

**OCEAN COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
TUESDAY, DECEMBER 27, 2022  
10:00 AM**

**ADMINISTRATION BUILDING  
ROOM 304  
101 HOOPER AVENUE  
TOMS RIVER, NJ 08753**

**To attend the meeting via teleconference  
Dial 1- 312-626-6799 and enter Meeting ID: 739 426 4615**

**OR**

**Join Zoom Meeting via computer Link**

<https://permainc.zoom.us/j/7394264615>

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- (1) Sending sufficient notice herewith to the Asbury Park Press and Atlantic City Press,
- (2) Filing advance written notice of this meeting with the Commissioners of the Ocean County Insurance Fund Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

**OCEAN COUNTY INSURANCE FUND COMMISSION  
AGENDA  
OPEN PUBLIC MEETING: December 27, 2022  
10:00 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- CORRESPONDENCE: *None***
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**  
Executive Director's Report ..... **Pages 2-4**
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

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**MEETING ADJOURNMENT**

**NEXT SCHEDULED MEETING: [January 19, 2023, 10:00 AM](#)**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
Telephone (201) 881-7632 Fax (201) 881-7633

Date: December 27, 2022  
Memo to: Commissioners of the Ocean County Insurance Fund Commission  
From: PERMA Risk Management Services  
Subject: Executive Director's Report

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**RFQ'S for Professional Services (Page 3)** – The Fund Office prepared Request for Qualifications for the positions of Commission Attorney, Auditor, Actuary, Treasurer, and Special Conflict Litigation Counsel. The responses were due on November 10, 2022. Included in the agenda on page 3 is a summary of the vendors who responded to the RFQ. All responses were reviewed and evaluated. Copies of the RFQ responses are available at the Fund Office along with the scoring sheets. The responses will be discussed and recommendations rendered at the meeting. A resolution for the appointments will be presented at the January meeting.

**Motion to approve a one-year appointment for the vendors listed below effective January 1, 2023**

<b>Position</b>	<b>Vendor</b>
Commission Attorney	Berry, Sahradnik, Kotzas & Benson, P.C
Auditor	Bowman & Company, LLP
Actuary	The Actuarial Advantage
Treasurer	Julie N. Tarrant
Special Conflict/Litigation Services	_____

**RFQ FOR THIRD PARTY ADMINISTRATION SERVICES (Page 4)** – The Fund Office prepared Request for Qualifications for the Third-Party Administration Services position. The responses were due on December 7, 2022. Included in the agenda on page 4 is a summary of vendors who responded to the RFQ. Copies of the RFQ responses are available at the Fund Office along with the scoring sheets. The responses will be discussed and recommendations rendered at the meeting. A resolution for the appointment will be presented at the January meeting.

**Motion to approve a three-year appointment to \_\_\_\_\_ effective January 1, 2023**

# OCEAN COUNTY INSURANCE FUND COMMISSION

RFQ PROPOSALS DUE NOVEMBER 10, 2022 AT 3:00 PM

OPENING AT PARSIPPANY OFFICE

The opening of the RFQ Proposals for the Ocean County Insurance Fund Commission took place at 3:00 PM at the Parsippany office.

The responses were opened by Cathy Dodd as follows:

<b>Position</b>	<b>Response</b>
Commission Attorney	Berry, Sahradnik, Kotzas & Benson, P.C
Auditor	Bowman & Company, LLP
Actuary	The Actuarial Advantage
Treasurer	Julie N. Tarrant
Special Conflict/Litigation Services	Kelاهر, VanDyke & Moriarty Rothstein, Mandell, Strohm, Halm & Cipriani, P.A. Gluck Walrath LLP Apruzzese, McDermott, Mastro & Murphy Citta, Holzapfel & Zabarsky Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors Sweeney & Sheehan Methfessel & Werbel Malamut & Associates LLC Adams Gutierrez & Lattiboudere, LLC

**OCEAN COUNTY INSURANCE FUND COMMISSION**  
RFQ PROPOSALS DUE DECEMBER 7, 2022 AT 3:00 PM  
OPENING AT PARSIPPANY OFFICE

The opening of the RFQ Proposals for the Ocean County Insurance Fund Commission took place at 3:00 PM at the Parsippany office.

The responses were opened by Cathy Dodd as follows:

<b>Position</b>	<b>Response</b>
Third Party Administration Services	Qual-Lynx Inservco Insurance Services, Inc. Claims Resolution Corporation, Inc.