

**OCEAN COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
THURSDAY, SEPTEMBER 15, 2022  
10:00 AM**

**ADMINISTRATION BUILDING  
ROOM 304  
101 HOOPER AVENUE  
TOMS RIVER, NJ 08753**

**Call In Number: 1-929-205-6099**

**Meeting ID: 969 5191 9368**

<https://permainc.zoom.us/j/96951919368>

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- (1) Sending sufficient notice herewith to the Asbury Park Press and Atlantic City Press,
- (2) Filing advance written notice of this meeting with the Commissioners of the Ocean County Insurance Fund Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

**OCEAN COUNTY INSURANCE FUND COMMISSION**  
**AGENDA**  
**OPEN PUBLIC MEETING: September 15, 2022**  
**10:00 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: August 18, 2022 Open Minutes.....Appendix I**
  
- CORRESPONDENCE:**
  
- COMMITTEE REPORTS**
  - Safety and Accident Review Committee: ..... Verbal**
  - Claims Committee: ..... Verbal**
  
- Motion to accept the Claim Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting of 9-8-22 - (Roll call Vote)**
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
  - Executive Director’s Report..... **Pages 2-7**
  
- TREASURER – Julie Tarrant**
  - Resolution 33-22 September Bills List – **Motion (Roll Call Vote)** ..... **Page 8**
  - Treasurer Reports ..... **Pages 9-10**
  
- CLAIMS ADMINISTRATOR– QUAL LYNX ..... Pages 11-14**
  
- NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
  - Monthly Report..... **Pages 15-24**
  
- RISK MANAGERS REPORT – Conner Strong & Buckelew**
  - Monthly Report..... **Verbal**
  
- ATTORNEY – Berry, Sahradnik, Kotzas & Benson, P.C.**
  - Monthly Report ..... **Verbal**
  
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
  
- CLOSED SESSION – Payment Authorization Requests (PARS) (if needed)**
  - Resolution 34-22 Closed Session ..... **Page 25**

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**MEETING ADJOURNMENT**  
**NEXT SCHEDULED MEETING: [October 20, 2022, 10:00 AM](#)**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
*Telephone (201) 881-7632 Fax (201) 881-7633*

Date: September 15, 2022  
Memo to: Commissioners of the Ocean County Insurance Fund Commission  
From: PERMA Risk Management Services  
Subject: Executive Director's Report

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**Certificate of Insurance Issuance Report (Page 4)** – Included in the agenda on page 4 is the certificate of issuance report from the NJCE listing the certificates issued for the month of August. There were (5) five certificates of insurance issued during the month.

**Motion to approve the certificate of insurance report**

**NJ Counties Excess Joint Insurance Fund (NJCE)** – The NJCE is scheduled to meet again on Thursday, September 22, 2022, at 9:30 AM via zoom.

**Membership Proposals** – Proposals have been provided to representatives of the Board of Social Services and the Utilities Authority for other lines of insurance. There are meetings scheduled with both members. Currently we are insuring both members for workers' compensation.

**2023 RFQ's for Professional Services** – The Insurance Commission professional service agreements for the Actuary, Auditor, Treasurer, Commission Attorney, Third Party Administrator including Managed Care Services and Special Conflict Litigation Counsel expire as of December 31, 2022. Executive Director will issue draft copies of the Request for Quotes and send to the Commission Attorney for review and approval before they are advertised.

**Motion to authorize the Executive Director to advertise Request for Quotes for the positions of Actuary, Auditor, Treasurer, Commission Attorney, Third Party Administrator including Managed Care Services and Special Conflict Litigation Counsel**

**OCIFC Financial Fast Track (Page 5)** – Included in the agenda on page 5 is a copy of the Financial Fast Track for the month of June. As of **June 30, 2022** there is a deficit in the surplus of **\$2,478,935**. Line 10 of the report, "Investment in Joint Venture" is the Ocean County Insurance Fund Commission's share of equity in the NJCE, **\$904,126**. The total cash amount is **\$15,118,042**.

**NJCE Financial Fast Track** – The June NJCE Financial Fast Track was not available. If it becomes available, we will present the report during the meeting.

- ❑ **Claims Tracking Reports (Pages 6-7)** – Included in the agenda on page 6 is the Claim Activity Report as of June 30, 2022. Also included in the agenda on page 7 is the Claims Management Report Expected Loss Ratio Analysis Report as of June 30, 2022. This report measures how the losses are running compared to the actuary’s projections for 2022. Executive Director will review the reports with the Commission.
- ❑ **2021 Insurance Commission Report of Audit** – The auditor, Bowman & Company, LLP is preparing the 2021 Report of Audit and will present at the October meeting for approval.
- ❑ **11<sup>th</sup> Annual Best Practices Workshop – 2023 Virtual Edition** - Following the conclusion of last year’s Best Practices Workshop it was agreed it would be best to push the time between sessions. We will look to host a virtually interactive webinar again in Spring 2023.
- ❑ **2022 New Jersey State League of Municipalities (NJSLOM) Annual Conference** - The 106<sup>th</sup> annual conference is scheduled for November 15<sup>th</sup> through November 17<sup>th</sup> at the Atlantic City Convention Center in Atlantic City. The MEL JIF holds its annual elected official’s seminar on November 16<sup>th</sup>. We encourage our commissioners to attend.
- ❑ **NJCE 10<sup>th</sup> Year Anniversary** - The NJCE previously discussed that 2020 marked the 10<sup>th</sup> anniversary of the Fund’s inception, which began with two County members and has grown to ten members and 19 affiliated entities. In February 2020, the Board agreed to celebrate the milestone with a luncheon hosted at a Central Jersey venue for all Fund Commissioners, Professionals, and staff to attend. We are looking into venues to host the luncheon and JIF meeting on April 27, 2023.

# Ocean County Ins. Fund Commission - SIR

From 8/1/2022 To 9/1/2022

## Certificate of Insurance Monthly Report

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Borough of Beach Haven I - County of Ocean	300 Engleside Ave Beach Haven, NJ 08008	RE: Traveling Tennis and Pickleball class Evidence of Insurance as respects to Ocean County Parks Dept Traveling Tennis and Pickleball class.	8/2/2022 #3553854	GL AU EX WC OTH
H - Township of Jackson I - County of Ocean	95 West Veterans Highway Jackson, NJ 08527	Company E: Auto Physical Damage; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$110,000,000 RE: Event Stand The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to a stand at Jackson Day.	8/4/2022 #3564087	GL AU EX WC OTH
H - Stafford Township I - Ocean County Board of Health	260 East Bay Ave. Manahawkin, NJ 08050	Company E: Auto Physical Damage; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$110,000,000 RE: Flu/Covid Clinic Evidence of insurance with respects to a Flu/Covid Clinic.	8/8/2022 #3564694	GL AU EX WC OTH
H - Pinelands Regional Board of I - County of Ocean	Education 590 Nugentown Road Tuckerton, NJ 08087	RE: Old Time Barnegat Bay Decoy & Gunning Show The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of high school parking lot for overflow parking for annual Old Time Barnegat Bay Decoy & Gunning Show	8/23/2022 #3572900	GL AU EX WC OTH
H - Stafford Township I - Ocean County Board of Health	260 East Bay Ave. Manahawkin, NJ 08050	Company E: Auto Physical Damage; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$15,000,000 Company E: Property; Policy Term: 01/01/2022 - 01/01/2023; Policy #:ERP980616210; Policy Limits: \$110,000,000 RE: WISE Health Program The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to a six week health education program "WISE". Dates: Friday, October 7, 2022 Thursday, October 13, 2022 Friday, October 21, 2022 Friday, October 28, 2022 Friday, November 4, 2022 Thursday, November 10, 2022	8/23/2022 #3572916	GL AU EX WC OTH
<b>Total # of Holders: 5</b>				

OCEAN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF		June 30, 2022			
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	997,925	5,987,553	7,609,213	13,596,766
2.	CLAIM EXPENSES				
	Paid Claims	208,462	1,435,996	1,013,408	2,449,404
	Case Reserves	403,248	3,982,450	1,795,214	5,777,664
	IBNR	111,101	1,787,510	3,923,681	5,711,191
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	(12,001)	(182,219)	(233,295)	(415,514)
	<b>TOTAL CLAIMS</b>	<b>710,810</b>	<b>7,023,736</b>	<b>6,499,008</b>	<b>13,522,744</b>
3.	EXPENSES				
	Excess Premiums	236,396	1,418,375	1,667,376	3,085,751
	Administrative	46,962	283,856	124,233	408,090
	<b>TOTAL EXPENSES</b>	<b>283,357</b>	<b>1,702,231</b>	<b>1,791,609</b>	<b>3,493,840</b>
4.	UNDERWRITING PROFIT (1-2-3)	3,758	(2,738,414)	(681,404)	(3,419,819)
5.	INVESTMENT INCOME	5,706	22,246	14,512	36,758
6.	PROFIT (4 + 5)	9,463	(2,716,168)	(666,892)	(3,383,061)
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	DIVIDEND INCOME	0	0	0	0
9.	DIVIDEND EXPENSE	0	0	0	0
10.	INVESTMENT IN JOINT VENTURE	0	33,700	870,426	904,126
11.	<b>SURPLUS (6 + 7 + 8 - 9)</b>	<b>9,463</b>	<b>(2,682,468)</b>	<b>203,534</b>	<b>(2,478,935)</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	Legacy Account	1,781	8,515	0	8,515
	2021	(1,758,338)	(3,896,579)	203,534	(3,693,046)
	2022	1,766,021	1,205,596		1,205,596
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>9,463</b>	<b>(2,682,468)</b>	<b>203,534</b>	<b>(2,478,935)</b>
	<b>TOTAL CASH</b>				<b>15,118,042</b>
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2021</b>					
	Paid Claims	117,833	1,119,846	1,013,408	2,133,254
	Case Reserves	139,951	2,587,706	1,795,214	4,382,920
	IBNR	1,558,031	291,726	3,923,681	4,215,407
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	(55,955)	(74,879)	(233,295)	(308,174)
	<b>TOTAL FY 2021 CLAIMS</b>	<b>1,759,860</b>	<b>3,924,399</b>	<b>6,499,008</b>	<b>10,423,407</b>
<b>FUND YEAR 2022</b>					
	Paid Claims	90,629	316,150		316,150
	Case Reserves	263,297	1,394,744		1,394,744
	IBNR	(1,446,930)	1,495,784		1,495,784
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	43,954	(107,340)		(107,340)
	<b>TOTAL FY 2022 CLAIMS</b>	<b>(1,049,049)</b>	<b>3,099,337</b>	<b>0</b>	<b>3,099,337</b>
	<b>COMBINED TOTAL CLAIMS</b>	<b>710,810</b>	<b>7,023,736</b>	<b>6,499,008</b>	<b>13,522,744</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

## Ocean County Insurance Commission

### CLAIM ACTIVITY REPORT

As of June 30, 2022

<b>COVERAGE LINE - PROPERTY</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
May-22	0	1	1
June-22	0	1	1
<b>NET CHGE</b>	0	0	0
Limited Reserves			<b>\$130,000</b>
Year	2021	2022	TOTAL
May-22	\$0	\$130,000	\$130,000
June-22	\$0	\$130,000	\$130,000
<b>NET CHGE</b>	\$0	\$0	\$0
Ltd Incurred	\$0	\$130,000	\$130,000
<b>COVERAGE LINE - GENERAL LIABILITY</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
May-22	40	26	66
June-22	36	30	66
<b>NET CHGE</b>	-4	4	0
Limited Reserves			<b>\$3,717</b>
Year	2021	2022	TOTAL
May-22	\$109,256	\$129,075	\$238,332
June-22	\$115,437	\$129,901	\$245,338
<b>NET CHGE</b>	\$6,181	\$825	\$7,006
Ltd Incurred	\$129,376	\$133,833	\$263,209
<b>COVERAGE LINE - AUTO LIABILITY</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
May-22	2	8	10
June-22	1	7	8
<b>NET CHGE</b>	-1	-1	-2
Limited Reserves			<b>\$2,847</b>
Year	2021	2022	TOTAL
May-22	\$1,700	\$21,680	\$23,380
June-22	\$1,700	\$21,080	\$22,780
<b>NET CHGE</b>	\$0	(\$600)	(\$600)
Ltd Incurred	\$40,982	\$27,238	\$68,220
<b>COVERAGE LINE - WORKERS COMP.</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
May-22	122	111	233
June-22	111	119	230
<b>NET CHGE</b>	-11	8	-3
Limited Reserves			<b>\$23,389</b>
Year	2021	2022	TOTAL
May-22	\$4,121,912	\$850,692	\$4,972,604
June-22	\$4,265,783	\$1,113,764	\$5,379,547
<b>NET CHGE</b>	\$143,871	\$263,072	\$406,943
Ltd Incurred	\$6,420,430	\$1,333,489	\$7,753,918
<b>TOTAL ALL LINES COMBINED</b>			
<b>CLAIM COUNT - OPEN CLAIMS</b>			
Year	2021	2022	TOTAL
May-22	164	146	310
June-22	148	157	305
<b>NET CHGE</b>	-16	11	-5
Limited Reserves			<b>\$18,943</b>
Year	2021	2022	TOTAL
May-22	\$4,232,869	\$1,131,447	\$5,364,315
June-22	\$4,382,920	\$1,394,744	\$5,777,664
<b>NET CHGE</b>	\$150,051	\$263,297	\$413,348
Ltd Incurred	\$6,590,787	\$1,624,560	\$8,215,347

Ocean County Insurance Commission  
CLAIMS MANAGEMENT REPORT  
EXPECTED LOSS RATIO ANALYSIS

AS OF June 30, 2022

**FUND YEAR 2021 -- LOSSES CAPPED AT RETENTION**

2021	Budget	Current		18		Last Month		17		Last Year		6				
		Unlimited Incurred	Limited Incurred	Actual	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual	MONTH TARGETED			
				30-Jun-22				31-May-22					31-May-21			
PROPERTY	184,664	0	0	0.00%	179,285	97.09%	0	0	0.00%	178,886	96.87%	0	0	0.00%	83,099	45.00%
GEN LIABILITY	541,012	129,376	129,376	23.91%	384,980	71.16%	121,314	121,314	22.42%	376,251	69.55%	15,800	15,800	2.92%	102,792	19.00%
AUTO LIABILITY	74,552	40,982	40,982	54.97%	49,526	66.43%	40,982	40,982	54.97%	47,943	64.31%	9,550	9,550	12.81%	14,910	20.00%
WORKER'S COMP	5,014,620	6,420,430	6,420,430	128.03%	4,328,172	86.31%	6,140,736	6,140,736	122.46%	4,223,905	84.23%	141,680	141,680	2.21%	702,047	14.00%
TOTAL ALL LINES	5,814,848	6,590,787	6,590,787	113.34%	4,941,963	84.99%	6,303,032	6,303,032	108.40%	4,826,986	83.01%	167,030	167,030	17.94%	902,848	15.53%
NET PAYOUT %	\$2,207,867					37.97%										

**FUND YEAR 2022 -- LOSSES CAPPED AT RETENTION**

2022	Budget	Current		6		Last Month		5		Last Year		-6				
		Unlimited Incurred	Limited Incurred	Actual	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual	MONTH TARGETED	Unlimited Incurred	Limited Incurred	Actual	MONTH TARGETED			
				30-Jun-22				31-May-22					31-May-21			
PROPERTY	259,241	130,000	130,000	50.15%	116,658	45.00%	130,000	130,000	50.15%	95,919	37.00%			N/A	N/A	N/A
GEN LIABILITY	585,450	133,833	133,833	22.86%	111,236	19.00%	129,573	129,573	22.13%	81,963	14.00%			N/A	N/A	N/A
AUTO LIABILITY	132,314	27,238	27,238	20.59%	26,463	20.00%	26,826	26,826	20.27%	19,847	15.00%			N/A	N/A	N/A
WORKER'S COMP	7,209,432	1,333,489	1,333,489	18.50%	1,009,320	14.00%	1,010,426	1,010,426	14.02%	648,849	9.00%			N/A	N/A	N/A
TOTAL ALL LINES	8,186,437	1,624,560	1,624,560	19.84%	1,263,677	15.44%	1,296,824	1,296,824	15.84%	846,578	10.34%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$229,816					2.81%										



**OCEAN COUNTY INSURANCE FUND COMMISSION  
BILLS LIST**

Resolution No. 33-22

SEPTEMBER 2022

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Insurance Fund Commission, hereby  
authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission

**FUND YEAR 2022**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001082			
001082	SCIBAL ASSOCIATES, INC.	CLAIM ADJUSTING SERVICES - OC LEG. 9/22	21,658.02
001082	SCIBAL ASSOCIATES, INC.	CLAIM ADJUSTING SERVICES 9/22	2,662.50
			<b>24,320.52</b>
001083			
001083	PERMA RISK MANAGEMENT SERV	POSTAGE 8/22	3.42
001083	PERMA RISK MANAGEMENT SERV	EXECUTIVE DIRECTOR FEE 9/22	13,609.75
			<b>13,613.17</b>
001084			
001084	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 9/22	1,666.66
			<b>1,666.66</b>
001085			
001085	JULIE N. TARRANT	TREASURER FEE 9/22	416.66
			<b>416.66</b>
001086			
001086	BERRY SAHRADNIK, KOTZAS & BENSON, P.C.	LEGAL SERVICES RENDERED 7/22	1,352.35
			<b>1,352.35</b>
001087			
001087	CONNER STRONG & BUCKELEW	RISK MANAGER CONSULTANT FEES 9/22	3,333.33
			<b>3,333.33</b>
001088			
001088	THE PRESS OF ATLANTIC CITY	ADVERTISE 8.18.22 MEETING	16.00
001088	THE PRESS OF ATLANTIC CITY	ADVERTISE 7.21.22 MEETING	16.00
			<b>32.00</b>
001089			
001089	ASBURY PARK PRESS	ACCT #ASB-0000003503 - ADV MTG - 8.9.22	52.60
			<b>52.60</b>
		<b>Total Payments FY 2022</b>	<b>44,787.29</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$ 44,787.29</b>

\_\_\_\_\_  
Chairperson  
Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**OCEAN COUNTY INSURANCE COMMISSION**  
**SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

<b>Current Fund Year: 2022</b>										
<b>Month Ending: June</b>										
	<b>Property</b>	<b>Liability</b>	<b>Auto</b>	<b>Worker's Comp</b>	<b>NJ CEL</b>	<b>Admin</b>	<b>Public Officials</b>	<b>0</b>	<b>0</b>	<b>TOTAL</b>
OPEN BALANCE	408,595.50	648,248.86	144,302.60	9,055,519.26	(1,392,080.74)	5,787,118.80	700,815.85	0.00	0.00	15,352,520.13
<b>RECEIPTS</b>										
Assessments	5,225.33	9,180.17	2,666.95	145,315.14	6,711.77	11,828.48	9,978.96	0.00	0.00	190,906.80
Refunds	0.00	0.00	0.00	5,322.78	0.00	0.00	0.00	0.00	0.00	5,322.78
Invest Pymnts	132.30	209.89	46.73	2,932.08	284.18	1,873.81	226.92	0.00	0.00	5,705.91
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	132.30	209.89	46.73	2,932.08	284.18	1,873.81	226.92	0.00	0.00	5,705.91
Other *	0.00	0.00	0.00	0.00	0.00	26,995.50	0.00	0.00	0.00	26,995.50
<b>TOTAL</b>	<b>5,357.63</b>	<b>9,390.06</b>	<b>2,713.68</b>	<b>153,570.00</b>	<b>6,995.95</b>	<b>40,697.79</b>	<b>10,205.88</b>	<b>0.00</b>	<b>0.00</b>	<b>228,930.99</b>
<b>EXPENSES</b>										
Claims Transfers	0.00	5,316.55	1,012.75	207,455.30	0.00	0.00	0.00	0.00	0.00	213,784.60
Expenses	0.00	0.00	0.00	0.00	0.00	44,763.48	0.00	0.00	0.00	44,763.48
Other *	0.00	0.00	0.00	0.00	0.00	204,861.38	0.00	0.00	0.00	204,861.38
<b>TOTAL</b>	<b>0.00</b>	<b>5,316.55</b>	<b>1,012.75</b>	<b>207,455.30</b>	<b>0.00</b>	<b>249,624.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>463,409.46</b>
<b>END BALANCE</b>	<b>413,953.13</b>	<b>652,322.37</b>	<b>146,003.54</b>	<b>9,001,633.96</b>	<b>(1,385,084.79)</b>	<b>5,578,191.73</b>	<b>711,021.73</b>	<b>0.00</b>	<b>0.00</b>	<b>15,118,041.66</b>

<b>SUMMARY OF CASH AND INVESTMENT INSTRUMENTS</b>					
<b>OCEAN COUNTY INSURANCE COMMISSION</b>					
<b>ALL FUND YEARS COMBINED</b>					
<b>CURRENT MONTH</b>	<b>June</b>				
<b>CURRENT FUND YEAR</b>	<b>2022</b>				
	<b>Description:</b>	<b>Investors Admin</b>	<b>Investors Claim</b>	<b>Investors Legacy Claims</b>	
	<b>ID Number:</b>				
	<b>Maturity (Yrs)</b>				
	<b>Purchase Yield:</b>				
	<b>TOTAL for All Accts &amp; instruments</b>				
<b>Opening Cash &amp; Investment Balance</b>	<b>\$15,352,520.12</b>	<b>9342465.18</b>	<b>509,399.21</b>	<b>5,500,655.73</b>	
<b>Opening Interest Accrual Balance</b>	<b>\$0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$5,705.90	\$3,366.22	\$255.17	\$2,084.51
6	Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$5,705.90	\$3,366.22	\$255.17	\$2,084.51
9	Deposits - Purchases	\$473,225.08	\$196,229.58	\$250,000.00	\$26,995.50
10	(Withdrawals - Sales)	-\$713,409.46	-\$294,763.48	-\$213,784.60	-\$204,861.38
	<b>Ending Cash &amp; Investment Balance</b>	<b>\$15,118,041.64</b>	<b>\$9,247,297.50</b>	<b>\$545,869.78</b>	<b>\$5,324,874.36</b>
	<b>Ending Interest Accrual Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Plus Outstanding Checks</b>	<b>\$56,042.25</b>	<b>\$1,723.46</b>	<b>\$29,738.46</b>	<b>\$24,580.33</b>
	<b>(Less Deposits in Transit)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Balance per Bank</b>	<b>\$15,174,083.89</b>	<b>\$9,249,020.96</b>	<b>\$575,608.24</b>	<b>\$5,349,454.69</b>



OCEAN COUNTY INSURANCE FUND COMMISSION

2022 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	60	\$121,219.97	\$45,234.53	\$75,985.44	63%	\$13,677.44	99%
February	81	\$123,620.24	\$59,151.12	\$64,469.12	52%	\$11,595.11	97%
March	156	\$442,972.86	\$186,299.00	\$256,673.86	58%	\$46,302.91	98%
April	216	\$413,924.92	\$158,007.17	\$255,917.75	62%	\$41,870.32	96%
May	212	\$608,503.10	\$219,025.70	\$389,477.40	64%	\$61,657.00	98%
June	172	\$196,771.75	\$94,938.38	\$101,833.37	52%	\$18,168.91	88%
July	244	\$349,012.94	\$179,998.87	\$169,014.07	48%	\$30,337.46	92%
August	154	\$119,642.02	\$55,854.53	\$63,787.49	53%	\$11,478.04	92%
<b>Grand Total</b>	<b>1295</b>	<b>\$2,375,667.80</b>	<b>\$998,509.30</b>	<b>\$1,377,158.50</b>	<b>58%</b>	<b>\$235,087.19</b>	<b>96%</b>

2021 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
June	4	\$23,367.82	\$7,018.49	\$16,349.33	70%	\$2,942.88	100%
July	41	\$34,767.88	\$12,222.55	\$22,545.33	65%	\$4,058.15	96%
August	49	\$76,802.62	\$39,511.64	\$37,290.98	49%	\$6,295.95	100%
September	40	\$165,512.28	\$100,538.98	\$64,973.30	39%	\$11,695.20	90%
October	68	\$102,828.05	\$43,007.57	\$59,820.48	58%	\$10,396.95	90%
November	54	\$94,572.75	\$37,644.49	\$56,928.26	60%	\$10,247.10	98%
December	49	\$975,198.24	\$447,789.85	\$527,408.39	54%	\$91,866.42	99%
<b>Grand Total</b>	<b>305</b>	<b>\$1,473,049.64</b>	<b>\$687,733.57</b>	<b>\$785,316.07</b>	<b>53%</b>	<b>\$137,502.65</b>	<b>98%</b>



OCEAN COUNTY INSURANCE FUND COMMISSION

**ALL WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE  
1/1/2022 – 8/31/2022**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY	Grand Total
January	75	13	21	109
February	15	18	8	41
March	7	16	6	29
April	9	16		25
May	20	23	1	44
June	15	24	4	43
July	4	16		20
August	2	20	3	25
<b>Grand Total</b>	<b>147</b>	<b>146</b>	<b>43</b>	<b>336</b>

**WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE  
COVID-19 CLAIMS  
1/1/2022 – 8/31/2022**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY	Grand Total
January	62	4	16	82
February	7	2	2	11
April	7	2		9
May	16	19	2	37
June	8	7	1	16
July	2			2
August	1		3	4
<b>Grand Total</b>	<b>103</b>	<b>34</b>	<b>24</b>	<b>161</b>



OCEAN COUNTY – LEGACY

2022 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	103	\$95,721.16	\$45,592.80	\$50,128.36	52%	\$7,734.74	89%
February	125	\$344,030.84	\$162,827.26	\$181,203.58	53%	\$29,987.68	54%
March	92	\$159,696.20	\$56,087.48	\$103,608.72	65%	\$8,955.02	97%
April	146	\$175,796.37	\$57,781.22	\$118,015.15	67%	\$16,542.74	79%
May	81	\$93,592.59	\$40,076.48	\$53,516.11	57%	\$8,217.07	90%
June	49	\$86,551.33	\$33,489.37	\$53,061.96	61%	\$9,212.24	87%
July	81	\$125,700.83	\$43,735.51	\$81,965.32	65%	\$13,920.10	92%
August	37	\$26,133.00	\$13,153.39	\$12,979.61	50%	\$1,872.84	93%
<b>Grand Total</b>	<b>714</b>	<b>\$1,107,222.32</b>	<b>\$452,743.51</b>	<b>\$654,478.81</b>	<b>59%</b>	<b>\$96,442.43</b>	<b>78%</b>

2021 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT
January	237	\$344,847.78	\$142,568.73	\$202,279.05	59%	\$30,097.35
February	241	\$467,344.25	\$164,752.76	\$302,591.49	65%	\$48,928.77
March	230	\$384,341.91	\$122,142.94	\$262,198.97	68%	\$44,948.17
April	231	\$344,211.09	\$143,930.10	\$200,280.99	58%	\$32,572.56
May	190	\$209,241.20	\$103,664.14	\$186,577.06	89%	\$32,181.97
June	164	\$458,621.15	\$97,612.10	\$361,009.05	79%	\$44,809.81
July	243	\$385,104.36	\$169,226.19	\$215,878.17	56%	\$37,873.98
August	146	\$364,472.57	\$94,243.58	\$270,228.99	74%	\$36,256.22
September	112	\$124,892.52	\$60,858.52	\$64,034.00	51%	\$11,232.37
October	164	\$102,828.05	\$43,007.57	\$59,820.48	58%	\$10,396.95
November	97	\$163,287.23	\$63,182.80	\$100,104.43	61%	\$17,745.32
December	180	\$273,313.32	\$87,612.06	\$185,701.26	68%	\$30,035.82
<b>Grand Total</b>	<b>2235</b>	<b>\$3,622,505.43</b>	<b>\$1,292,801.49</b>	<b>\$2,410,703.94</b>	<b>67%</b>	<b>377,079.29</b>



**Top 10 Providers  
1/1/2022 – 8/31/2022**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

	<b>BILL COUNT</b>	<b>APPROVED</b>
SOUTHERN OCEAN MEDICAL CENTER	15	\$218,247.03
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	111	\$85,041.90
ORTHOPAEDICS NEW JERSEY, LLC	207	\$84,695.22
SANJAY SIKAND MD PC	95	\$53,553.00
NORTHERN MONMOUTH REGIONAL SURG CTR	10	\$52,259.49
MONMOUTH MEDICAL CENTER SOUTHERN CAMPUS	24	\$51,376.04
OCEAN MEDICAL CENTER	13	\$43,938.04
COMMUNITY MEDICAL CENTER INC	22	\$43,841.58
TOMS RIVER SURGERY CENTER	9	\$37,432.50
HEALTHSOUTH REHABILITATION HOSPITAL	3	\$30,467.50
<b>Grand Total</b>	<b>509</b>	<b>\$700,852.30</b>

**COUNTY OF OCEAN LEGACY**

	<b>BILL COUNT</b>	<b>APPROVED</b>
SHORE SPINE AND PAIN LLC	11	\$97,305.00
ORTHOPAEDICS NEW JERSEY, LLC	148	\$37,130.15
NORTHERN MONMOUTH REGIONAL SURG CTR	12	\$35,003.80
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	109	\$32,939.57
NEUROBEHAVIORIAL REHABILITATION	62	\$31,264.57
RIVERVIEW MEDICAL CENTER	1	\$23,083.79
COMMUNITY MEDICAL CENTER INC	2	\$18,526.78
LAKWOOD SURGERY CENTER, LLC	4	\$12,381.00
MSC GROUP INC	5	\$11,712.81
NEW JERSEY HEALTHCARE SPECIALISTS PC	12	\$11,620.00
<b>Grand Total</b>	<b>366</b>	<b>\$310,967.47</b>

# SAFETY DIRECTOR REPORT

## OCEAN COUNTY INSURANCE FUND COMMISSION

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Consulting, Safety Director  
**DATE:** September 7, 2022  
**DATE OF MEETING:** September 15, 2022

### OCIFC SERVICE TEAM

<p>Paul Shives, Vice President, Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213</p>	<p>Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18<sup>th</sup> Floor Camden, NJ 08102</p> <p>P.O. Box 99106 Camden, NJ 08101</p>	<p>Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949</p>
<p>Matt Genna, CSP Risk Control Consultant Cell # 609-947-7563 Office # 732-736-5265 <a href="mailto:mgenna@jamontgomery.com">mgenna@jamontgomery.com</a></p>		<p>Natalie Dougherty, Senior Administrative Coordinator <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738</p>

August - September 2022

### RISK CONTROL ACTIVITIES

#### *MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED*

- **August 11:** Attended the OCIFC Claims Committee meeting.
- **August 18:** Attended the OCIFC meeting.

#### *UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED*

- **September 8:** Plan to attend the OCIFC Claims Committee meeting.
- **September 13:** Plan to attend the OCIFC Safety Committee meeting.
- **September 15:** Plan to attend the OCIFC meeting.

#### *SAFETY DIRECTOR BULLETINS*

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.



- NJCE JIF - JAMC SD Bulletin: First Amendment Audits Best Practices – August 11.
- NJCE JIF - Live Safety Training – October 2022 Registration is Now Open! - August 11.
- NJCE JIF - SD Message: Safe + Sound Week, August 15-21 – August 12.
- NJCE JIF - SD Message: CAIT Traffic Signs Retroreflectivity Webinar - Offered by Rutgers on August 24-25 – August 15.
- NJCE JIF - Training Announcement (DER Training - Virtual Class) – August 22.
- NJCE JIF - Live Safety Training – November 2022 Registration is Now Open! – August 31.
- NJCE JIF - JAMC SD Bulletin: First Aid & First Aid Kits in the Workplace Best Practices – September 1.
- NJCE JIF - JAMC LE Message: N.J.S. 2C:58-3 Firearms Act Amended – September 7.

### ***NJCE MEDIA LIBRARY***

NJCE Media Library includes a vast library of DVDs topics on many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. The DVDs can be requested free of charge for NJCE members and held for up to 2 weeks so you can view them at your convenience. A prepaid self-addressed envelope is included to return the DVD. To view the full video catalog please visit [NJCE JIF Media Catalog](#). Email the video library at [melvideolibrary@jamontgomery.com](mailto:melvideolibrary@jamontgomery.com) or call 856-552-4900.

- Five videos utilized.

### ***NJCE ONLINE STREAMING VIDEOS SERVICE***

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations. There are Two ways to access the streaming on demand videos:

1. Go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.
2. The Steaming Video Services is also accessible on the NJCE Learning Management System (LMS). The Streaming Videos are located under Resources in the “Learning on Demand” Workplace College located on the Home Page of the LMS. The learning will be recorded in the Users Transcripts when the videos are accessed.

### ***NJCE LIVE SAFETY TRAINING***

As a reminder, we are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. We are encouraged with all the In-Person training requests we have been receiving from the members; However, the following training programs are the only in-person programs available for request and (in-person training is also being held via the MSI/NJCE Expos mentioned below):

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *(The September thru November 2022 Live Training schedules and registration links are also attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most importantly among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

**MSI-NJCE EXPOS (In-Person Training)**

The MSI/NJCE Expos (In-Person training) scheduled throughout the state in 2022 for training programs not available virtually.

The training EXPO topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Flagger and Work Zone Safety (4 hours)
- Fast Track to Safety 2022 consists of four sessions. Must attend all four sessions to receive CEUs.
  - Hazard Communications with GHS (1 hour)
  - Bloodborne Pathogens (1 hour)
  - Personal Protective Equipment (1 hour)
  - Fire Safety (1 hour)
- NJCE Leadership Academy consists of two sessions. There can be taken individually.
  - Ethics for NJ Government Employees (2 hour)
  - Practical Leadership – 21 Irrefutable Laws (2 hour)

2/2/22	Toms River Fire Academy	1780 Church Road, Toms River, 08757
3/3/22	Morris Co. Fire Academy	500 W Hanover Avenue, Morristown, 07960
4/6/22	Law & Public Safety Institute (Bergen Co.)	281 Campgaw Road, Mahwah, 07430
6/7/22	Middlesex Co. Fire Academy (NJUA Expo)	1001 Fire Academy Drive, Sayreville, 08872
9/7/22	Camden Co. Emergency Training Center (NJUA Expo)	420 Woodbury-Turnersville Rd., Blackwood, 08012
10/5/22	Atlantic Cape Community College	5100 Black Horse Pike, Mays Landing, 08330

All courses will be held from 8:30 a.m. to 12:30 p.m.  
Check-in begins at 8 a.m. and class starts promptly at 8:30 a.m.

***Please note: Venue protocols may differ by location and masks may be required regardless of vaccination status. Registration is required and walk-ins will not be permitted due to classroom size restrictions.***

**To Register go to the [MSI-NJCE 2022 Expo Schedule](#) click on the selected course name/date.**

***(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046)***

### ***NJCE Leadership Academy***

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training. For more information and details on the Program please visit the NJCE Leadership Academy webpage: <https://njce.org/safety/njce-leadership-academy/>.

[If a class link is not present on the Monthly Training Schedules or a class date/location is not showing on the NJCE LMS the class may not be offered/available yet, so please check back.](#)

*(Note: The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.)*



NJCE Learning Management System (LMS) - The learning history for 2022 Live Virtual training classes will be entered and the Certificates of Participation will be available for the LMS Administrators to print within 3 weeks after the class has concluded.

The NJCE LMS provides On-Demand Streaming Videos and Online Classes that can be viewed 24/7 by our members. Topics pertain to many aspects of safety, risk control, employment practices, and supervision and most can be viewed in under 20 minutes.

- These resources are in the NJCE Learning Management System (LMS), in the Learning on College on the bottom right of the LMS homepage. NJCE online classes are on the left side of the College, while on-demand streaming videos are on the right side.
- Online classes and streaming videos can be completed on an individual employee basis, or in a group setting. Individuals completing online courses or videos will have their attendance recorded in their learning histories.

To access the Online Courses and Streaming Videos, click the logon link below for the NJCE Learning Management System (LMS).

***(Please Note: If you have never logged onto the NJCE LMS and do not know your username/password, please check with your LMS Training Administrator or you can contact the NJCE LMS Helpdesk by at [publicrisk@jamontgomery.com](mailto:publicrisk@jamontgomery.com); 877 398-3046):***

***NJCE LMS Logon Link:*** <https://firstnetcampus.com/njce/entities/njce/logon.htm>

**Please Note:** As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website: <https://nice.org/safety/safety-webinars/>.

In-Person training is being held via the MSI/NJCE Expos indicated with an (\*). These Expos are scheduled throughout the state in 2022 and are for training programs that are not available virtually. [MSI-NJCE 2022 EXPO Training Schedule](#)

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://nice.org/safety/>

**September thru November 2022 Safety Training Schedule**  
**Click on the Training Topic to Register and for the Course Description**

DATE	TRAINING TOPIC	TIME
9/1/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm
9/1/22	<a href="#">HazCom w/GHS</a>	1:00 - 2:30 pm
9/2/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	8:30 - 10:00 am
9/2/22	<a href="#">Fire Safety</a>	10:30 - 11:30 am
9/2/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 3:00 pm
9/6/22	<a href="#">Hearing Conservation</a>	7:30 - 8:30 am
9/6/22	<a href="#">Fire Extinguisher</a>	9:00 - 10:00 am
9/6/22	<a href="#">Chain Saw Safety</a>	1:00 - 2:00 pm
9/7/22	<a href="#">MSI-NJCE Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE)*</a>	8:30 - 12:30 pm
9/7/22	<a href="#">MSI-NJCE Expo 2022: Excavation, Trenching, and Shoring*</a>	8:30 - 12:30 pm
9/7/22	<a href="#">MSI-NJCE Expo 2022: Flagger and Work Zone Safety*</a>	8:30 - 12:30 am
9/7/22	<a href="#">MSI-NJCE Expo 2022: MSI Leadership Academy (Ethics for Local NJ Government Employees)*</a>	8:30 - 10:30 am
9/7/22	<a href="#">MSI-NJCE Expo 2022: MSI Leadership Academy (Practical Leadership - 21 Irrefutable Laws)*</a>	10:30 - 12:30 pm
9/8/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
9/12/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
9/12/22	<a href="#">Accident Investigation</a>	1:00 - 3:00 pm
9/13/22	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
9/13/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
9/13/22	<a href="#">Introduction to Understanding Conflict</a>	10:00 - 12:00 pm
9/13/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
9/14/22	<a href="#">Chipper Safety</a>	7:30 - 8:30 am
9/14/22	<a href="#">Wellness for Government Employees</a>	9:00 - 11:30 am
9/14/22	<a href="#">Mower Safety</a>	9:00 - 10:00 am

9/14/22	<a href="#"><u>Leaf Collection Safety Awareness</u></a>	1:00 - 3:00 pm
9/15/22	<a href="#"><u>Designated Employer Representative Training (DER)</u></a>	9:00 - 4:00 pm w/ 1 hour lunch break
9/15/22	<a href="#"><u>Personal Protective Equipment (PPE)</u></a>	8:30 - 10:30 am
9/15/22	<a href="#"><u>Back Safety / Material Handling</u></a>	1:00 - 2:00 pm
9/16/22	<a href="#"><u>Implicit Bias in the Workplace</u></a>	9:00 - 10:30 am
9/16/22	<a href="#"><u>Indoor Air Quality Designated Person Training</u></a>	11:00 - 12:00 pm
9/16/22	<a href="#"><u>HazCom w/GHS</u></a>	1:00 - 2:30 pm
9/19/22	<a href="#"><u>Housing Authority: Safety Awareness &amp; Regulatory Training</u></a>	8:30 - 11:30 am
9/19/22	<a href="#"><u>Fire Safety</u></a>	8:00 - 9:00 am
9/19/22	<a href="#"><u>Bloodborne Pathogens (BBP)</u></a>	10:00 - 11:00 am
9/19/22	<a href="#"><u>Safety Committee Best Practices</u></a>	1:00 - 2:30 pm
9/20/22	<a href="#"><u>Public Employers: What You Need to Know</u></a>	9:00 - 10:30 am
9/20/22	<a href="#"><u>Violence Prevention &amp; Risk Considerations for CIT Trained Officers and Mental Health Professionals</u></a>	9:00 - 10:30 am
9/20/22	<a href="#"><u>Jetter/Vacuum Safety Awareness</u></a>	8:30 - 10:30 am
9/20/22	<a href="#"><u>Shop &amp; Tool Safety</u></a>	11:00 - 12:00 pm
9/20/22	<a href="#"><u>Driving Safety Awareness</u></a>	1:00 - 2:30 pm
9/21/22	<a href="#"><u>Leaf Collection Safety Awareness</u></a>	7:30 - 9:30 am
9/21/22	<a href="#"><u>Chain Saw Safety</u></a>	10:00 - 11:00 am
9/21/22	<a href="#"><u>Lock Out/Tag Out (LOTO)</u></a>	1:00 - 3:00 pm
9/21/22	<a href="#"><u>Ethical Decision Making</u></a>	11:00 - 1:00 pm
9/22/22	<a href="#"><u>Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</u></a>	8:00 - 11:30 am
9/22 - 9/23/22	<a href="#"><u>Leadership Skills for Supervisors - Two Day* (must attend both days)</u></a>	9:00 - 3:30 pm w/lunch break
9/23/22	<a href="#"><u>Protecting Children from Abuse In New Jersey Local Government Programs</u></a>	9:00 - 11:00 am
9/23/22	<a href="#"><u>Flagger Skills and Safety</u></a>	8:30 - 9:30 am
9/23/22	<a href="#"><u>Mower Safety</u></a>	10:00 - 11:00 am
9/26/22	<a href="#"><u>Playground Safety Inspections</u></a>	8:30 - 10:30 am
9/26/22	<a href="#"><u>Fire Extinguisher</u></a>	11:00 - 12:00 pm
9/26/22	<a href="#"><u>CDL: Drivers Safety Regulations</u></a>	1:00 - 3:00 pm
9/27/22	<a href="#"><u>HazCom w/GHS</u></a>	7:30 - 9:00 am
9/27/22	<a href="#"><u>Bloodborne Pathogens (BBP)</u></a>	9:30 - 10:30 am
9/27/22	<a href="#"><u>Employee Conduct and Violence Prevention in the Workplace</u></a>	1:00 - 2:30 pm
9/28/22	<a href="#"><u>CDL: Supervisors Reasonable Suspicion</u></a>	1:00 - 3:00 pm
9/29/22	<a href="#"><u>Confined Space Entry</u></a>	8:30 - 11:30 am
9/29/22	<a href="#"><u>Back Safety / Material Handling</u></a>	10:30 - 11:30 am
9/29/22	<a href="#"><u>Ladder Safety/Walking &amp; Working Surfaces</u></a>	1:00 - 3:00 pm
9/30/22	<a href="#"><u>Snow Plow/Snow Removal Safety</u></a>	8:30 - 10:30 am
9/30/22	<a href="#"><u>Productive Meetings Best Practices</u></a>	8:30 - 10:00 am
9/30/22	<a href="#"><u>Chipper Safety</u></a>	11:00 - 12:00 pm
9/30/22	<a href="#"><u>Hearing Conservation</u></a>	1:00 - 2:00 pm

10/3/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	8:30 - 10:30 am
10/3/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
10/3/22	<a href="#">Special Events Management</a>	9:00 - 11:00 am
10/4/22	<a href="#">Bloodborne Pathogens (BBP)</a>	8:30 - 9:30 am
10/4/22	<a href="#">Sanitation/Recycling Safety</a>	10:00 - 12:00 pm
10/4/22	<a href="#">Back Safety / Material Handling</a>	1:00 - 2:00 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Fast Track to Safety (HazCom, BBP, Fire Safety, PPE) *</a>	8:30 - 12:30 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Excavation, Trenching, and Shoring *</a>	8:30 - 12:30 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Flagger and Work Zone Safety *</a>	8:30 - 12:30 pm
10/5/22	<a href="#">MSI-NJCE Expo 2022: Leadership Academy (Practical Leadership - 21 Irrefutable Laws) *</a>	8:30 - 10:30 am
10/5/22	<a href="#">MSI-NJCE Expo 2022: Leadership Academy (Ethics for Local NJ Government Employee) *</a>	10:30 - 12:30 pm
10/6/22	<a href="#">Mower Safety</a>	7:30 - 8:30 am
10/6/22	<a href="#">Chipper Safety</a>	9:00 - 10:00 am
10/6/22	<a href="#">Chain Saw Safety</a>	1:00 - 2:00 pm
10/7/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
10/7/22	<a href="#">Fire Extinguisher</a>	10:00 - 11:00 am
10/11/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
10/11/22	<a href="#">Violence Prevention &amp; Risk Considerations for CIT Trained Officers and Mental Health Professionals</a>	1:00 - 2:30 pm
10/11/22	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
10/12/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
10/12/22	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
10/13/22	<a href="#">HazCom w/GHS</a>	7:30 - 9:00 am
10/13/22	<a href="#">Flagger Skills and Safety</a>	10:00 - 11:00 am
10/13/22	<a href="#">Snowplow/Snow Removal Safety</a>	1:00 - 3:00 pm
10/14/22	<a href="#">Dealing with Difficult People</a>	8:30 - 10:00 am
10/14/22	<a href="#">Fire Safety</a>	11:00 - 12:00 pm
10/14/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm
10/17/22	<a href="#">Hearing Conservation</a>	8:30 - 9:30 am
10/17/22	<a href="#">CDL: Drivers Safety Regulations</a>	10:00 - 12:00 pm
10/17/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
10/18/22	<a href="#">Heavy Equipment: General Safety</a>	7:30 - 9:30 am
10/18/22	<a href="#">Back Safety / Material Handling</a>	10:00 - 11:00 am
10/18/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
10/19/22	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
10/19/22	<a href="#">Bloodborne Pathogens Administrator Training</a>	9:00 - 11:00 am
10/19/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
10/20/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
10/20/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
10/21/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
10/21/22	<a href="#">Power of Collaboration (JIF 101) *</a>	9:00 - 1:00 pm
10/21/22	<a href="#">Introduction to Management Skills</a>	12:30 - 2:30 pm

10/24/22	<a href="#">Fire Safety</a>	8:30 - 9:30 am
10/24/22	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
10/25/22	<a href="#">Chipper Safety</a>	8:30 - 9:30 am
10/25/22	<a href="#">Chain Saw Safety</a>	10:00 - 11:00 am
10/25/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 3:00 pm
10/26/22	<a href="#">CDL: Drivers Safety Regulations</a>	8:30 - 10:30 am
10/26/22	<a href="#">Shop &amp; Tool Safety</a>	11:00 - 12:00 pm
10/26/22	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
10/26/22	<a href="#">Preparing for First Amendment Audits</a>	11:00 - 1:00 pm
10/27/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
10/27/22	<a href="#">Disaster Management</a>	9:00 - 10:30 am
10/27/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
10/28/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
10/28/22	<a href="#">Hearing Conservation</a>	11:00 - 12:00 pm
10/28/22	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
10/31/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	8:30 - 10:30 am
10/31/22	<a href="#">Shift Briefing Essentials</a>	11:00 - 1:00 pm
10/31/22	<a href="#">Snowplow/Snow Removal Safety</a>	1:00 - 3:00 pm
11/1/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
11/1/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
11/1/22	<a href="#">HazCom w/GHS</a>	1:00 - 2:30 pm
11/2/22	<a href="#">Hoists, Cranes and Rigging</a>	8:30 - 10:30 am
11/2/22	<a href="#">Back Safety / Material Handling</a>	11:00 - 12:00 pm
11/2/22	<a href="#">Leaf Collection Safety Awareness</a>	1:00 - 3:00 pm
11/3/22	<a href="#">Designated Employer Representative Training (DER) (see details below)</a>	9:00 - 4:00 pm w/1 hour lunch brk
11/3/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	8:30 - 10:30 am
11/3/22	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
11/3/22	<a href="#">Personal Protective Equipment (PPE)</a>	1:00 - 3:00 pm
11/4/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
11/4/22	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
11/4/22	<a href="#">Bloodborne Pathogens (BBP)</a>	1:00 - 2:00 pm
11/7/22	<a href="#">Shop &amp; Tool Safety</a>	8:00 - 9:00 am
11/7/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	9:30 - 11:30 am
11/7/22	<a href="#">Fire Extinguisher</a>	1:00 - 2:00 pm
11/8/22	<a href="#">Hearing Conservation</a>	7:30 - 8:30 am
11/8/22	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
11/8/22	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
11/9/22	<a href="#">HazMat Awareness w/HazCom GHS</a>	8:30 - 11:30 am
11/9/22	<a href="#">Snow Plow/Snow Removal Safety</a>	11:00 - 1:00 pm
11/9/22	<a href="#">Hazard Identification: Making Your Observations Count</a>	1:00 - 3:00 pm

11/10/22	<a href="#">Flagger Skills and Safety</a>	8:30 - 9:30 am
11/10/22	<a href="#">Jetter/Vacuum Safety Awareness</a>	10:00 - 12:00 pm
11/10/22	<a href="#">Lock Out/Tag Out (LOTO)</a>	1:00 - 3:00 pm
11/14/22	<a href="#">Work Zone: Temporary Traffic Controls</a>	8:30 - 9:30 am
11/14/22	<a href="#">Fire Safety</a>	10:00 - 11:00 am
11/14/22	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 3:00 pm
11/15/22	<a href="#">Protecting Children from Abuse In New Jersey Local Government Programs</a>	9:00 - 11:00 am
11/17/22	<a href="#">Implicit Bias in the Workplace</a>	9:00 - 10:30 am
11/17/22	<a href="#">Introduction to Communication Skills</a>	12:30 - 2:30 pm
11/18/22	<a href="#">Chain Saw Safety</a>	8:30 - 9:30 am
11/18/22	<a href="#">Public Employers: What You Need to Know</a>	9:00 - 10:30 am
11/18/22	<a href="#">CDL: Drivers' Safety Regulations</a>	10:00 - 12:00 pm
11/21/22	<a href="#">Bloodborne Pathogens (BBP)</a>	7:30 - 8:30 am
11/21/22	<a href="#">HazCom w/GHS</a>	9:00 - 10:30 am
11/21/22	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
11/22/22	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
11/22/22	<a href="#">Leaf Collection Safety Awareness</a>	10:00 - 12:00 pm
11/28/22	<a href="#">Public Works &amp; Utilities: Safety &amp; Regulatory Awareness Training</a>	8:00 - 11:30 am
11/28/22	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
11/28/22	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
11/29/22	<a href="#">HazCom w/GHS</a>	8:30 - 10:00 am
11/29/22	<a href="#">Chipper Safety</a>	10:30 - 11:30 am
11/29/22	<a href="#">Asbestos, Lead, Silica, Overview</a>	1:00 - 2:00 pm
11/30/22	<a href="#">Personal Protective Equipment (PPE)</a>	8:30 - 10:30 am
11/30/22	<a href="#">Bloodborne Pathogens (BBP)</a>	11:00 - 12:00 pm

**\*10/14/22 Designated Employee Representative Training (DER) Details:**

- This 6-hour workbook-driven course with 1hr lunch break covers mandatory drug and alcohol testing programs and the responsibilities of the employer, the DER, third-party administrators, the MRO, and the driver. In order to ensure workbooks are received in time for the class, **registrations must be completed before October 14, 2022.**
- Registration suggested - 2 employees per agency.
- The training will use the Zoom Meeting platform. Students must have access to a computer or device with a working camera and microphone. Students will be 'on-camera' during the class to replicate an in-person classroom.

**Zoom Safety Training Guidelines:**

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question &



answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

**Zoom Training Registration:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:
  - Please have one person register for the safety training webinar and also ensure that person will have access to the webinar link to launch on the day of the class.

Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [NJCE Live Virtual Training Group Sign in Sheet](#)

**RESOLUTION NO. 34-22**

**OCEAN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Ocean County Insurance Fund Commission, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**LITIGATION MATTERS**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Ocean County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED: September 15, 2022**

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**ROBERT A. GREITZ, CHAIRPERSON**

**ATTEST:**

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**MICHAEL J. FIURE, VICE-CHAIRPERSON**

# **Appendix I**

*Minutes*

**OCEAN COUNTY INSURANCE FUND COMMISSION  
OPEN MINUTES  
MEETING – August 18, 2022  
10:00 AM**

Meeting was called to order by Vice Chairman Fiure. Vice Chairman Fiure read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

Robert A. Greitz	Present ( <i>arrived 10:08 AM</i> )
Michael Fiure	Present
Michelle I. Gunther	Present
John P. Kelly (Alternate)	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Joseph Hrubash</b>
Claims Services	Qual-Lynx <b>Karen Beatty</b> <b>Claudia Acosta</b>
	PERMA Risk Management Services <b>Shai McLeod</b> <b>Robyn Walcoff</b> <b>Jackie Cardenosa</b>
NJCE Underwriting Manager	Conner Strong & Buckelew
Risk Management Consultant	Conner Strong & Buckelew <b>Mary Anne Sander</b> <b>Carole Mack</b>
Treasurer	<b>Julie Tarrant</b>
Attorney	<b>Jack Sahradnik, Esq.</b> <b>Laura Benson, Esq.</b>
Safety Director	J.A. Montgomery Consulting <b>Keith Hummel</b>

**ALSO PRESENT:**

Colleen Golin, Esq.  
Antoinette DePaola, Ocean County  
Tristan J. Collins, Ocean County  
Alyssa Fiore, Ocean County Board of Social Services  
Will Demand, Ocean County Utilities Authority  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN MINUTES OF JULY 21, 2022**

**MOTION TO APPROVE THE OPEN MINUTES OF JULY 21, 2022**

Moved: Commissioner Gunther  
Second: Vice Chairman Fiure  
Vote: 2 Ayes, 0 Nays

**CORRESPONDENCE: None**

**SAFETY AND ACCIDENT REVIEW COMMITTEE:** Mr. Hummel of J.A. Montgomery referred to the Safety Director’s report which was included in the agenda. Mr. Hummel advised the report included all of the Safety and Risk Control activities for July and August. Mr. Hummel said all of the virtual training opportunities through October were included in the agenda and also on the NJCE website. Mr. Hummel encouraged all members to review all the training opportunities that were available and if anyone had any questions to reach out to him or Mr. Prince. Mr. Hummel also referred to the information included in the agenda regarding the Expo’s that were being held around the state. Mr. Hummel reported a heat advisory memo for law enforcement was issued and noted two police officers were lost recently. Mr. Hummel advised they were in the process of changing vendors for the Learning Management System. Mr. Hummel noted the new system would be more user friendly and provide more capabilities and was less expensive. Mr. Hummel concluded his report unless there were any questions. In response to Executive Director’s inquiry, Mr. Hummel reported the next Safety and Accident Review Committee was scheduled for September 13, 2022 at 1:30.

**CLAIMS COMMITTEE:** Ms. Walcoff reported the Claims Committee met last week and reviewed the PARS. Ms. Walcoff asked if anyone had any questions on the claims and requested a motion to accept the Claims Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting on August 11, 2022.

**MOTION TO APPROVE THE PARS AS PRESENTED DURING THE CLAIMS COMMITTEE MEETING OF AUGUST 11, 2022**

Moved: Commissioner Gunther  
Second: Vice Chairman Fiure  
Roll Call Vote: 3 Ayes, 0 Nays

**EXECUTIVE DIRECTOR REPORT:** Executive Director advised his report was included in the agenda and he would start with his first action item.

**COUNTY OFFICIAL’S INDEMNIFICATION RESOLUTION:** Executive Director referred to a copy of Resolution 28-22, County Official’s Indemnification Subject to a Reservation of Rights, Pursuant to the July 7, 1982 Board of Chosen Freeholders Resolution which was included in the agenda. Executive Director advised the resolution was prepared by the Commission Attorney and said the resolution was amended to read an investigation in the Willaim Scharfenberg, Esq. Executive Director asked if anyone had any questions and requested a motion to approve.

**MOTION TO APPROVE RESOLUTION 28-22, COUNTY OFFICIAL INDEMNIFICATION SUBJECT TO A RESERVATION OF RIGHTS, PURSUANT TO THE JULY 7, 1982 BOARD OF CHOSEN FREEHOLDERS RESOLUTION**

Moved:	Vice Chairman Fiure
Second:	Commissioner Gunther
Roll Call Vote	2 Yes, 1 Abstention

In response to Vice Chairman’s inquiry, Ms. Dodd advised Mr. Greitz did abstain on the original motion. It was agreed that he could still sign the resolution.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of July, which was included in the agenda. Executive Director advised there were (3) three certificates of insurance issued during the month.

**MOTION TO APPROVE CERTIFICATE OF INSURANCE REPORT**

Moved:	Commissioner Gunther
Second:	Vice Chairman Fiure
Vote:	3 Yes, 0 Naves

**NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE:)** Executive Director reported the NJCE was scheduled to meet again on Thursday, September 22, 2022 at 9:30 am via zoom. Executive Director noted there were three counties whose membership was up this year, and one was Ocean County. In response to Executive Director’s inquiry regarding a status of the resolution, Ms. Tarrant advised the resolution would be presented to the board on September 7<sup>th</sup>.

**NJCE JIF – CYBER UPDATE:** Executive Director reviewed information included in the agenda regarding cyber. Executive Director referred to a copy of the power point presentation and advised the Underwriting Manager, Ed Cooney, provided a webinar on August 15<sup>th</sup>. Executive Director noted the webinar would be posted to the NJCE website. In response to Executive Director’s inquiry, Ms. DePaola said two members of their IT Department participated in the webinar, the Director and one of the Division Directors. Executive Director reviewed the Cyber Controls page of the power point presentation and expressed the importance of having the controls in place. Ms. Sander provided a brief update of the current cyber marketplace, cost of cyber claims and the

importance of training your employees. Ms. Sander noted she could also provide some information on vendors that can provide training. In response to Executive Director's inquiry about employee awareness Vice Chairman Fiure reviewed some of the items the County was currently doing. Ms. Tarrant noted there was a recent meeting with all of the County entities to bring them up to date with what the County has been doing.

**FINANCIAL FAST TRACKS/CLAIM REPORTS:** Executive Director reported the Financial Fast Tracks were not available for this meeting and would appear in the next agenda. Executive Director explained the actuary provides actual figures for the month and June and not formula-based figures as in other months between the quarters.

**NEW SUBMISSIONS:** Executive Director reported he was working with the Risk Manager and NJCE Underwriting Manager to provide proposals to the Board of Social Services and the Utilities Authority. Executive Director advised both entities were currently in the Commission for their workers' compensation coverage. Executive Director asked if anyone had any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

**TREASURER REPORT:** Ms. Tarrant reported she reviewed the August Bills List and requested a motion to approve Resolution 32-22, August Bills List in the amount of \$46,048.94

**MOTION TO APPROVE RESOLUTION 32-22 AUGUST BILLS LIST**

Moved:	Vice Chairman Fiure
Second:	Commissioner Gunther
Roll Call Vote:	3 Yes, 0 Nays

Ms. Tarrant referred to copies of the Treasurer Reports which were included in the agenda and noted the cash balance was \$15,118,041.66.

**CLAIMS ADMINISTRATOR:** Ms. Beatty referred to the Top 10 Providers for the Commission and Legacy Claims. Ms. Beatty referred to the 2022 Cumulative Savings Summary Report which was included in the agenda. Ms. Beatty advised the report showed for year to date there was a savings of 58% or \$1,313,371.01, with a penetration rate was 96%. Ms. Beatty also reviewed the workers' compensation claims reported by claim type which was included in the agenda. Ms. Beatty noted there was a total of 311 claims and 181 were Covid related claims. Ms. Beatty reviewed the 2022 Cumulative Savings Summary Report for the Legacy Claims. Ms. Beatty advised there was a savings of 59% or \$640,499.20 with a penetration rate of 78%. Ms. Beatty noted the agenda also included the top 10 providers for the Commission and the Legacy claims. Ms. Beatty asked if anyone had any questions and concluded her report.

**NJCE SAFETY DIRECTOR:** Executive Director advised Mr. Hummel provided the Safety Director report earlier.

**RISK MANAGERS REPORT:** Ms. Sander reported she was in the process of assisting the various county entities in responding to the renewal information. Ms. Sander noted there would be separate inquires made of the Library Commission as well as the Mosquito Commission. Ms. Sander concluded her report unless anyone had any questions.

**ATTORNEY:** Mr. Sahradnik advised they were working on the indemnification resolutions which have appeared in the agendas.

Correspondence Made Part of Minutes

**OLD BUSINESS: None**

**NEW BUSINESS: None**

**PUBLIC COMMENT:** No one from the public was in attendance.

Ms. Dodd confirmed a closed session was not necessary.

Vice Chairman Fiure introduced Mr. Tristan Collins and said Mr. Collins would be his replacement as the Director of Management & Budget and Assistant County Administrator as of September 1<sup>st</sup>. Vice Chairman Fiure said he believed he would remain on the Insurance Commission but wanted Mr. Collins to become familiar with all of the different aspects of the County. Vice Chairman Fiure advised he was going to invite him to more of the open meetings.

**MOTION TO ADJOURN:**

Moved:	Vice Chairman Fiure
Second:	Commissioner Gunther
Vote:	3 Yes, 0 Nays

Executive Director noted the next meeting was on September 15, 2022.

**MEETING ADJOURNED: 10:22 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary