% or \$1,377,158.50 along with the COVID claims. Ms. Beatty also reviewed the 2022 Cumulative Savings Summary Report for the Legacy Claims and noted for August there was a savings of 50%. Ms. Beatty advised the year-to-date savings was 59% or \$654,478.81 and the year-to-date penetration rate was 78%. Ms. Beatty noted the agenda also included the top 10 providers for

the Commission and the Legacy claims. Ms. Beatty asked if anyone had any questions and concluded her report.

**NJCE SAFETY DIRECTOR:** Mr. Prince advised the August – September 2022 All Risk Control Activity Report was included in the agenda. Mr. Prince reported all of the virtual training through the end of November was included in the agenda and also posted to the NJCE website. Mr. Prince encouraged all department heads to review the training and if anyone had any questions to reach out to him. Mr. Prince said they have been working with Ms. DePaola on updating some policies and coordinating some training for the system engineer and some equipment consultations. In response to Mr. Greitz inquiry, Mr. Prince said he could prepare a report of the attendees of the training classes. Mr. Prince reported that BIS Software was going to replace FirstNet to provide LMS going forward. Mr. Prince advised training webinars would be provided to assist members with new LMS to understand its capabilities, running reports and other system functions. Ms. DePaola said she wanted to thank Mr. Prince when the County had an unexpected visit from PEOSH. In response to Mr. Fiure’s inquiry about defensive driving, Mr. Prince said other members were using an online driving course, however it was only for employees. Ms. Dodd advised the cost for 250 usages was approximately \$5,300. Ms. Dodd said if the Commission was interested in this she could list on the next agenda for approval by the Commissioners. Once the expense was approved, she would notify the vendor and the user codes would be released.

**ATTORNEY:** Ms. Benson advised she did not have anything to report this month, however, they would be working on the request for qualifications next month. In response to Mr. Fiure’s inquiry, Ms. Benson advised the County Proper would still issue their own Special Conflict Litigation Counsel RFQ.

Correspondence Made Part of Minutes

**OLD BUSINESS: None**

**NEW BUSINESS:** Executive Director reported the GFOA Conference was scheduled for next week and he and Ed Cooney would be doing a presentation on Cyber Security

**PUBLIC COMMENT:** No one from the public was in attendance.

**CLOSED SESSION:** Resolution 34-22, Resolution for Closed Session.

**MOTION FOR EXECUTIVE SESSION**

Moved:	Commission Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

**MOTION TO APPROVE THE PARS DISCUSSED DURING CLOSED SESSION**

Moved:	Commission Fiure
Second:	Commissioner Gunther
Roll Call Vote:	3 Yes, 0 Nays

**MOTION TO ADJOURN:**

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

Executive Director noted the next meeting was on September 15, 2022.

**MEETING ADJOURNED: 10:55 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary