

**OCEAN COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
THURSDAY, APRIL 20, 2023  
10:00 AM**

**ADMINISTRATION BUILDING  
ROOM 304  
101 HOOPER AVENUE  
TOMS RIVER, NJ 08753**

**To attend the meeting via teleconference  
Dial 1- 312-626-6799 and enter Meeting ID: 739 426 4615**

**OR**

**Join Zoom Meeting via computer Link**

<https://permainc.zoom.us/j/7394264615>

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- (1) Sending sufficient notice herewith to the Asbury Park Press and Atlantic City Press,
- (2) Filing advance written notice of this meeting with the Commissioners of the Ocean County Insurance Fund Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

**OCEAN COUNTY INSURANCE FUND COMMISSION**  
**AGENDA**  
**OPEN PUBLIC MEETING: April 20, 2023**  
**10:00 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: March 16, 2023 Open Minutes.....Appendix I**
  
- CORRESPONDENCE: None**
  
- COMMITTEE REPORTS**
  - Safety and Accident Review Committee: .....Verbal**
  - Claims Committee: .....Verbal**
  
  - Motion to accept the Claim Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting of 4-13-23- (Roll call Vote)**
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
  - Executive Director’s Report.....Pages 2-11
  
- TREASURER – Julie Tarrant**
  - Resolution 21-23 April Bills List – *Motion (Roll Call Vote)*.....Page 12
  - Treasurer Monthly Reports .....Pages 13-14
  
- CLAIMS ADMINISTRATOR– QUAL LYNX .....Pages 15-18**
  
- NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
  - Monthly Report.....Pages 19-27
  
- RISK MANAGERS REPORT – Conner Strong & Buckelew**
  - Monthly Report..... Verbal
  
- ATTORNEY – Berry, Sahradnik, Kotzas & Benson, P.C.**
  - Monthly Report ..... Verbal
  
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
  - . *Motion to open the meeting to the public*
  - . *Motion to close the meeting to the public*
  
- CLOSED SESSION – Payment Authorization Requests (PARS)**
  - Resolution 22-23 Closed Session (if needed).....Page 28
  
- Motion to approve the PARS as discussed during Executive Session - (Roll call Vote)**

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**MEETING ADJOURNMENT**  
**NEXT SCHEDULED MEETING: [May 18, 2023, 10:00 AM](#)**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 20, 2023  
Memo to: Commissioners of the Ocean County Insurance Fund Commission  
From: PERMA Risk Management Services  
Subject: Executive Director's Report

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**❑ Employee Dishonesty Coverage** – The Employee Dishonesty Coverage with Selective Insurance Company renews on May 5, 2023. This policy covers the positions of Executive Director, Third Party Administrator and Treasurer. The limit per loss is \$1,000,000 with a \$10,000 deductible. The annual premium is \$2,135. The premium is the same as last year. The premium for the renewal will be paid out of the Miscellaneous and Expense Account and appears on this month's bill list.

**❑ Motion to approve expenditure for Employee Dishonesty Coverage in the amount of \$2,135**

**❑ Certificate of Insurance Issuance Report (Page 4)** – Included in the agenda on page 4 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of March. There were (5) five certificates of insurance issued during the month of March.

**❑ Motion to approve the certificate of insurance report**

**❑ New Jersey Counties Excess Joint Insurance Fund (NJCE)** - The NJCE is scheduled to meet again on Thursday, April 27, 2023 at 11:00 AM. This meeting will be held at Forsgate Country Club, Monroe Twp., NJ. A luncheon will follow to commemorate the 10<sup>th</sup> anniversary of the Fund's inception.

**❑ OCIFC Financial Fast Track (Page 5)** – Included in the agenda on page 5 is a copy of the Financial Fast Track for the month of January. As of **January 31, 2023** there is a deficit of **\$4,320,928**. Line 10 of the report, "Investment in Joint Venture" is the Ocean County Insurance Fund Commission's share of the equity in the NJCE. OCIFC's equity in the NJCE as of **January 31, 203** is **\$959,262**. The cash amount is **\$13,984,092**.

**❑ NJCE Property and Casualty Financial Fast Track (Pages 6-8)** – Included in the agenda on pages 6-8 is a copy of the NJCE Financial Fast Track Report for the month of January. As of **January 31, 2023** the NJCE has a surplus of **\$14,360,599**. Line 7 of the report, "Dividend" represents the dividend figure released by the NJCE of **\$6,707,551**. The cash amount is **\$12,071,727**.

**❑ Claims Tracking Reports (Pages 9-10)** – The claims tracking reports are on pages 9-10 of the agenda. The Executive Director will review the Claims Activity Report and Expected Loss Ratio Analysis Report as of January 31, 2023 with the Commission.

- ❑ **Cyber Incident Reporting Information (Page 11)** – Included in the agenda on page 11 is some important information to follow if you experience a cyber incident. More importantly the flyer provides instructions on how to report the claim with the correct policy number.
- ❑ **2023 New Jersey Association of Counties Conference** - The 72nd Annual Conference is scheduled to be held from May 3 to May 5 at Caesar’s in Atlantic City. The New Jersey Counties Excess Joint Insurance Fund will have an exhibit at the conference.
- ❑ **Assessment Payments** – The Treasurer advises all the member entities paid their first assessment bill. The second assessment payment is due on May 15, 2023.
- ❑ **Ocean County Ancillary Coverages** – The below are the 4-1-2023 to 2024 renewal premiums for Ocean County’s ancillary coverages which historically was placed by Conner Strong & Buckelew Risk Management Team. Starting with this renewal, coverage was placed by the NJCE Underwriting Manager as we are moving these coverages into the NJCE JIF ancillary coverage program effective 4-1-23. The renewals were previously approved by the County.

Coverage	Insurance Carrier	Term Premium	Surcharges & Miscellaneous Fees	Invoice Amount
Hull & Protection Indemnity - Primary	Atlantic Specialty Ins. Co.	\$138,806.00	\$0.00	\$138,806.00
Hull & Protection Indemnity - Excess	Atlantic Specialty Ins. Co.	\$19,840.00	\$0.00	\$19,840.00
Small Watercraft	Evanston Insurance Company	\$5,025.00	\$100.00	\$5,125.00
Petty Cash Bond	Selective Fire & Casualty	\$250.00	\$0.00	\$250.00
Accident Coverage - Volunteers	National Union Fire Ins. Co. of Pittsburgh PA	\$2,010.00	\$0.00	\$2,010.00
Accident Coverage - Fire Instructors	AXIS Insurance Co	\$2,418.00	\$0.00	\$2,418.00
Aviation & Heliport - (3 year)	ACE Property Casualty Ins Co.	\$66,108.00	\$330.54	\$66,438.54
<b>GRAND TOTAL:</b>		<b>\$234,457.00</b>	<b>\$430.54</b>	<b>\$234,887.54</b>

## Ocean County Insurance Commission – SIR

### Certificate of Insurance Monthly Report

From 3/1/2023 To 4/1/2023

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - American Baseball Company LLC  I - County of Ocean	ShoreTown Ballpark 2 Stadium Way Lakewood, NJ 08701	RE: events taking place during the current calendar year American Baseball Company, LLC, the Township of Lakewood, Lakewood Industrial Commission, the Office of the Commissioner of Baseball, MLB PDL, Major League Baseball Youth Foundation, Major League Baseball Properties, Inc., MLB Advanced Media, L.P., each of the Major League Baseball Clubs, Minor League Baseball Umpire Development, and each of their respective parent organizations, affiliates, officers, directors, partners, members, owners, employees, independent contractors and agents are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to events taking place during the current calendar year.	3/6/2023  #3901755	GL AU EX WC OTH
H - Bayview Park in Brant Beach  I - County of Ocean	Township of Long Beach 6805 Long Beach Blvd. Beach Haven, NJ 08008	Evidence of insurance with respects to a partnership between the library and the park and use of facility for events during the calendar year.	3/13/2023  #3904021	GL AU EX WC OTH
H - Borough of Seaside Heights  I - County of Ocean	901 Boulevard Seaside Heights, NJ 08751	RE: Event on Seaside Heights NJ Boardwalk The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Crime Victims' Rights Week 5k Run/Walk being held at Seaside Heights NJ boardwalk	3/15/2023  #3906279	GL AU EX WC OTH
H - AmericCorps NJ Watershed  I - County of Ocean	Ambassadors 30 Great Bay Boulevard Tuckerton, NJ 08087	Evidence of Insurance for events at Graveling Point (1499 Radio Rd, LEH 08087) in collaboration with the AmeriCorps NJ Watershed Ambassadors Program during the current calendar year	3/21/2023  #3908203	GL AU EX WC OTH
H - Little Egg Harbor Township  I - County of Ocean	665 Radio Road Little Egg Harbor, NJ 08087	Evidence of Insurance for events at the Little Egg Harbor Senior Center's Community Garden (641 Radio Road Tuckerton, NJ 08087) during the current calendar year	3/21/2023  #3908204	GL AU EX WC OTH
<b>Total # of Holders: 5</b>				

OCEAN COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF		January 31, 2023			
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	1,138,300	1,138,300	19,671,432	20,809,731
2.	CLAIM EXPENSES				
	Paid Claims	226,228	226,228	4,022,438	4,248,666
	Case Reserves	857,951	857,951	7,335,773	8,193,723
	IBNR	(289,345)	(289,345)	9,141,032	8,851,688
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	(15,277)	(15,277)	(600,854)	(616,131)
	<b>TOTAL CLAIMS</b>	<b>779,558</b>	<b>779,558</b>	<b>19,898,389</b>	<b>20,677,946</b>
3.	EXPENSES				
	Excess Premiums	293,017	293,017	4,554,446	4,847,463
	Administrative	48,818	48,818	702,542	751,360
	<b>TOTAL EXPENSES</b>	<b>341,835</b>	<b>341,835</b>	<b>5,256,988</b>	<b>5,598,823</b>
4.	UNDERWRITING PROFIT (1-2-3)	16,907	16,907	(5,483,945)	(5,467,038)
5.	INVESTMENT INCOME	30,673	30,673	156,175	186,847
6.	PROFIT (4 + 5)	47,580	47,580	(5,327,771)	(5,280,191)
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	DIVIDEND INCOME	0	0	0	0
9.	DIVIDEND EXPENSE	0	0	0	0
10.	INVESTMENT IN JOINT VENTURE	0	0	959,262	959,262
11.	<b>SURPLUS (6 + 7 + 8 - 9)</b>	<b>47,580</b>	<b>47,580</b>	<b>(4,368,508)</b>	<b>(4,320,928)</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	Legacy Account	6,198	6,198	39,397	45,595
	2022	18,975	18,975	(106,191)	(87,216)
	2023	16,908	16,908		16,908
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>47,580</b>	<b>47,580</b>	<b>(4,368,508)</b>	<b>(4,320,928)</b>
<b>TOTAL CASH</b>					
					<b>13,984,092</b>
<b>FUND YEAR 2021</b>					
	Paid Claims	123,294	123,294	2,845,593	2,968,887
	Case Reserves	37,620	37,620	4,273,270	4,310,890
	IBNR	(160,913)	(160,913)	4,248,708	4,087,796
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	0	0	(305,437)	(305,437)
	<b>TOTAL FY 2021 CLAIMS</b>	<b>1</b>	<b>1</b>	<b>11,062,133</b>	<b>11,062,134</b>
<b>FUND YEAR 2022</b>					
	Paid Claims	102,934	102,934	1,176,845	1,279,780
	Case Reserves	794,131	794,131	3,062,503	3,856,634
	IBNR	(897,065)	(897,065)	4,892,324	3,995,259
	Excess Insurance Recoverable	0	0	0	0
	Discounted Claim Value	0	0	(295,417)	(295,417)
	<b>TOTAL FY 2022 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>8,836,255</b>	<b>8,836,255</b>
<b>FUND YEAR 2023</b>					
	Paid Claims	0	0		0
	Case Reserves	26,200	26,200		26,200
	IBNR	768,633	768,633		768,633
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	(15,277)	(15,277)		(15,277)
	<b>TOTAL FY 2023 CLAIMS</b>	<b>779,557</b>	<b>779,557</b>	<b>0</b>	<b>779,557</b>
<b>COMBINED TOTAL CLAIMS</b>		<b>779,558</b>	<b>779,558</b>	<b>19,898,389</b>	<b>20,677,946</b>
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.					

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2023		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
1.	UNDERWRITING INCOME	2,986,328	2,986,328	248,899,924	251,886,251
2.	CLAIM EXPENSES				
	Paid Claims	418,346	418,346	12,514,366	12,932,712
	Case Reserves	227,706	227,706	12,686,874	12,914,580
	IBNR	(115,765)	(115,765)	11,414,958	11,299,193
	Discounted Claim Value	(58,115)	(58,115)	(2,262,516)	(2,320,631)
	Excess Recoveries	0	0	(1,042,640)	(1,042,640)
	<b>TOTAL CLAIMS</b>	<b>472,172</b>	<b>472,172</b>	<b>33,311,042</b>	<b>33,783,214</b>
3.	EXPENSES				
	Excess Premiums	2,333,212	2,333,212	177,502,257	179,835,469
	Administrative	181,920	181,920	18,460,731	18,642,651
	<b>TOTAL EXPENSES</b>	<b>2,515,132</b>	<b>2,515,132</b>	<b>195,962,988</b>	<b>198,478,120</b>
4.	UNDERWRITING PROFIT (1-2-3)	(976)	(976)	19,625,894	19,624,918
5.	INVESTMENT INCOME	64,021	64,021	1,379,212	1,443,232
6.	PROFIT (4+5)	63,045	63,045	21,005,105	21,068,150
7.	Dividend	0	0	(6,707,551)	(6,707,551)
8.	<b>SURPLUS (6-7)</b>	<b>63,045</b>	<b>63,045</b>	<b>14,297,554</b>	<b>14,360,599</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	2010	392	392	62,481	62,873
	2011	910	910	572,420	573,330
	2012	1,491	1,491	686,619	688,110
	2013	2,624	2,624	1,090,793	1,093,417
	2014	3,787	3,787	2,077,841	2,081,628
	2015	3,622	3,622	1,679,406	1,683,027
	2016	4,878	4,878	1,710,308	1,715,186
	2017	5,181	5,181	2,614,589	2,619,769
	2018	5,928	5,928	2,321,638	2,327,566
	2019	(552,987)	(552,987)	2,164,699	1,611,711
	2020	6,993	6,993	(1,813,892)	(1,806,899)
	2021	9,849	9,849	(204,057)	(194,208)
	2022	11,236	11,236	1,334,709	1,345,945
	2023	559,143	559,143		559,143
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>63,045</b>	<b>63,045</b>	<b>14,297,554</b>	<b>14,360,598</b>
	<b>TOTAL CASH</b>				<b>12,071,727</b>

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	January 31, 2023		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2010</b>					
	Paid Claims	0	0	171,840	171,840
	Case Reserves	0	0	(0)	(0)
	IBNR	0	0	0	0
	Discounted Claim Value	0	0	0	0
<b>TOTAL FY 2010 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>171,840</b>	<b>171,840</b>
<b>FUND YEAR 2011</b>					
	Paid Claims	4,891	4,891	552,636	557,527
	Case Reserves	(4,891)	(4,891)	83,028	78,137
	IBNR	0	0	3,000	3,000
	Discounted Claim Value	0	0	(7,983)	(7,983)
<b>TOTAL FY 2011 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>630,681</b>	<b>630,681</b>
<b>FUND YEAR 2012</b>					
	Paid Claims	2,276	2,276	1,589,807	1,592,083
	Case Reserves	(2,276)	(2,276)	58,613	56,336
	IBNR	0	0	3,122	3,122
	Discounted Claim Value	0	0	(6,056)	(6,056)
<b>TOTAL FY 2012 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>1,645,486</b>	<b>1,645,486</b>
<b>FUND YEAR 2013</b>					
	Paid Claims	9,372	9,372	995,819	1,005,191
	Case Reserves	(9,372)	(9,372)	549,219	539,847
	IBNR	0	0	29,551	29,551
	Discounted Claim Value	0	0	(60,165)	(60,165)
<b>TOTAL FY 2013 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>1,514,426</b>	<b>1,514,426</b>
<b>FUND YEAR 2014</b>					
	Paid Claims	370	370	659,816	660,186
	Case Reserves	(270)	(270)	138,364	138,094
	IBNR	(100)	(100)	21,077	20,977
	Discounted Claim Value	0	0	(15,330)	(15,330)
<b>TOTAL FY 2014 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>803,927</b>	<b>803,927</b>
<b>FUND YEAR 2015</b>					
	Paid Claims	2,618	2,618	1,822,647	1,825,265
	Case Reserves	(2,615)	(2,615)	734,986	732,371
	IBNR	(3)	(3)	94,138	94,135
	Discounted Claim Value	0	0	(67,627)	(67,627)
<b>TOTAL FY 2015 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>2,584,143</b>	<b>2,584,143</b>
<b>FUND YEAR 2016</b>					
	Paid Claims	867	867	1,030,094	1,030,961
	Case Reserves	(15,083)	(15,083)	1,339,694	1,324,611
	IBNR	14,216	14,216	42,209	56,425
	Discounted Claim Value	0	0	(94,522)	(94,522)
<b>TOTAL FY 2016 CLAIMS</b>		<b>0</b>	<b>0</b>	<b>2,317,474</b>	<b>2,317,474</b>



NEW JERSEY COUNTIES EXCESS JIF				
FINANCIAL FAST TRACK REPORT				
AS OF January 31, 2023				
ALL YEARS COMBINED				
	THIS	YTD	PRIOR	FUND
	MONTH	CHANGE	YEAR END	BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2017</b>				
Paid Claims	22,844	22,844	1,181,145	1,203,989
Case Reserves	(22,843)	(22,843)	854,966	832,124
IBNR	(1)	(1)	114,476	114,475
Discounted Claim Value	0	0	(78,364)	(78,364)
<b>TOTAL FY 2017 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,072,224</b>	<b>2,072,224</b>
<b>FUND YEAR 2018</b>				
Paid Claims	7,333	7,333	987,489	994,822
Case Reserves	(10,310)	(10,310)	950,586	940,275
IBNR	2,978	2,978	552,963	555,940
Discounted Claim Value	0	0	(120,565)	(120,565)
<b>TOTAL FY 2018 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,370,473</b>	<b>2,370,473</b>
<b>FUND YEAR 2019</b>				
Paid Claims	1,204	1,204	684,365	685,569
Case Reserves	193,799	193,799	1,205,018	1,398,817
IBNR	(195,003)	(195,003)	1,263,761	1,068,758
Discounted Claim Value	0	0	(198,523)	(198,523)
<b>TOTAL FY 2019 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,954,620</b>	<b>2,954,620</b>
<b>FUND YEAR 2020</b>				
Paid Claims	788	788	881,863	882,650
Case Reserves	(12,584)	(12,584)	3,856,203	3,843,619
IBNR	11,797	11,797	2,706,198	2,717,995
Discounted Claim Value	0	0	(494,451)	(494,451)
Excess Recoveries	0	0	(1,042,640)	(1,042,640)
<b>TOTAL FY 2020 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>5,907,173</b>	<b>5,907,173</b>
<b>FUND YEAR 2021</b>				
Paid Claims	260,576	260,576	1,705,091	1,965,667
Case Reserves	(249,677)	(249,677)	2,095,279	1,845,602
IBNR	(10,899)	(10,899)	2,146,905	2,136,006
Discounted Claim Value	0	0	(453,414)	(453,414)
Excess Recoveries	0	0	0	0
<b>TOTAL FY 2021 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>5,493,861</b>	<b>5,493,861</b>
<b>FUND YEAR 2022</b>				
Paid Claims	105,208	105,208	251,754	356,962
Case Reserves	363,828	363,828	820,919	1,184,747
IBNR	(469,036)	(469,036)	4,437,558	3,968,522
Discounted Claim Value	0	0	(665,517)	(665,517)
<b>TOTAL FY 2022 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>4,844,714</b>	<b>4,844,714</b>
<b>FUND YEAR 2023</b>				
Paid Claims	0	0		0
Case Reserves	0	0		0
IBNR	530,287	530,287		530,287
Discounted Claim Value	(58,115)	(58,115)		(58,115)
<b>TOTAL FY 2023 CLAIMS</b>	<b>472,172</b>	<b>472,172</b>	<b>0</b>	<b>472,172</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>472,172</b>	<b>472,172</b>	<b>33,311,042</b>	<b>33,783,214</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect an anticipated recoverable amount of \$ 1,042,640 due from the reinsurer for COVID-19 WC claims.

## Ocean County Insurance Commission

### CLAIM ACTIVITY REPORT

January 31, 2023

<b>COVERAGE LINE - PROPERTY</b>				
<b>CLAIM COUNT - OPEN CLAIMS</b>				
Year	2021	2022	2023	TOTAL
December-22	0	4	0	4
January-23	0	4	0	4
NET CHGE	0	0	0	0
Limited Reserves				\$98,695
Year	2021	2022	2023	TOTAL
December-22	\$0	\$244,779	\$0	\$244,779
January-23	\$0	\$394,778	\$0	\$394,778
NET CHGE	\$0	\$149,999	\$0	\$149,999
Ltd Incurred	\$0	\$399,500	\$4	\$399,504
<b>COVERAGE LINE - GENERAL LIABILITY</b>				
<b>CLAIM COUNT - OPEN CLAIMS</b>				
Year	2021	2022	2023	TOTAL
December-22	27	65	0	92
January-23	27	70	1	98
NET CHGE	0	5	1	6
Limited Reserves				\$5,232
Year	2021	2022	2023	TOTAL
December-22	\$125,989	\$340,507	\$0	\$466,497
January-23	\$132,625	\$379,496	\$650	\$512,771
NET CHGE	\$6,636	\$38,989	\$650	\$46,274
Ltd Incurred	\$164,257	\$434,964	\$434,964	\$1,034,185
<b>COVERAGE LINE - AUTO LIABILITY</b>				
<b>CLAIM COUNT - OPEN CLAIMS</b>				
Year	2021	2022	2023	TOTAL
December-22	0	7	0	7
January-23	0	6	1	7
NET CHGE	0	-1	1	0
Limited Reserves				\$1,262
Year	2021	2022	2023	TOTAL
December-22	\$0	\$10,373	\$0	\$10,373
January-23	\$0	\$8,336	\$500	\$8,836
NET CHGE	\$0	(\$2,037)	\$500	(\$1,537)
Ltd Incurred	\$39,427	\$24,440	\$24,440	\$88,307
<b>COVERAGE LINE - WORKERS COMP.</b>				
<b>CLAIM COUNT - OPEN CLAIMS</b>				
Year	2021	2022	2023	TOTAL
December-22	76	172	0	248
January-23	72	156	11	239
NET CHGE	-4	-16	11	-9
Limited Reserves				\$31,329
Year	2021	2022	2023	TOTAL
December-22	\$4,275,907	\$2,540,405	\$0	\$6,816,312
January-23	\$4,306,891	\$3,155,760	\$25,050	\$7,487,702
NET CHGE	\$30,984	\$615,355	\$25,050	\$671,389
Ltd Incurred	\$7,077,829	\$4,302,044	\$4,302,044	\$15,681,917
<b>TOTAL ALL LINES COMBINED</b>				
<b>CLAIM COUNT - OPEN CLAIMS</b>				
Year	2021	2022	2023	TOTAL
December-22	103	248	0	351
January-23	99	236	13	348
NET CHGE	-4	-12	13	-3
Limited Reserves				\$24,150
Year	2021	2022	2023	TOTAL
December-22	\$4,401,896	\$3,136,065	\$0	\$7,537,961
January-23	\$4,439,516	\$3,938,370	\$26,200	\$8,404,086
NET CHGE	\$37,620	\$802,305	\$26,200	\$866,125
Ltd Incurred	\$7,281,514	\$5,160,948	\$4,761,452	\$17,203,914

Ocean County Insurance Commission  
CLAIMS MANAGEMENT REPORT  
EXPECTED LOSS RATIO ANALYSIS

AS OF January 31, 2023

**FUND YEAR 2021 – LOSSES CAPPED AT RETENTION**

2021	Budget	Current			MONTH TARGETED	Last Month			MONTH TARGETED	Last Year			MONTH TARGETED			
		Unlimited Incurred	Limited Incurred	Actual 31-Jan-23		Unlimited Incurred	Limited Incurred	Actual 31-Dec-22		Unlimited Incurred	Limited Incurred	Actual 31-Dec-21				
PROPERTY	184,664	0	0	0.00%	184,664	100.00%	0	0	0.00%	184,664	100.00%	0	0	0.00%	176,594	95.63%
GEN LIABILITY	541,012	164,269	164,257	30.36%	435,773	80.55%	154,269	154,269	28.51%	429,511	79.39%	126,004	126,004	23.29%	336,722	62.24%
POL/EPL																
AUTO LIABILITY	74,552	39,427	39,427	52.89%	57,945	77.72%	39,427	39,427	52.89%	56,988	76.44%	32,822	32,822	44.03%	40,379	54.16%
WORKER'S COMP	5,014,620	7,282,557	7,077,829	141.14%	4,723,644	94.20%	7,131,467	6,926,739	138.13%	4,689,190	93.51%	3,057,382	3,057,382	60.97%	3,516,810	70.13%
TOTAL ALL LINES	5,814,848	7,486,254	7,281,514	125.22%	5,402,025	92.90%	7,325,164	7,120,436	122.45%	5,360,353	92.18%	3,216,208	3,216,208	55.31%	4,070,506	70.00%
NET PAYOUT %	\$2,970,624															

**FUND YEAR 2022 – LOSSES CAPPED AT RETENTION**

2022	Budget	Current			MONTH TARGETED	Last Month			MONTH TARGETED	Last Year			MONTH TARGETED			
		Unlimited Incurred	Limited Incurred	Actual 31-Jan-23		Unlimited Incurred	Limited Incurred	Actual 31-Dec-22		Unlimited Incurred	Limited Incurred	Actual 31-Dec-21				
PROPERTY	260,954	399,500	399,500	153.09%	249,550	95.63%	249,501	249,501	95.61%	248,528	95.24%	0	0	0.00%	15,657	6.00%
GEN LIABILITY	603,867	434,964	434,964	72.03%	375,843	62.24%	384,611	384,611	63.69%	363,403	60.18%	400	400	0.07%	6,039	1.00%
POL/EPL	382,687															
AUTO LIABILITY	132,715	24,440	24,440	18.42%	71,882	54.16%	24,946	24,946	18.80%	67,906	51.17%	2,000	2,000	1.51%	1,327	1.00%
WORKER'S COMP	7,209,432	4,382,143	4,302,044	59.67%	5,056,057	70.13%	3,677,197	3,584,440	49.72%	4,619,358	64.07%	33,253	33,253	0.46%	36,047	0.50%
TOTAL ALL LINES	8,589,655	5,241,047	5,160,948	60.08%	5,753,331	66.98%	4,336,254	4,243,498	49.40%	5,299,194	61.69%	35,653	35,653	0.42%	59,070	0.69%
NET PAYOUT %	\$1,301,257															

**FUND YEAR 2023 – LOSSES CAPPED AT RETENTION**

2023	Budget	Current			MONTH TARGETED	Last Month			MONTH TARGETED	Last Year			MONTH TARGETED			
		Unlimited Incurred	Limited Incurred	Actual 31-Jan-23		Unlimited Incurred	Limited Incurred	Actual 31-Dec-22		Unlimited Incurred	Limited Incurred	Actual 31-Dec-21				
PROPERTY	259,000	0	0	0.00%	15,540	6.00%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
GEN LIABILITY	619,000	650	650	0.11%	6,190	1.00%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
POL/EPL	342,000															
AUTO LIABILITY	120,000	500	500	0.42%	1,200	1.00%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
WORKER'S COMP	8,198,000	25,050	25,050	0.31%	40,990	0.50%	0	0	0.00%	0	0.00%			N/A	N/A	N/A
TOTAL ALL LINES	9,538,000	26,200	26,200	0.27%	63,920	0.67%	0	0	0.00%	0	0.00%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$0															

## WHAT TO DO IF YOU HAVE A CYBER EVENT



### Did You Just Experience a Cyber Incident?

Call [\(833\) 633-8666](tel:8336338666) or

Email [claims@cowbellcyber.ai](mailto:claims@cowbellcyber.ai)

Talk to dedicated insurance and cybersecurity professionals—available 24/7, 365 days a year.

**Be sure to provide the 2022-2023 Policy Number**

**OBD-CB-S8JGD6XJX**

# OCEAN COUNTY INSURANCE FUND COMMISSION BILLS LIST

**Resolution No. 21-23**

**APRIL 2023**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and"

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR 2022**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
01103			
01103	THE ACTUARIAL ADVANTAGE	VOID AND REISSUE	-1,166.66
			<b>-1166.66</b>
001146			
001146	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 11/22	1,666.66
			<b>1,666.66</b>
<b>Total Payments FY 2022</b>			<b>0.00</b>

**FUND YEAR 2023**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001149			
001149	PERMA RISK MANAGEMENT SERVICES	POSTAGE 03/23	8.40
001149	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 04/23	14,626.00
			<b>14,634.40</b>
001150			
001150	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 04/23	1,774.41
			<b>1,774.41</b>
001151			
001151	JULIE N. TARRANT	TREASURER FEE 04/23	442.83
			<b>442.83</b>
001152			
001152	BERRY SAHRADNIK, KOTZAS & BENSON, P.C.	LEGAL SERVICES 2/2/23-2/16/23	1,068.60
			<b>1,068.60</b>
001153			
001153	CONNER STRONG & BUCKELEW	RISK MANAGER FEE 04/23 INV 569268	3,400.00
001153	CONNER STRONG & BUCKELEW	SELECTIVE BOND RENEWAL 5/5/23-5/5/24	2,135.00
			<b>5,535.00</b>
<b>Total Payments FY 2023</b>			<b>2,157,984.56</b>

**TOTAL PAYMENTS ALL  
FUND YEARS \$2,157,984.56**

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_ Treasurer

**OCEAN COUNTY INSURANCE COMMISSION**  
**SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

<b>Current Fund Year: 2023</b>										
<b>Month Ending: January</b>										
	<b>Property</b>	<b>Liability</b>	<b>Auto</b>	<b>Worker's Comp</b>	<b>NJ CEL</b>	<b>Admin</b>	<b>Public Officials</b>	<b>0</b>	<b>0</b>	<b>TOTAL</b>
<b>OPEN BALANCE</b>	517,085.87	(239,513.77)	189,625.59	11,388,567.56	(2,390,327.69)	3,591,090.99	894,493.19	0.00	0.00	13,951,021.74
<b>RECEIPTS</b>										
Assessments	14,971.46	28,035.36	6,936.58	473,884.26	203,253.69	34,994.54	27,515.11	0.00	0.00	789,591.00
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	941.75	440.60	345.36	20,741.77	18.48	6,555.53	1,629.12	0.00	0.00	30,672.61
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	941.75	440.60	345.36	20,741.77	18.48	6,555.53	1,629.12	0.00	0.00	30,672.61
Other *	0.00	0.00	0.00	796.63	0.00	2,229.75	0.00	0.00	0.00	3,026.38
<b>TOTAL</b>	<b>15,913.21</b>	<b>28,475.96</b>	<b>7,281.94</b>	<b>495,422.66</b>	<b>203,272.17</b>	<b>43,779.82</b>	<b>29,144.23</b>	<b>0.00</b>	<b>0.00</b>	<b>823,289.99</b>
<b>EXPENSES</b>										
Claims Transfers	0.00	14,886.59	1,531.25	209,810.39	0.00	0.00	0.00	0.00	0.00	226,228.23
Expenses	0.00	0.00	0.00	0.00	0.00	46,452.39	0.00	0.00	0.00	46,452.39
Other *	0.00	0.00	0.00	0.00	0.00	517,538.69	0.00	0.00	0.00	517,538.69
<b>TOTAL</b>	<b>0.00</b>	<b>14,886.59</b>	<b>1,531.25</b>	<b>209,810.39</b>	<b>0.00</b>	<b>563,991.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>790,219.31</b>
<b>END BALANCE</b>	<b>532,999.08</b>	<b>(225,924.40)</b>	<b>195,376.28</b>	<b>11,674,179.83</b>	<b>(2,187,055.52)</b>	<b>3,070,879.74</b>	<b>923,637.42</b>	<b>0.00</b>	<b>0.00</b>	<b>13,984,092.42</b>

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS					
OCEAN COUNTY INSURANCE COMMISSION					
ALL FUND YEARS COMBINED					
CURRENT MONTH	January				
CURRENT FUND YEAR	2023				
	<b>Description:</b>	<b>Investors Admin</b>	<b>Investors Claim</b>	<b>Investors Legacy Claims</b>	
	<b>ID Number:</b>				
	<b>Maturity (Yrs)</b>				
	<b>Purchase Yield:</b>				
	<b>TOTAL for All Accts &amp; instruments</b>				
<b>Opening Cash &amp; Investm</b>	<b>\$13,951,021.73</b>	<b>10,077,578.89</b>	<b>464,937.09</b>	<b>3,408,505.75</b>	
<b>Opening Interest Accrua</b>	<b>\$0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
1	Interest Accrued and/or	\$0.00	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discou	\$0.00	\$0.00	\$0.00	\$0.00
3	on and/or Interest Cost)	\$0.00	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Inst	\$30,672.63	\$22,468.61	\$950.86	\$7,253.16
6	Interest Paid - Term Ins	\$0.00	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$30,672.63	\$22,468.61	\$950.86	\$7,253.16
9	Deposits - Purchases	\$793,034.50	\$791,630.00	\$0.00	\$1,404.50
10	(Withdrawals - Sales)	-\$790,636.42	-\$46,452.39	-\$226,645.35	-\$517,538.68
	Ending Cash & Investment	\$13,984,092.44	\$10,845,225.11	\$239,242.60	\$2,899,624.73
	Ending Interest Accrual Bal	\$0.00	\$0.00	\$0.00	\$0.00
	Plus Outstanding Checks	\$322,568.68	\$5,121.81	\$60,370.37	\$257,076.50
	(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00	\$0.00
	Balance per Bank	\$14,306,661.12	<b>\$10,850,346.92</b>	<b>\$299,612.97</b>	<b>\$3,156,701.23</b>



OCEAN COUNTY INSURANCE FUND COMMISSION

2023 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	115	\$138,035.86	\$97,266.03	\$40,769.83	30%	\$7,319.45	93%
February	194	\$649,516.46	\$352,744.73	\$296,771.73	46%	\$53,287.92	97%
March	206	\$400,407.28	\$163,879.85	\$236,527.43	59%	\$37,622.49	81%
<b>Grand Total</b>	<b>515</b>	<b>\$1,187,959.60</b>	<b>\$613,890.61</b>	<b>\$574,068.99</b>	<b>48%</b>	<b>\$98,229.86</b>	<b>92%</b>

2022 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	60	\$121,219.97	\$45,234.53	\$75,985.44	63%	\$13,677.44	99%
February	81	\$123,620.24	\$59,151.12	\$64,469.12	52%	\$11,595.11	97%
March	156	\$442,972.86	\$186,299.00	\$256,673.86	58%	\$46,302.91	98%
April	216	\$413,924.92	\$158,007.17	\$255,917.75	62%	\$41,870.32	96%
May	212	\$608,503.10	\$219,025.70	\$389,477.40	64%	\$61,657.00	98%
June	172	\$196,771.75	\$94,938.38	\$101,833.37	52%	\$18,168.91	88%
July	244	\$349,012.94	\$179,998.87	\$169,014.07	48%	\$30,337.46	92%
August	154	\$119,642.02	\$55,854.53	\$63,787.49	53%	\$11,478.04	92%
September	219	\$318,599.69	\$162,581.00	\$156,018.69	49%	\$27,386.98	99%
October	158	\$154,726.17	\$86,273.02	\$68,453.15	44%	\$11,768.80	96%
November	227	\$213,313.14	\$124,424.79	\$88,888.35	42%	\$15,238.32	96%
December	226	\$296,549.29	\$113,337.22	\$183,212.07	62%	\$29,646.49	96%
<b>Grand Total</b>	<b>2125</b>	<b>\$3,358,856.09</b>	<b>\$1,485,125.33</b>	<b>\$1,873,730.76</b>	<b>56%</b>	<b>\$319,127.78</b>	<b>96%</b>





OCEAN COUNTY – LEGACY

2023 CUMULATIVE SAVINGS SUMMARY

2023 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	45	\$46,000.42	\$22,311.11	\$23,689.31	51%	\$3,683.52	100%
February	83	\$820,675.18	\$284,953.89	\$535,721.29	65%	\$95,840.54	9%
March	83	\$770,195.57	\$94,808.09	\$675,387.48	88%	\$61,006.41	13%
<b>Grand Total</b>	<b>211</b>	<b>\$1,636,871.17</b>	<b>\$402,073.09</b>	<b>\$1,234,798.08</b>	<b>75%</b>	<b>\$160,530.47</b>	<b>13%</b>

2022 CUMULATIVE SAVINGS SUMMARY

	BILL COUNT	BILLED	APPROVED	SAVINGS	% SAVINGS	FEE AMOUNT	PPO PENETRATION RATE
January	103	\$95,721.16	\$45,592.80	\$50,128.36	52%	\$7,734.74	89%
February	125	\$344,030.84	\$162,827.26	\$181,203.58	53%	\$29,987.68	54%
March	92	\$159,696.20	\$56,087.48	\$103,608.72	65%	\$8,955.02	97%
April	146	\$175,796.37	\$57,781.22	\$118,015.15	67%	\$16,542.74	79%
May	81	\$93,592.59	\$40,076.48	\$53,516.11	57%	\$8,217.07	90%
June	49	\$86,551.33	\$33,489.37	\$53,061.96	61%	\$9,212.24	87%
July	81	\$125,700.83	\$43,735.51	\$81,965.32	65%	\$13,920.10	92%
August	37	\$26,133.00	\$13,153.39	\$12,979.61	50%	\$1,872.84	93%
September	55	\$112,207.85	\$36,432.57	\$75,775.28	68%	\$11,974.90	95%
October	60	\$550,436.78	\$176,232.32	\$374,204.46	68%	\$52,248.80	99%
November	37	\$74,333.02	\$38,656.89	\$35,676.13	48%	\$6,194.43	83%
December	106	\$93,258.74	\$40,441.65	\$52,817.09	57%	\$8,527.18	96%
<b>Grand Total</b>	<b>972</b>	<b>\$1,937,458.71</b>	<b>\$744,506.94</b>	<b>\$1,192,951.77</b>	<b>62%</b>	<b>\$175,387.74</b>	<b>86%</b>



**Top 10 Providers  
1/1/2023 – 3/31/2023**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

	<b>BILL COUNT</b>	<b>APPROVED</b>
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	51	\$254,517.98
MONMOUTH MEDICAL CENTER SOUTHERN CAMPUS	10	\$58,850.38
JERSEY SHORE UNIVERSITY MEDICAL CENTER	2	\$56,342.55
TOMS RIVER SURGERY CENTER	3	\$44,810.25
NORTHERN MONMOUTH REGIONAL SURG CTR	8	\$22,008.00
SANJAY SIKAND MD PC	36	\$19,573.00
ATLANTICARE CENTER FOR ORTHOPEDIC SURGERY	1	\$19,000.00
ORTHONJ, LLC	50	\$14,827.23
NOVACARE REHABILITATION	128	\$12,826.00
SOUTHERN OCEAN MEDICAL CENTER	5	\$12,786.98
<b>Grand Total</b>	<b>294</b>	<b>\$515,542.37</b>

**COUNTY OF OCEAN LEGACY**

	<b>BILL COUNT</b>	<b>APPROVED</b>
THE PLASTIC SURGERY CENTER PA	2	\$300,000.00
SEASHORE SURGICAL INSTITUTE	1	\$14,600.00
MONMOUTH MEDICAL CENTER SOUTHERN CAMPUS	1	\$12,728.00
SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES	30	\$11,825.22
TOMS RIVER SURGERY CENTER	3	\$8,500.00
NORTHERN MONMOUTH REGIONAL SURG CTR	3	\$8,297.00
IVYREHAB NETWORK INC	43	\$5,656.00
FRANKLIN FRASCO MD	2	\$4,332.80
PALMETTO SPINE AND PAIN CARE CONSULTANT	9	\$4,044.00
LAKEWOOD SURGERY CENTER, LLC	1	\$3,187.50
<b>Grand Total</b>	<b>95</b>	<b>\$373,170.52</b>



OCEAN COUNTY INSURANCE FUND COMMISSION

**ALL WORKERS' COMPENSATION CLAIMS REPORTED BY CLAIM TYPE  
1/1/2023 – 3/31/2023**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY	Grand Total
January	0	16	3	19
February	0	9	0	9
March	2	12	0	14
<b>Grand Total</b>	<b>2</b>	<b>37</b>	<b>3</b>	<b>42</b>

**COVID-19 CLAIMS REPORTED BY CLAIM TYPE  
1/1/2023 – 3/31/2023**

	INDEMNITY	MEDICAL ONLY	REPORT ONLY	Grand Total
January	0	4	3	7
February	0	0	0	0
March	0	0	0	0
<b>Grand Total</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>7</b>

# SAFETY DIRECTOR REPORT

## OCEAN COUNTY INSURANCE FUND COMMISSION

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Consulting, Safety Director  
**DATE:** April 12, 2023  
**DATE OF MEETING:** April 20, 2023

<p>Paul Shives, Vice President, Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213</p>	<p>Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18<sup>th</sup> Floor Camden, NJ 08102</p> <p>P.O. Box 99106 Camden, NJ 08101</p>	<p>Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949</p>
<p>Matt Genna, CSP Risk Control Consultant Cell # 609-947-7563 Office # 732-736-5265 <a href="mailto:mgenna@jamontgomery.com">mgenna@jamontgomery.com</a></p>		<p>Natalie Dougherty, Senior Administrative Coordinator <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738</p>

### OCIFC SERVICE TEAM

March – April 2023

### RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **March 9:** Attended the OCIFC Claims Committee meeting.
- **March 16:** Attended the OCIFC meeting.
- **March 21:** Attended the OCIFC Safety Committee Meeting.

#### UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **April 13:** Plan to attend the OCIFC Claims Committee meeting.
- **April 20:** Plan to attend the OCIFC meeting.

#### SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - SD Message: New Safety Video Briefing Available! – March 8, 2023.

- NJCE JIF - Live Safety Training – May 2023 Registration is Now Open! – March 14, 2023.
- NJCE JIF - Training Announcement: CDL Entry Level Driver Training (ELDT) Program (Train-the-Trainer Program) – March 14.
- New NJCE Learning Management System (LMS) Training! – March 16.
- NJCE JIF - JAM SD Bulletin: CDL Designated Employer Representative (DER) Best Practices – March 21.
- NJCE JIF - JAM SD Bulletin: Fall Protection at Treatment Plants, Pump Stations & Wells - Best Practices. – April 4.

### **NJCE LIVE SAFETY TRAINING**

As a reminder, we are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. We are encouraged with all the In-Person training requests we have been receiving from the members; However, the following training programs are the only in-person programs available for request and (in-person training is also being held via the MSI/NJCE Expos). Expos will begin in March 2023:

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)
- Confined Space Entry (3 Hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *The April thru May 2023 Live Training schedules and registration links are also attached*.

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most importantly among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

### **NJCE Leadership Academy**

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

**Open Enrollment Dates:** Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- June 1-22, 2023 (Program Start Date: July 1, 2023)
- December 1-22, 2023 (Program Start Date: January 1, 2024)

The Registration Form will be available to download and complete during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

*Please Note: If a class link is not present on the Monthly Training Schedules or a class date/location is not showing on the NJCE LMS the class may not be offered/available yet so please check back.*

*(Note: The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.)*

For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).



**PLEASE NOTE:** The NJCE JIF is excited to announce that the New NJCE Learning Management System (BIS) will be launching on MAY 1st. The new LMS has similar features to the current LMS along with new technology.

- The current NJCE LMS will be unavailable and no longer accessible for use due to finalizing the system conversion starting on Monday April 17<sup>th</sup>.
- There are New LMS Instructional Webinars scheduled in April for Training Administrators and Students to learn how to navigate and use the new system with a variety of date options: <https://njce.org/wp-content/uploads/2023/03/New-NJCE-LMS-System-Flyer-1.pdf>

NJCE Learning Management System (LMS) - Certificates of Participation will be available for the LMS Administrators to print within 3 weeks after the class has concluded.

Please Note: As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website: <https://njce.org/safety/safety-webinars>.

In-Person training is being held via the MSI-NJCE Expo indicated with an (\*). These Expos are scheduled throughout the state and are for training programs that are not available virtually. (**\*Please Note: During the months of May and June, registration for in-person classes will be completed through Eventbrite, by clicking on the Class Topic registration links below**).

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://njce.org/safety>

**April thru June 2023 Safety Training Schedule**  
**Click on the "Training Topic" to Register and for the Course Description**

DATE	TRAINING TOPIC	TIME
4/3/23	<a href="#">CDL Entry Level Driving Training (ELDT) Train-the-Trainer Program (Camden)</a>	9:00 - 10:30 am
4/3/23	<a href="#">Personal Protective Equipment</a>	8:30 - 10:30 am
4/3/23	<a href="#">Ethics for NJ Local Government Employees</a>	9:00 - 11:00 am
4/3/23	<a href="#">Microlearning Theory and Practice</a>	1:00 - 3:00 pm
4/4/23	<a href="#">Hoists, Cranes, and Rigging</a>	8:00 - 10:00 am
4/4/23	<a href="#">Work Zone: Temporary Traffic Controls</a>	9:00 - 11:00 am
4/4/23	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm
4/5/23	<a href="#">NJCE - LMS Administrator Training (Training is for the LMS Administrator Role)</a>	1:00 - 2:00 pm
4/5/23	<a href="#">Mower Safety</a>	7:30 - 8:30 am
4/5/23	<a href="#">CDL: Drivers' Safety Regulations</a>	9:00 - 11:00 am
4/5/23	<a href="#">Hearing Conservation</a>	1:00 - 2:00 pm
4/6/23	<a href="#">Jetter/Vacuum Safety Awareness</a>	8:30 - 10:30 am
4/6/23	<a href="#">Protecting Children from Abuse In New Jersey Local Government Programs</a>	9:00 - 11:00 am
4/6/23	<a href="#">Bloodborne Pathogens</a>	11:00 - 12:00 pm
4/6/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	1:00 - 2:30 pm
4/10/23	<a href="#">NJCE - LMS Administrator Training (Training is for the LMS Administrator Role)</a>	10:00 - 11:00 am
4/10/23	<a href="#">Flagger Skills and Safety</a>	7:30 - 8:30 am
4/10/23	<a href="#">Heavy Equipment Safety: General Safety</a>	9:00 - 11:00 am
4/10/23	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
4/11/23	<a href="#">Ethical Decision Making</a>	9:00 - 11:30 am
4/11/23	<a href="#">Bloodborne Pathogens</a>	11:00 - 12:00 pm
4/11/23	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm
4/12/23	<a href="#">MSI-NJCE Expo 2023: Confined Space Entry*</a>	8:30 - 11:30 am
4/12/23	<a href="#">MSI-NJCE Expo 2023: Excavation, Trenching, and Shoring*</a>	8:30 - 12:30 pm
4/12/23	<a href="#">MSI-NJCE Expo 2023: Fast Track to Safety (HazCom, BBP, Fire Safety, LOTO)*</a>	8:30 - 12:30 pm
4/12/23	<a href="#">MSI-NJCE Expo 2023: Flagger Work Zone Safety*</a>	8:30 - 12:30 pm

4/12/23	<a href="#">MSI-NJCE Expo 2023: MSI-NJCE Leadership Academy (Practical Leadership - 21 Irrefutable Laws)*</a>	8:30 - 11:30 am
4/13/23	<a href="#">CDL Entry Level Driving Training (ELDT) Train-the-Trainer Program (Cape May)</a>	9:00 - 10:30 am
4/13/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 10:00 am
4/13/23	<a href="#">Shop and Tool Safety</a>	10:30 - 11:30 am
4/14/23	<a href="#">Fire Safety</a>	8:30 - 9:30 am
4/14/23	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
4/14/23	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
4/17/23	<a href="#">Playground Safety Inspections</a>	8:30 - 10:30 am
4/17/23	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	1:00 - 3:00 pm
4/18/23	<a href="#">Chipper Safety</a>	7:30 - 8:30 am
4/18/23	<a href="#">Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers</a>	9:00 - 10:30 am
4/18/23	<a href="#">Introduction to Management Skills</a>	12:30 - 2:30 pm
4/19/23	<a href="#">NJCE - LMS Administrator Training (<i>Training is for the LMS Administrator Role</i>)</a>	11:00 - 12:00 pm
4/19/23	<a href="#">NJCE - LMS Student (Learner) Training</a>	2:00 - 2:30 pm
4/19/23	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
4/19/23	<a href="#">Hearing Conservation</a>	10:30 - 11:30 am
4/19/23	<a href="#">Back Safety/Material Handling</a>	1:00 - 2:00 pm
4/20/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 10:00 am
4/20/23	<a href="#">Bloodborne Pathogens</a>	10:30 - 11:30 am
4/20/23	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
4/21/23	<a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 11:30 am
4/24/23	<a href="#">NJCE - LMS Student (Learner) Training</a>	11:00 - 11:30 am
4/24/23	<a href="#">Mower Safety</a>	1:00 - 2:00 pm
4/24/23	<a href="#">Dealing with Difficult People</a>	1:00 - 3:00 pm
4/25/23	<a href="#">Personal Protective Equipment</a>	8:30 - 10:30 am
4/25/23	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
4/25/23	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
4/25/23	<a href="#">The Power of Collaboration (JIF 101)*</a>	9:00 - 1:00 pm
4/26/23	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
4/26/23 - 4/27/23	<a href="#">Leadership Skills for Supervisors Workshop (Two Days)*</a>	9:00 - 3:30 pm w/lunch brk
4/27/23	<a href="#">Public Works &amp; Utility: Safety Awareness &amp; Regulatory Training</a>	8:00 - 11:30 am
4/27/23	<a href="#">Fire Safety</a>	1:00 - 2:00 pm
4/28/23	<a href="#">Confined Space Entry</a>	8:30 - 11:30 am
4/28/23	<a href="#">Fire Extinguisher Safety</a>	1:00 - 2:00 pm
5/1/23	<a href="#">Shop and Tool Safety</a>	8:30 - 9:30 am
5/1/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	10:00 - 11:30 am
5/1/23	<a href="#">Accident Investigation</a>	1:00 - 3:00 pm
5/2/23	<a href="#">Playground Safety Inspections</a>	7:30 - 9:30 am
5/2/23	<a href="#">Mower Safety</a>	10:00 - 11:00 am
5/3/23	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 2:30 pm



5/3/23	<a href="#">MSI-NJCE Expo 2023: Confined Space Entry*</a>	8:30 - 11:30 am
5/3/23	<a href="#">MSI-NJCE Expo 2023: Excavation, Trenching, and Shoring*</a>	8:30 - 12:30 pm
5/3/23	<a href="#">MSI-NJCE Expo 2023: Fast Track to Safety (HazCom, BBP, Fire Safety, LOTO)*</a>	8:30 - 12:30 pm
5/3/23	<a href="#">MSI-NJCE Expo 2023: Flagger Work Zone Safety*</a>	8:30 - 12:30 pm
5/3/23	<a href="#">MSI-NJCE Expo 2023: MSI-NJCE Leadership Academy (Practical Leadership - 21 Irrefutable Laws)*</a>	8:30 - 11:30 am
5/4/23 - 5/5/23	<a href="#">Leadership Skills for Supervisors Workshop (Two Days)*</a>	9:00 - 3:30 pm w/lunch brk
5/4/23	<a href="#">Sanitation and Recycling Safety</a>	7:30 - 9:30 am
5/4/23	<a href="#">Bloodborne Pathogens</a>	10:00 - 11:00 am
5/4/23	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	1:00 - 3:00 pm
5/5/23	<a href="#">Personal Protective Equipment</a>	8:30 - 10:30 am
5/5/23	<a href="#">Wellness for Government Employees</a>	9:00 - 11:30 am
5/8/23	<a href="#">CDL Entry Level Driving Training (ELDT) Train-the-Trainer Program (Middlesex)*</a>	9:00 - 10:30 am
5/8/23	<a href="#">Housing Authority Safety &amp; Regulatory Awareness Training</a>	8:30 - 11:30 am
5/8/23	<a href="#">Chainsaw Safety</a>	1:00 - 2:00 pm
5/9/23	<a href="#">Preparing for First Amendment Audits</a>	9:00 - 11:00 am
5/9/23	<a href="#">Hoists, Cranes, and Rigging</a>	1:00 - 3:00 pm
5/10/23	<a href="#">CDL: Drivers' Safety Regulations</a>	8:30 - 10:30 am
5/10/23	<a href="#">Mower Safety</a>	11:00 - 12:00 pm
5/10/23	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
5/11/23	<a href="#">Disaster Management</a>	8:30 - 10:30 am
5/11/23	<a href="#">Hearing Conservation</a>	11:00 - 12:00 pm
5/11/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	1:00 - 2:30 pm
5/12/23	<a href="#">Bloodborne Pathogens</a>	8:30 - 9:30 am
5/12/23	<a href="#">Chipper Safety</a>	10:00 - 11:00 am
5/15/23	<a href="#">CDL Entry Level Driving Training (ELDT) Train-the-Trainer Program (Ocean)*</a>	9:00 - 10:30 am
5/15/23	<a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 11:30 am
5/15/23	<a href="#">Flagger Skills and Safety</a>	1:00 - 2:00 pm
5/15/23	<a href="#">Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers</a>	1:00 - 2:30 pm
5/16/23	<a href="#">Driving Safety Awareness</a>	8:30 - 10:00 am
5/16/23	<a href="#">Preparing for the Unspeakable</a>	9:00 - 10:30 am
5/16/23	<a href="#">Designated Employer Representative Training (DER) <b>*see Details below</b></a>	9:00 - 4:00 pm w/1 hour lunch brk
5/17/23	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	8:00 - 10:00 am
5/17/23	<a href="#">Fall Protection Awareness</a>	1:00 - 3:00 pm
5/18/23	<a href="#">Housing Authority Sensibility</a>	8:30 - 11:30 am
5/18/23	<a href="#">Implicit Bias in the Workplace</a>	9:00 - 10:30 am
5/18/23	<a href="#">Bloodborne Pathogens</a>	1:00 - 2:00 pm
5/19/23	<a href="#">Public Works &amp; Utility: Safety Awareness &amp; Regulatory Training</a>	8:00 - 11:30 am
5/22/23	<a href="#">Hearing Conservation</a>	8:30 - 9:30 am
5/22/23	<a href="#">Fire Safety</a>	10:00 - 11:00 am
5/22/23	<a href="#">Fire Extinguisher Safety</a>	1:00 - 2:00 pm
5/23/23	<a href="#">MSI-NJCE Expo 2023: Confined Space Entry*</a>	8:30 - 11:30 am

5/23/23	<a href="#">MSI-NJCE Expo 2023: Excavation, Trenching, and Shoring*</a>	8:30 - 12:30 pm
5/23/23	<a href="#">MSI-NJCE Expo 2023: Fast Track to Safety (HazCom, BBP, Fire Safety, LOTO)*</a>	8:30 - 12:30 pm
5/23/23	<a href="#">MSI-NJCE Expo 2023: Flagger Work Zone Safety*</a>	8:30 - 12:30 pm
5/23/23	<a href="#">MSI-NJCE Expo 2023: MSI-NJCE Leadership Academy (Practical Leadership - 21 Irrefutable Laws)*</a>	8:30 - 11:30 am
5/23/23	<a href="#">Introduction to Communication Skills</a>	12:30 - 2:30 pm
5/24/23	<a href="#">Work Zone: Temporary Traffic Controls</a>	8:30 - 10:30 am
5/24/23	<a href="#">Asbestos Awareness</a>	1:00 - 3:00 pm
5/25/23	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	7:30 - 9:30 am
5/25/23	<a href="#">Personal Protective Equipment</a>	10:00 - 12:00 pm
5/25/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	1:00 - 2:30 pm
5/30/23	<a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 11:30 am
5/31/23	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
5/31/23	<a href="#">Flagger Skills and Safety</a>	11:00 - 12:00 pm
5/31/23	<a href="#">Jetter/Vacuum Safety Awareness</a>	1:00 - 3:00 pm
6/1/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 10:00 am
6/1/23	<a href="#">Hearing Conservation</a>	10:30 - 11:30 am
6/2/23	<a href="#">Productive Meetings Best Practices</a>	8:30 - 10:00 am
6/2/23	<a href="#">Playground Safety Inspections</a>	1:00 - 3:00 pm
6/5/23	<a href="#">Heavy Equipment Safety: General Safety</a>	8:30 - 10:30 am
6/5/23	<a href="#">Bloodborne Pathogens</a>	11:00 - 12:00 pm
6/5/23	<a href="#">Microlearning Theory and Practice</a>	1:00 - 3:00 pm
6/6/23	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	9:00 - 10:30 am
6/6/23	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
6/7/23	<a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>	8:30 - 11:30 am
6/7/23	<a href="#">Indoor Air Quality Designated Person Training</a>	1:00 - 2:00 pm
6/8/23	<a href="#">Mower Safety</a>	8:30 - 9:30 am
6/8/23	<a href="#">Personal Protective Equipment</a>	1:00 - 3:00 pm
6/8/23	<a href="#">CDL Entry Level Driving Training (ELDT) Train-the-Trainer Program (Monmouth)</a>	9:00 - 10:30 am
6/9/23	<a href="#">Jetter/Vacuum Safety Awareness</a>	8:30 - 10:30 am
6/9/23	<a href="#">Shop and Tool Safety</a>	11:00 - 12:00 pm
6/9/23	<a href="#">Flagger Skills and Safety</a>	1:00 - 2:00 pm
6/12/23	<a href="#">Fall Protection Awareness</a>	8:30 - 10:30 am
6/12/23	<a href="#">Work Zone: Temporary Traffic Controls</a>	1:00 - 3:00 pm
6/13/23	<a href="#">Ethical Decision Making</a>	9:00 - 11:30 am
6/13/23	<a href="#">Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers</a>	9:00 - 10:30 am
6/13/23	<a href="#">Introduction to Understanding Conflict</a>	12:30 - 2:30 pm
6/13/23	<a href="#">The Power of Collaboration (JIF 101) (Middlesex)</a>	9:00 - 1:00 pm
6/14/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	7:30 - 9:00 am
6/14/23	<a href="#">CDL: Drivers' Safety Regulations</a>	9:30 - 11:30 am
6/14/23	<a href="#">Fire Safety</a>	1:00 - 2:00 pm
6/15/23	<a href="#">Public Works &amp; Utility: Safety Awareness &amp; Regulatory Training</a>	8:00 - 11:30 am
6/15/23	<a href="#">Implicit Bias in the Workplace</a>	1:00 - 2:30 pm

6/15/23	<a href="#">CDL Entry Level Driving Training (ELDT) Train-the-Trainer Program (Essex)</a>	9:00 - 10:30 am
6/16/23	<a href="#">CDL: Supervisors' Reasonable Suspicion</a>	8:30 - 10:30 am
6/16/23	<a href="#">Special Event Management</a>	1:00 - 3:00 pm
6/20/23	<a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>	8:30 - 10:30 am
6/20/23	<a href="#">Fire Extinguisher Safety</a>	11:00 - 12:00 pm
6/21/23	<a href="#">MSI-NJCE Expo 2023: Confined Space Entry</a>	8:30 - 11:30 am
6/21/23	<a href="#">MSI-NJCE Expo 2023: Excavation, Trenching, and Shoring</a>	8:30 - 12:30 pm
6/21/23	<a href="#">MSI-NJCE Expo 2023: Fast Track to Safety (HazCom, BBP, Fire Safety, LOTO)</a>	8:30 - 12:30 pm
6/21/23	<a href="#">MSI-NJCE Expo 2023: Flagger Work Zone Safety</a>	8:30 - 12:30 pm
6/21/23	<a href="#">MSI-NJCE Expo 2023: MSI Leadership Academy (Practical Leadership - 21 Irrefutable Laws)</a>	8:30 - 11:30 am
6/22/23	<a href="#">CDL: Drivers' Safety Regulations</a>	1:00 - 3:00 pm
6/23/23	<a href="#">Bloodborne Pathogens</a>	7:30 - 8:30 am
6/23/23	<a href="#">Driving Safety Awareness</a>	9:00 - 10:30 am
6/23/23	<a href="#">Personal Protective Equipment</a>	10:30 - 12:30 pm
6/26/23	<a href="#">Chipper Safety</a>	7:30 - 8:30 am
6/26/23	<a href="#">Chainsaw Safety</a>	9:00 - 10:00 am
6/26/23	<a href="#">Employee Conduct and Violence Prevention in the Workplace</a>	1:00 - 3:00 pm
6/28/23	<a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>	11:00 - 12:30 pm
6/28/23	<a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>	1:00 - 3:00 pm
6/29/23	<a href="#">Fire Safety</a>	8:30 - 9:30 am
6/29/23	<a href="#">Fire Extinguisher Safety</a>	10:00 - 11:00 am
6/29/23	<a href="#">Bloodborne Pathogens</a>	1:00 - 2:00 pm
6/30/23	<a href="#">Confined Space Entry</a>	9:00 - 12:00 pm
6/30/23	<a href="#">Mower Safety</a>	1:00 - 2:00 pm

**\*5/16/2023 Designated Employee Representative Training (DER) Details:**

- This 6-hour workbook-driven course with 1hr lunch break covers mandatory drug and alcohol testing programs and the responsibilities of the employer, the DER, third-party administrators, the MRO, and the driver. In order to ensure workbooks are received in time for the class, **registrations must be completed before April 28, 2023.**
- Registration suggested - 2 employees per agency.
- The training will use the Zoom Meeting platform. Students must have access to a computer or device with a working camera and microphone. Students will be 'on-camera' during the class to replicate an in-person classroom.

**Zoom Safety Training Guidelines:**

To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

### **Zoom Training Registration:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- **Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).**
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.
- Group Training procedures:
  - Please have one person register for the safety training webinar and also ensure that person will have access to the webinar link to launch on the day of the class.
  - Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [\*\*\*NJCE Live Virtual Training Group Sign in Sheet\*\*\*](#)

**RESOLUTION NO. 22-23**

**OCEAN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Ocean County Insurance Fund Commission, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**LITIGATION MATTERS**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Ocean County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED: April 20, 2023**

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**ROBERT A. GREITZ, CHAIRPERSON**

**ATTEST:**

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**MICHAEL J. FIURE, VICE-CHAIRPERSON**

# **Appendix I**

*Minutes*

**OCEAN COUNTY INSURANCE FUND COMMISSION  
OPEN MINUTES  
MEETING – March 16, 2023  
10:00 AM**

Meeting was called to order by Chair Greitz. Chair Greitz read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

Robert A. Greitz	Present
Michael Fiure	Present
Michelle I. Gunther	Present
John P. Kelly (Alternate)	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Joseph Hrubash</b>
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Claims Services	Qual-Lynx <b>Claudia Acosta</b> <b>Karen Beatty</b>
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	PERMA Risk Management Services <b>Shai McLeod</b> <b>Jennifer Davis</b>
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NJCE Underwriting Manager	Conner Strong & Buckelew
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Risk Management Consultant	Conner Strong & Buckelew
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Treasurer

Attorney	Berry, Sahradnik, Kotzas & Benson <b>Mathew B. Thompson, Esq.</b>
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Safety Director	J.A. Montgomery Consulting <b>Mike Brosnan</b>
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Auditor

**ALSO PRESENT:**

Alyssa Fiore, Ocean County Board of Health  
Colleen Golin, Esq, Ocean County Board of Social Services  
Antoinette DePaola, Ocean County  
Tristin J. Collins, Ocean County  
Will Demand, Ocean County Utility Authority  
Jenn Doderer, Ocean County Library  
Paul Shives, J.A. Montgomery  
Cathy Dodd, PERMA Risk Management Services

**CORRESPONDENCE: None**

**APPROVAL OF MINUTES: OPEN MINUTES OF FEBRUARY 16, 2023**

**MOTION TO APPROVE THE OPEN MINUTES OF FEBRUARY 16, 2023**

Moved: Commissioner Gunther  
Second: Chair Greitz  
Vote: 2 Ayes, 0 Nays

**SAFETY AND ACCIDENT REVIEW COMMITTEE:** Mr. Brosnan said he was attending the meeting on behalf of J.A. Montgomery. Mr. Brosnan reported the Safety and Accident Review Committee last met on December 13, 2022 via zoom. Mr. Brosnan advised the next meeting was scheduled for March 21, 2023 at 1:30 via zoom. Mr. Brosnan said the agenda is currently being prepared and there are plans to discuss training opportunities through the end of May including tick bite prevention. Mr. Brosnan advised with the mild winter ticks are expected to be on the rise very early this spring. Mr. Brosnan reported there would also be a discussion on the new entry level driver training program for those employees that plan to obtain a CDL license or change the status of their current CDL license. Mr. Brosnan said this would be discussed a bit further in the Safety Director report. Mr. Brosnan concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Davis reported the Claims Committee met last week and reviewed the PARS. Ms. Davis asked if anyone had any questions on the claims and requested a motion to accept the Claims Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting on March 9, 2023. Chair Greitz asked if anyone had any questions and if not requested a motion to approve the PARS.

**MOTION TO APPROVE THE PARS AS PRESENTED DURING THE CLAIMS COMMITTEE MEETING OF MARCH 9, 2023**

Moved: Commissioner Gunther  
Second: Chair Greitz  
Vote: 2 Ayes, 0 Nays

Chair Greitz thanked Ms. Gunther for filling in for him last week during the Claims Committee meeting as he had a scheduling issue and was not able to attend the full meeting and had to leave.



**EXECUTIVE DIRECTOR REPORT:** Executive Director thanked the Chair and said he had a brief report.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of February. Executive Director said there were (4) four certificates of insurance issued during the month. Executive Director asked if anyone had any questions and requested a motion to approve.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Moved:	Commissioner Gunther
Second:	Chair Greitz
Roll Call Vote:	3 Ayes 0 Nays

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND (NJCE):** Executive Director reported the NJCE conducted the Reorganization Meeting on February 23, 2023. Executive Director advised a written summary report of the meeting was included in the agenda. Executive Director said the Board a Fund Commissioners adopted a resolution to authorize procurement of a property appraisal vendor via a competitive contract. Executive Director advised there was a discussion on the NJCE making an application for consideration by the Cyber JIF Board of Commissioners. Executive Director reported the NJCE was scheduled to meet again on Thursday, April 27, 2023 at 11:00 AM. Executive Director said this meeting would be held at Forsgate Country Club, Monroe Twp., NJ and a luncheon would follow to commemorate the 10th anniversary of the Fund’s inception. Executive Director noted an invitation would follow shortly.

**OCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the December Financial Fast Track was included in the agenda. Executive Director reported as of December 31, 2022 there was a deficit of \$4,377,582. Executive Director said there was a cash balance of \$13,951,022. Executive Director referred to line 10 of the report, “Investment in Joint Venture” and indicated \$959,262 of the surplus was the OCIFC’s share of the NJCE equity.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the December Financial Fast Track for the NJCE was included in the agenda. As of December 31, 2022, the NJCE had a surplus of \$14,297,554. Executive Director noted the total cash amount was \$34,166.053. Executive Director reported line 7 of the report “Dividend” represented the figure released by the NJCE of \$6,707,551.

**CLAIMS TRACKING REPORTS:** Executive Director reviewed the Claims Management Report Expected Loss Ratio Analysis Report as of December 31, 2022 with the Commission.

**2023 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR:** Executive Director reminded the Commission the 12th Annual Educational Seminar would be held virtually again this year. Executive Director advised there would be two sessions, Friday, April 21 and Friday April 28, 9:00 AM to 12:00 PM. Executive Director said the link to register was sent by e-mail on February 28. Executive Director noted if anyone needed the link or assistance in registering, they should contact Cathy Dodd, [cdodd@permainc.com](mailto:cdodd@permainc.com).

Executive Director asked if anyone had any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

**TREASURER REPORT:** Executive Director said he did not see the Treasurer, however, he confirmed with Ms. Kontomanolis of his office the checks represented the typical monthly expenses. Executive Director asked for a motion to approve Resolution 20-23, in the amount of \$44,989.93.

**MOTION TO APPROVE RESOLUTION 20-23 MARCH BILLS LIST**

Moved:	Commissioner Fiure
Second:	Commissioner Gunther
Roll Call Vote:	3 Ayes, 0 Nays

Mr. Greitz noted the Treasurer Reports were included in the agenda.

**CLAIMS ADMINISTRATOR:** Ms. Beatty referred to the 2023 Cumulative Savings Summary Report which was included in the agenda. Ms. Beatty advised the report was for the month of February and showed the savings was 46% and the PPO penetration was 98%. Ms. Beatty said for the month of February the savings for the legacy claims was 65% and the penetration rate was 91%. Ms. Beatty noted the agenda also included a list of the top 10 providers for the Commission and the Legacy claims. Ms. Beatty asked if anyone had any questions and concluded her report.

**NJCE SAFETY DIRECTOR:** Mr. Brosnan directed everyone's attention to the Safety Director's Report which included all risk control activities for February and March of this year. Mr. Brosnan referred to information on the NJCE Media Library and NJCE Online Streaming Video Service which was included in the agenda. Mr. Brosnan said the Leadership Academy was available and noted we had some recent graduates already and there has been very good feedback. Mr. Brosnan also referred to the training opportunities available through May 31 and noted there were sessions in the morning and afternoon for everyone's convenience. Mr. Brosnan pointed out there was a deadline registration of April 28, 2023 for the Designated Employee Representative Training on May 16, 2023. Lastly, Mr. Brosnan said there would be some information coming out regarding the CDL entry level Driver Train the Trainer program that's going to be presented. Mr. Brosnan advised they will be presented in 6 areas of the State and is anticipated to be in high demand. If anyone needs additional information on this, they should contact Glenn Prince. Mr. Brosnan asked if anyone had any questions and concluded his report.

**RISK MANAGERS REPORT:** Executive Director said Ms. Sander was not attending the meeting, however wanted to report she was working with PERMA Claims and J. A. Montgomery on doing a deeper dive into some of the losses that we had presented a couple of meetings ago in terms of identifying areas where we can match risk control with the County or County Affiliate to help prevent those type of losses going forward. Executive Director asked if anyone had any questions.

**ATTORNEY:** Mr. Thompson introduced himself and advised he was filling in for Ms. Benson. Mr. Thompson said unless there was any questions, he did not have anything to report.

Correspondence Made Part of Minutes

**OLD BUSINESS: None**

**NEW BUSINESS:** Commissioner Fiure asked when they receive their report on worker compensation claims, if there was a way to show a percentage of employees in each department. Commissioner Fiure said he would like to see not only where the injuries were occurring but at what percentage for that particular department. Executive Director said he wanted to make sure we had employees listed by department. Chair Greitz advised he could provide a list of employees by department. Executive Director said he would discuss with Ms. Davis along with his claims team and would advise what was needed to develop that type of report.

**PUBLIC COMMENT:** Chair Greitz opened the meeting to the public. There was no one in attendance from the public so Chair Greitz closed the meeting to the public.

There was no need for a closed session, so Chair Greitz asked for a motion to adjourn.

**MOTION TO ADJOURN:**

Moved:	Commission Fiure
Second:	Commissioner Gunther
Vote:	3 Ayes, 0 Nays

**MEETING ADJOURNED: 10:31AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary