

**OCEAN COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
THURSDAY, JULY 18, 2024  
10:00 AM**

**ADMINISTRATION BUILDING  
ROOM 304  
101 HOOPER AVENUE  
TOMS RIVER, NJ 08753**

**To attend the meeting via teleconference  
Dial 1- 312-626-6799 and enter Meeting ID: 739 426 4615**

**OR**

**Join Zoom Meeting via computer Link**

<https://permainc.zoom.us/j/7394264615>

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- (1) Sending sufficient notice herewith to the Asbury Park Press and Atlantic City Press,
- (2) Filing advance written notice of this meeting with the Commissioners of the Ocean County Insurance Fund Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

**OCEAN COUNTY INSURANCE FUND COMMISSION**  
**AGENDA**  
**OPEN PUBLIC MEETING: July 18, 2024**  
**10:00 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: June 20, 2024 Open Minutes.....Appendix I**
  
- CORRESPONDENCE: None**
  
- COMMITTEE REPORTS**
  - Safety and Accident Review Committee: .....Verbal**
  - Claims Committee: .....Verbal**
  
- Motion to accept the Claim Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting of July 11, 2024 (*Roll call Vote*)**
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
  - Executive Director’s Report.....Pages 2-14
  
- TREASURER – Julie Tarrant**
  - Resolution 24-24 July Bills List – *Motion (Roll Call Vote)*.....Page 15
  - Treasurer Monthly reports.....Pages 16-17
  
- CLAIMS ADMINISTRATOR– QVAL LYNX , Lisa Gallo .....Pages 18-21**
  
- NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
  - Monthly Report.....Pages 22-29
  
- RISK MANAGERS REPORT – Conner Strong & Buckelew**
  - Monthly Report..... Verbal
  
- ATTORNEY – Berry, Sahradnik, Kotzas & Benson, P.C.**
  - Monthly Report ..... Verbal
  
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
  - . *Motion to open the meeting to the public*
  - . *Motion to close the meeting to the public*
  
- CLOSED SESSION – Payment Authorization Requests (PARS)**
  - Resolution 25-24 Closed Session (if needed) .....Page 30
  
- Motion to approve the PARS as discussed during Executive Session - (*Roll call Vote*)**

---

**MEETING ADJOURNMENT**  
**NEXT SCHEDULED MEETING: August 15, 2024, 10:00 AM**

## OCEAN COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
Telephone (201) 881-7632 Fax (201) 881-7633

Date: July 18, 2024  
Memo to: Commissioners of the Ocean County Insurance Fund Commission  
From: PERMA Risk Management Services  
Subject: Executive Director's Report

---

- ❑ **Certificate of Insurance Issuance Report (Page 4)** – Included in the agenda on page 4 is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of June. There was (1) one certificate of insurance issued during the month of June.

### ❑ **Motion to approve the certificate of insurance report**

- ❑ **Claims Committee Charter Revision (Pages 5-8)** – At the last Claims Committee Meeting Qual Lynx suggested we set up a Subrogation Policy. Subrogation is addressed in the Claim Committee Charter. We are suggesting we amend the Charter to include the following verbiage:

- The TPA has discretion up to \$5,000 to waive subrogation if file is properly documented with the efforts.
- Requests for subrogation waiver valued over \$5,000 to \$15,000, TPA will e-mail Commission Attorney, Executive Director, and Chair for authority waiver/compromise.
- Requests for subrogation waiver excess of \$15,000 should be submitted to the Claims Committee for approval through a PAR.

A copy of the revised Claim Committee Charter with the suggested revision is included in the agenda on pages 5-8 for your review. We are also amending the Committee Members for the Ocean County Board of Social Services. All changes are noted in red. If the Commissioners agree with the revisions, we will request a motion to approve the changes and prepare a resolution for approval at the August meeting.

### ❑ **Motion to revise the Claims Committee Charter to include a Subrogation Policy and revise the Committee Members for the Ocean County Board of Social Services**

- ❑ **New Jersey Counties Excess Joint Insurance Fund (Pages 9-11)** - The NJCE met on Thursday, June 27, 2024. A summary report of the meeting is included in the agenda on pages 9-11. The NJCE is scheduled to meet again on Thursday, September 26, 2024 at 9:30 am.
- ❑ **OCIFC Financial Fast Track (Page 12)** – Included in the agenda on page 12 is a copy of the Financial Fast Track for the month of April.

- ❑ **NJCE Property and Casualty Financial Fast Track** - The May Financial Fast Track is not available and will appear in the next agenda.
- ❑ **Claims Tracking Reports (Pages 13-14)** – The Claims Tracking Reports are on pages 13-14 of the agenda. The Executive Director will review the Claims Activity Report and Expected Loss Ratio Analysis Report as of April 30, 2024 with the Commission.
- ❑ **2025 Renewal – Underwriting Data Collection** – The Underwriting Team will be sending out a memorandum highlighting the 2025 renewal. Applications for Optional Ancillary Coverages will be completed again online via Broker Buddha. An e-mail will be sent out on the application process to identified renewal users.

In addition, the Payroll Auditor is conducting payroll audits which will be uploaded by the Fund office into Origami.

**Ocean County Insurance Commission – SIR**  
**Certificate of Insurance Monthly Report**

From 6/1/2024 To 7/1/2024

| Holder (H)/<br>Insured Name (I)                                       | Holder / Insured Address                  | Description of Operations  | Issue Date/<br>Cert ID   | Coverage           |
|---|---|--|--------------------------|--------------------|
| H - Georgian Court University<br><br>I - Ocean County Board of Health | 900 Lakewood Avenue<br>Lakewood, NJ 08701 | RE: Use of Facilities The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of facilities by the Ocean County Health Department for events and programs during the current calendar year. | 6/7/2024<br><br>#4686979 | GL AU EX<br>WC OTH |
| <b>Total # of Holders: 1</b>  |   |  |                          |                    |

# OCEAN COUNTY INSURANCE FUND COMMISSION CLAIMS COMMITTEE CHARTER

The Claims Committee will conduct meetings on the following schedule:

Claims Committee Meetings will be held on the second Thursday of the month at 2 pm. Meetings will be arranged by the Executive Director's office, and will be held in person and/or by video or telephone conference call.

## CLAIMS COMMITTEE ASSIGNMENTS

### Committee Members

#### Name

Robert Greitz  
Antoinette DePaola, Esq.  
Mary Jane Bavais

~~Colleen Golin, Esq.~~ Brian Wilkie, Esq.  
Meredith Sheehan  
Mike Senyk  
Jennifer Doderer  
William Demand  
Brian Rumpf  
Alyssa Fiore (Alternate)

#### Affiliation

Ocean County, Director of Employee Relations  
Ocean County, Safety and Risk Coordinator  
Ocean County, Department of Parks and Recreation  
Ocean County Board of Social Services  
~~Ocean County Board of Social Services~~  
Ocean County Mosquito Commission  
Ocean County Library Commission  
Ocean County Utilities Authority  
Ocean County Board of Health  
Ocean County Board of Health

### Fund Professionals

Joseph Hrubash  
Cathy Dodd  
Robyn Walcoff, Esq.  
Jennifer Conicella  
Glenn Prince  
TPA  
TPA  
Mary Anne Sander  
Fund Attorney

PERMA Risk Management Services  
PERMA Risk Management Services  
PERMA Risk Management Services  
PERMA Risk Management Services  
J.A. Montgomery Risk Consulting  
Qual-Lynx  
Qual-Lynx  
Conner Strong & Buckelew  
Berry, Sahradnik, Kotzas & Benson, PC

Revised 7-18-24

# OCEAN COUNTY INSURANCE FUND COMMISSION CLAIMS COMMITTEE CHARTER

The Ocean County Insurance Fund Commission hereby constitutes and establishes a Claims Committee, an advisory committee authorized by the Commission's rules and regulations:

## Composition

The Claims Committee shall be comprised of at least three members who shall be members of the Ocean County Insurance Fund Commission, including one Ocean County Insurance Fund Commissioner. Each representative shall have one vote. As additional members join the Ocean County Insurance Fund Commission, a representative from the new member entity shall be appointed to the Claims Committee.

Also serving on the Committee, with no voting privileges, shall be the Fund Attorney and other representatives from the Insurance Commission's Fund professionals (Qual-Lynx, J.A. Montgomery, PERMA, Conner Strong & Buckelew).

## Authority and Responsibility

1. The Claims Committee shall review and recommend for approval or denial all payment and settlement authority requests which are subject to payment that exceed **\$10,000** for Automobile, Property, General Liability Claims, Workers' Compensation and Employment Practices and Public Officials Liability claims, inclusive of legal fees, expenses, and such other items to be charged to the Ocean County Insurance Fund Commission. This notification also includes any prior claim where a request for additional payment authority is needed beyond an amount previously approved, and any requests for lien compromises. ~~and any subrogation abandonment requests.~~
2. ~~The TPA has discretion up to \$5,000 to waive subrogation if file is properly documented with the efforts.~~
3. ~~Requests for subrogation waiver valued over \$5,000 to \$15,000, TPA will e-mail Commission Attorney, Executive Director, and Chair for authority waiver/compromise.~~
4. ~~Requests for subrogation waiver excess of \$15,000 should be submitted to the Claims Committee for approval through a PAR.~~
5. The Claims Committee shall develop and recommend claims cost containment programs.

## Claims Committee Bylaws

The Claims Committee of the Ocean County Insurance Fund Commission was established in April 2021 where the Ocean County Insurance Fund Commission adopted a resolution appointing certain employees of member entities to the Claims Committee, an advisory committee authorized by the Commission's rules and regulations. The Committee's operational guidelines are set down herein and may be amended by the Commissioners of the Ocean County Insurance Fund Commission.

Revised 7-18-24

# OCEAN COUNTY INSURANCE FUND COMMISSION CLAIMS COMMITTEE CHARTER

The Ocean County Insurance Fund Commission passed Resolution 33-21 effective January 1, 2022 accepting the transfer of the Ocean County Legacy Claims. This Claims Committee will review and recommend payment on any and all open claims prior to April 1, 2021 on behalf of Ocean County per the operational guidelines set forth in this Charter.

## Meetings

The Claims Committee shall meet monthly via Zoom on the second Thursday of the month at 10am. (Additional meetings can be scheduled as necessary, determined in consultation with the claims committee chair).

## Attendance

A majority of members of the Claims Committee shall be present at all meetings. In addition, a representative from the Executive Director's office, the Commission Attorney's office, the CEL Safety Director's office and a representative from the Third Party Administrator's office shall attend such meetings. As necessary or desirable, the Chairman may request other professionals and/or member representatives to attend.

## Specific Duties

In undertaking its responsibilities as outlined above, the Claims Committee is to:

1. Apprise the Commissioners of the Ocean County Insurance Fund Commission, through special presentations as necessary, of significant developments in the course of performing its responsibility.
2. Review and recommend for approval or denial all **payment authority and /or settlement authority requests** that exceed **\$10,000** for Automobile, Property, General Liability, Worker's Compensation and Employment Practices / Public Officials Liability claims, inclusive of legal fees, expenses, and such other items to be charged to the Ocean County Insurance Fund Commission. This notification also includes any prior claim where a request for additional payment authority or settlement authority is needed beyond an amount previously approved, **and any requests for lien compromises. ~~and any subrogation abandonment requests.~~**

With the advance approval of the Insurance Fund Commission Attorney or Executive Director, the certifying and approving officer may also pay hospital bills if waiting until after the next regularly scheduled Insurance Fund Commission meeting would result in the loss of a discount on such bills. When the certifying and approving officer utilizes this authority, a report shall be made to the Commissioners at their next meeting.

3. **The TPA has discretion up to \$5,000 to waive subrogation if file is properly documented with the efforts.**

Revised 7-18-24



## **OCEAN COUNTY INSURANCE FUND COMMISSION CLAIMS COMMITTEE CHARTER**

4. Requests for subrogation waiver valued over \$5,000 to \$15,000, TPA will e-mail Commission Attorney, Executive Director, and Chair for authority waiver/compromise.
5. Requests for subrogation waiver excess of \$15,000 should be submitted to the Claims Committee for approval through a PAR.
6. Recommend to Commissioners of the Ocean County Insurance Fund Commission an appropriate changes or extensions in the duties of the Committee.
7. Report regularly to the Commissioners of the Ocean County Insurance Fund Commission on the discharge of these responsibilities.



**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND**

9 Campus Drive - Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

**Date:** June 27, 2024  
**Memo to:** Commissioners  
Ocean County Insurance Fund Commission  
**From:** Joseph Hrubash, NJCE Executive Director  
**Subject:** NJCE JIF Report

---

---

**Executive Directors Report:** The following items were discussed:

**NJCE Claims Review Committee:** The Claims Review Committee met prior to the Fund’s meeting. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests.

**December 31, 2023 Audit:** Fund Auditor submitted the draft financial audit and provided a high-level overview and reported an Operating Income Loss of \$4.1 million, which was primarily due to several large excess property losses since the NJCE had a \$3 million retention due to hard property market conditions; however, the Total Net Position of the Fund as of year-end was \$10.6 million. Fund Auditor reported he did not expect any changes to the final financial audit, which will be issued in September. Fund Auditor concluded the review and noted there were no recommendations or findings. The Board of Fund Commissioners adopted a resolution authorizing the Fund office to file the draft audit and request an extension to file the final audit report to the state’s regulatory agencies.

**Financial Fast Track:** Submitted for information was the Financial Fast Track as of April 31, 2024, which reflected a statutory surplus of \$8.1 million and a total cash position of \$26.3 million.

**Chubb:** Effective January 1, 2024, the NJCE entered into a policy with Chubb to provide Equipment Breakdown coverage. Representatives from Chubb were in attendance and provided a summary of services to be provided to NJCE members.

**Finance Sub-Committee:** The Sub-Committee met on Tuesday, June 18, 2024; minutes of the meeting were submitted for information and the following discussion points were highlighted:

**Named Storm Deductible:** Committee reviewed Underwriting Manager quotes for a \$15 million or \$20 million aggregate, which were both well above the budget. Underwriting Manager will obtain new quotes as part of the 2025 renewal, which may result in better pricing. Since the Named Storm deductible is a member entity deductible the Committee discussed the idea of an NJCE advanced payment program. This was tabled as the Committee felt more analysis was needed including discussions with FEMA/State of NJ on how their program would respond.

**Technology Errors & Omissions:** The Underwriting Manager discussed one area of potential exposure is with shared services contracts where the County is providing IT related services to a 3<sup>rd</sup> party (municipality, County affiliate, etc.). Technology Errors and Omissions insurance is a specialized form of coverage designed to protect an entity providing IT related services to another entity from financial losses. The Committee decided it would be best for the Underwriting Manager to develop and distribute a survey to determine the need for this coverage.

**Professional Services:**

**TPA Services:** Fund Office received correspondence from AmeriHealth regarding a pending agreement between CompServices inc. t/a AmeriHealth and CRC/Independence Health Group to purchase the TPA business offered through AmeriHealth Casualty Services. Fund Attorney provided a verbal update in closed session; no action was taken during open session.

**Professional Services Agreements:** Executive Director reported that the contracts for Executive Director, Underwriting Manager and Safety Director expire February 2025 and that NJCE Fund Attorney and QPA will start the process in the Fall timeframe. The Claims Administrator and Managed Care services expire September 2026.

**BCIC Educator's Legal Liability Coverage Amendment:** Burlington County Insurance Commission required an endorsement to extend coverage for due process claims including administrative hearings, Individualized Educational Plan (IEP) etc. under the Educators Legal Liability coverage for certain member entities. The coverage is self-contained within the BCIC retention; however, the addition of coverage requires amending the BCIC Educators' Legal Liability policy to include the necessary endorsement to extend coverage. The Board of Fund Commissioners authorized the BCIC coverage endorsement effective June 1, 2024.

**NJ Cyber JIF:** With approval of the Board, the NJCE Executive Director reissued a membership consideration request at the Cyber JIF's May 14<sup>th</sup> meeting. The matter was discussed by the NJ Cyber JIF Operations Committee on June 24<sup>th</sup>; their recommendation will be to hold any new membership applications until Fund Year 2026.

**Cyber Risk Control Framework:** The NJCE Cyber Task Force met on March 26<sup>th</sup> and has since reviewed and is recommending revisions drafted by the Underwriting Manager and The Chertoff Group based on responses to the Technology Stack Questionnaire. The Underwriting Manager provided a summary review of the changes. The Board of Fund Commissioners accepted the recommendation of the Cyber Task Force and approved revisions to the Cyber Risk Control Program.

In addition, the Banking Best Practices document was also distributed; this was developed by the Underwriting Manager and The Chertoff Group in response to an increase in wire fraud activity and whitewashing of checks.

**NJCE Safety Committee:** The Safety Committee met on Monday June 10<sup>th</sup>; minutes of the meeting were submitted for information and Safety Director provided a verbal report of notable items. The next meeting is scheduled for Monday, September 16<sup>th</sup> at 10am via Zoom.

**Property Appraisal Status:** Submitted for information was a status chart of the Commission/County's property appraisals as of June 14<sup>th</sup>. Most of the Insurance Commissions have completed Year 1 appraisals.

**Manuscript Policies:** Fund Office and Underwriting Manager have finalized the policy documents. Members will be notified once completed and uploaded to Origami.

**September Board of Commissioners Meetings:** Executive Director had previously suggested holding an

in-person meeting at a central location. Based on feedback, the September meeting will remain virtual, and November's meeting will be on the next agenda for discussion.

**Workers' Compensation:** Submitted for information was an article from Mark Wall of Safety National explaining the various factors affecting the increase in Workers' Compensation claims.

**2024 MEL, MRHIF & NJCE Educational Seminar:** The 14<sup>th</sup> Annual Educational Seminar was held over two sessions with over 200 participants attending each session. The seminar qualified for Continuing Education Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents and credits should have been received by May 31<sup>st</sup>.

**Membership Renewal:** The Counties of Camden, Gloucester and Monmouth are scheduled to renew their three-year membership with the Fund as of January 1, 2025. Renewal documents were sent to each respective County.

**2024 New Jersey Association of Counties Conference:** Representatives from PERMA Risk Management Services and J.A. Montgomery attended and exhibited at the NJAC 2024 May 1-3 conference in Atlantic City at Caesar's. Keith Hummel of J.A. Montgomery presented on First Amendment Audits.

#### **Underwriting Manager Report**

Underwriting Manager reported preliminary discussions on the 2025 Renewal have started and if available marketing information will be provided at the next meeting.

#### **Risk Control Report**

Safety Director submitted a report noting Risk Control Activities from April 2024 – June 2024, bulletins that were distributed and available training sessions through August 2024.

#### **WC Claims Administration Report**

A report was submitted noting the billed amount, paid amount, net savings as of May 2024.

**Next Meeting:** The next meeting of the NJCE JIF is scheduled for Thursday September 26, 2024 at 9:30AM virtually.

| OCEAN COUNTY INSURANCE COMMISSION      |  |                |                    |                    |                    |
|--|--|----------------|--------------------|--------------------|--------------------|
| FINANCIAL FAST TRACK REPORT            |  |                |                    |                    |                    |
| AS OF                                  |  | April 30, 2024 |                    |                    |                    |
| ALL YEARS COMBINED                     |  |                |                    |                    |                    |
|  | THIS MONTH                               | YTD CHANGE     | PRIOR YEAR END     | FUND BALANCE       |                    |
| 1.                                     | UNDERWRITING INCOME                      | 1,234,578      | 4,938,312          | 33,565,913         | 38,504,225         |
| 2.                                     | CLAIM EXPENSES                           |                |                    |                    |                    |
|  | Paid Claims                              | 143,065        | 938,801            | 8,418,632          | 9,357,432          |
|  | Case Reserves                            | (33,701)       | 206,103            | 10,516,267         | 10,722,370         |
|  | IBNR                                     | 681,982        | 209,288            | 12,230,780         | 12,440,068         |
|  | Excess Insurance Recoverable             | 0              | 0                  | 0                  | 0                  |
|  | Discounted Claim Value                   | (76,682)       | (50,841)           | (2,273,127)        | (2,323,967)        |
|  | <b>TOTAL CLAIMS</b>                      | <b>714,663</b> | <b>1,303,351</b>   | <b>28,892,552</b>  | <b>30,195,903</b>  |
| 3.                                     | EXPENSES                                 |                |                    |                    |                    |
|  | Excess Premiums                          | 345,736        | 1,382,943          | 8,305,537          | 9,688,480          |
|  | Administrative                           | 51,798         | 201,486            | 1,282,092          | 1,483,578          |
|  | <b>TOTAL EXPENSES</b>                    | <b>397,534</b> | <b>1,584,428</b>   | <b>9,587,629</b>   | <b>11,172,057</b>  |
| 4.                                     | UNDERWRITING PROFIT (1-2-3)              | 122,381        | 2,050,532          | (4,914,268)        | (2,863,736)        |
| 5.                                     | INVESTMENT INCOME                        | 96,239         | 360,981            | 843,729            | 1,204,710          |
| 6.                                     | PROFIT (4 + 5)                           | 218,620        | 2,411,513          | (4,070,539)        | (1,659,026)        |
| 7.                                     | CEL APPROPRIATION CANCELLATION           | 0              | 0                  | 0                  | 0                  |
| 8.                                     | DIVIDEND INCOME                          | 0              | 0                  | 0                  | 0                  |
| 9.                                     | DIVIDEND EXPENSE                         | 0              | 0                  | 0                  | 0                  |
| 10.                                    | SURPLUS TRANSFER                         | 0              | 0                  | 0                  | 0                  |
| 11.                                    | INVESTMENT IN JOINT VENTURE              | 0              | (212,810)          | 558,425            | 345,615            |
| 12.                                    | <b>SURPLUS (6 + 7 + 8 - 9 + 10 + 11)</b> | <b>218,620</b> | <b>2,198,704</b>   | <b>(3,512,114)</b> | <b>(1,313,410)</b> |
| <b>SURPLUS (DEFICITS) BY FUND YEAR</b> |  |                |                    |                    |                    |
|  | Legacy Account                           | 22,035         | 92,378             | 151,022            | 243,400            |
|  | 2021                                     | 5,115          | 226,298            | (4,019,189)        | (3,792,891)        |
|  | 2022                                     | 27,566         | 44,868             | (1,065,591)        | (1,020,723)        |
|  | 2023                                     | 27,596         | 1,372,822          | 1,421,644          | 2,794,466          |
|  | 2024                                     | 136,308        | 462,338            |                    | 462,338            |
|  | <b>TOTAL SURPLUS (DEFICITS)</b>          | <b>218,620</b> | <b>2,198,704</b>   | <b>(3,512,114)</b> | <b>(1,313,410)</b> |
| <b>TOTAL CASH</b>                      |  |                |                    |                    |                    |
|  |  |                |                    |                    | <b>26,391,678</b>  |
| <b>CLAIM ANALYSIS BY FUND YEAR</b>     |  |                |                    |                    |                    |
| <b>FUND YEAR 2021</b>                  |  |                |                    |                    |                    |
|  | Paid Claims                              | 21,316         | 203,999            | 4,164,256          | 4,368,255          |
|  | Case Reserves                            | (26,580)       | (190,710)          | 4,703,123          | 4,512,413          |
|  | IBNR                                     | 5,264          | (257,175)          | 2,709,553          | 2,452,378          |
|  | Excess Insurance Recoverable             | 0              | 0                  | 0                  | 0                  |
|  | Discounted Claim Value                   | 0              | 43,507             | (752,636)          | (709,129)          |
|  | <b>TOTAL FY 2021 CLAIMS</b>              | <b>0</b>       | <b>(200,380)</b>   | <b>10,824,296</b>  | <b>10,623,916</b>  |
| <b>FUND YEAR 2022</b>                  |  |                |                    |                    |                    |
|  | Paid Claims                              | 36,573         | 328,181            | 3,274,944          | 3,603,125          |
|  | Case Reserves                            | 4,911          | 37,959             | 4,214,744          | 4,252,703          |
|  | IBNR                                     | (41,484)       | (331,289)          | 3,432,658          | 3,101,369          |
|  | Excess Insurance Recoverable             | 0              | 0                  | 0                  | 0                  |
|  | Discounted Claim Value                   | 0              | 30,242             | (752,247)          | (722,005)          |
|  | <b>TOTAL FY 2022 CLAIMS</b>              | <b>(0)</b>     | <b>65,093</b>      | <b>10,170,099</b>  | <b>10,235,192</b>  |
| <b>FUND YEAR 2023</b>                  |  |                |                    |                    |                    |
|  | Paid Claims                              | 33,439         | 238,968            | 979,431            | 1,218,399          |
|  | Case Reserves                            | (64,814)       | (147,982)          | 1,598,400          | 1,450,418          |
|  | IBNR                                     | 31,375         | (1,693,141)        | 6,088,569          | 4,395,428          |
|  | Excess Insurance Recoverable             | 0              | 0                  | 0                  | 0                  |
|  | Discounted Claim Value                   | 0              | 186,214            | (768,243)          | (582,029)          |
|  | <b>TOTAL FY 2023 CLAIMS</b>              | <b>(0)</b>     | <b>(1,415,941)</b> | <b>7,898,157</b>   | <b>6,482,216</b>   |
| <b>FUND YEAR 2024</b>                  |  |                |                    |                    |                    |
|  | Paid Claims                              | 51,737         | 167,654            |                    | 167,654            |
|  | Case Reserves                            | 52,782         | 506,837            |                    | 506,837            |
|  | IBNR                                     | 686,826        | 2,490,892          |                    | 2,490,892          |
|  | Excess Insurance Recoverable             | 0              | 0                  |                    | 0                  |
|  | Discounted Claim Value                   | (76,682)       | (310,803)          |                    | (310,803)          |
|  | <b>TOTAL FY 2024 CLAIMS</b>              | <b>714,663</b> | <b>2,854,580</b>   | <b>0</b>           | <b>2,854,580</b>   |
| <b>COMBINED TOTAL CLAIMS</b>           |  |                |                    |                    |                    |
|  |  | <b>714,663</b> | <b>1,303,351</b>   | <b>28,892,552</b>  | <b>30,195,903</b>  |

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

## Ocean County Insurance Commission

### CLAIM ACTIVITY REPORT

April 30, 2024

| <b>COVERAGE LINE - PROPERTY</b>          |             |             |             |           |                 |
|--|-------------|-------------|-------------|-----------|-----------------|
| <b>CLAIM COUNT - OPEN CLAIMS</b>         |             |             |             |           |                 |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | 0           | 3           | 0           | 0         | 3               |
| April-24                                 | 0           | 3           | 0           | 0         | 3               |
| <b>NET CHGE</b>                          | 0           | 0           | 0           | 0         | 0               |
| Limited Reserves                         |             |             |             |           | <b>\$38,301</b> |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | \$0         | \$208,828   | \$0         | \$0       | \$208,828       |
| April-24                                 | \$0         | \$114,903   | \$0         | \$0       | \$114,903       |
| <b>NET CHGE</b>                          | \$0         | (\$93,925)  | \$0         | \$0       | (\$93,925)      |
| Ltd Incurred                             | \$0         | \$254,731   | \$6,710     | \$0       | \$261,441       |
| <b>COVERAGE LINE - GENERAL LIABILITY</b> |             |             |             |           |                 |
| <b>CLAIM COUNT - OPEN CLAIMS</b>         |             |             |             |           |                 |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | 4           | 86          | 39          | 17        | 146             |
| April-24                                 | 3           | 83          | 39          | 29        | 154             |
| <b>NET CHGE</b>                          | -1          | -3          | 0           | 12        | 8               |
| Limited Reserves                         |             |             |             |           | <b>\$6,800</b>  |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | \$252,826   | \$493,282   | \$283,359   | \$24,077  | \$1,053,544     |
| April-24                                 | \$229,022   | \$494,907   | \$284,758   | \$38,534  | \$1,047,220     |
| <b>NET CHGE</b>                          | (\$23,805)  | \$1,625     | \$1,399     | \$14,457  | (\$6,324)       |
| Ltd Incurred                             | \$348,162   | \$672,347   | \$299,272   | \$39,450  | \$1,359,231     |
| <b>COVERAGE LINE - AUTO LIABILITY</b>    |             |             |             |           |                 |
| <b>CLAIM COUNT - OPEN CLAIMS</b>         |             |             |             |           |                 |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | 1           | 3           | 3           | 0         | 7               |
| April-24                                 | 1           | 2           | 3           | 3         | 9               |
| <b>NET CHGE</b>                          | 0           | -1          | 0           | 3         | 2               |
| Limited Reserves                         |             |             |             |           | <b>\$5,543</b>  |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | \$8,649     | \$41,139    | \$4,087     | \$0       | \$53,875        |
| April-24                                 | \$7,387     | \$33,813    | \$3,487     | \$5,200   | \$49,888        |
| <b>NET CHGE</b>                          | (\$1,262)   | (\$7,326)   | (\$600)     | \$5,200   | (\$3,987)       |
| Ltd Incurred                             | \$74,427    | \$64,580    | \$11,203    | \$5,292   | \$155,502       |
| <b>COVERAGE LINE - WORKERS COMP.</b>     |             |             |             |           |                 |
| <b>CLAIM COUNT - OPEN CLAIMS</b>         |             |             |             |           |                 |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | 57          | 94          | 59          | 47        | 257             |
| April-24                                 | 58          | 92          | 53          | 49        | 252             |
| <b>NET CHGE</b>                          | 1           | -2          | -6          | 2         | -5              |
| Limited Reserves                         |             |             |             |           | <b>\$38,217</b> |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | \$4,431,210 | \$3,584,904 | \$1,145,347 | \$392,929 | \$9,554,390     |
| April-24                                 | \$4,429,696 | \$3,690,065 | \$1,082,542 | \$428,375 | \$9,630,678     |
| <b>NET CHGE</b>                          | (\$1,514)   | \$105,161   | (\$62,805)  | \$35,446  | \$76,288        |
| Ltd Incurred                             | \$8,454,374 | \$6,806,779 | \$2,153,661 | \$587,149 | \$18,001,963    |
| <b>TOTAL ALL LINES COMBINED</b>          |             |             |             |           |                 |
| <b>CLAIM COUNT - OPEN CLAIMS</b>         |             |             |             |           |                 |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | 62          | 186         | 101         | 64        | 413             |
| April-24                                 | 62          | 180         | 95          | 81        | 418             |
| <b>NET CHGE</b>                          | 0           | -6          | -6          | 17        | 5               |
| Limited Reserves                         |             |             |             |           | <b>\$25,939</b> |
| Year                                     | 2021        | 2022        | 2023        | 2024      | TOTAL           |
| March-24                                 | \$4,692,685 | \$4,328,153 | \$1,432,793 | \$417,006 | \$10,870,637    |
| April-24                                 | \$4,666,105 | \$4,333,688 | \$1,370,787 | \$472,109 | \$10,842,689    |
| <b>NET CHGE</b>                          | (\$26,580)  | \$5,535     | (\$62,006)  | \$55,103  | (\$27,948)      |
| Ltd Incurred                             | \$8,876,963 | \$7,798,437 | \$2,470,846 | \$631,891 | \$19,778,136    |

**Ocean County Insurance Commission**  
**CLAIMS MANAGEMENT REPORT**  
**EXPECTED LOSS RATIO ANALYSIS**  
**AS OF April 30, 2024**

**CURRENT FUND YEAR 2021 -- LOSSES CAPPED AT RETENTION**

| 2021                     | Budget             | Current               |                     | 40                  | MONTH<br>TARGETED | Last Month            |                     | 39                  | MONTH<br>TARGETED | Last Year             |                     | 28                  | MONTH<br>TARGETED |
|--------------------------|--------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|
|                          |                    | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>30-Apr-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>31-Mar-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>01-Apr-23 |                   |
| PROPERTY                 | 184,664            | 0                     | 0                   | 0.00%               | 100.00%           | 0                     | 0                   | 0.00%               | 100.00%           | 0                     | 0                   | 0.00%               | 100.00%           |
| GEN LIABILITY<br>POL/EPL | 541,012            | 348,162               | 348,162             | 64.35%              | 92.48%            | 365,611               | 365,611             | 67.58%              | 91.95%            | 164,694               | 164,694             | 30.44%              | 83.56%            |
| AUTO LIABILITY           | 74,552             | 74,427                | 74,427              | 99.83%              | 89.30%            | 74,427                | 74,427              | 99.83%              | 88.81%            | 39,427                | 39,427              | 52.89%              | 81.06%            |
| WORKER'S COMP            | 5,014,620          | 8,684,168             | 8,454,374           | 168.59%             | 98.70%            | 8,671,143             | 8,671,143           | 172.92%             | 98.57%            | 7,506,434             | 7,300,322           | 145.58%             | 95.79%            |
| TOTAL ALL LINES          | 5,814,848          | 9,106,757             | 8,876,963           | 152.66%             | 98.04%            | 9,111,181             | 9,111,181           | 156.69%             | 97.87%            | 7,710,555             | 7,504,443           | 129.06%             | 94.60%            |
| <b>NET PAYOUT %</b>      | <b>\$4,364,550</b> |                       |                     |                     | <b>75.06%</b>     |                       |                     |                     |                   |                       |                     |                     |                   |

**CURRENT FUND YEAR 2022 -- LOSSES CAPPED AT RETENTION**

| 2022                     | Budget             | Current               |                     | 28                  | MONTH<br>TARGETED | Last Month            |                     | 27                  | MONTH<br>TARGETED | Last Year             |                     | 16                  | MONTH<br>TARGETED |
|--------------------------|--------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|
|                          |                    | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>30-Apr-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>31-Mar-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>01-Apr-23 |                   |
| PROPERTY                 | 260,954            | 254,731               | 254,731             | 97.62%              | 100.00%           | 348,431               | 348,431             | 133.52%             | 100.00%           | 0                     | 0                   | 0.00%               | 96.65%            |
| GEN LIABILITY<br>POL/EPL | 603,867            | 672,347               | 672,347             | 111.34%             | 83.56%            | 667,122               | 667,122             | 110.47%             | 82.70%            | 554,753               | 554,753             | 91.87%              | 67.85%            |
| AUTO LIABILITY           | 132,715            | 6,941,340             | 6,806,779           | 5128.87%            | 81.06%            | 67,427                | 67,427              | 50.81%              | 80.03%            | 24,927                | 24,927              | 18.78%              | 62.03%            |
| WORKER'S COMP            | 7,209,432          | 7,994,998             | 7,860,437           | 109.03%             | 95.79%            | 6,799,180             | 6,799,180           | 94.31%              | 95.33%            | 5,162,716             | 5,042,133           | 69.94%              | 81.73%            |
| TOTAL ALL LINES          | 8,589,655          | 15,925,416            | 15,656,294          | 182.27%             | 94.29%            | 7,944,160             | 7,944,160           | 92.49%              | 93.78%            | 5,742,397             | 5,621,814           | 65.45%              | 80.28%            |
| <b>NET PAYOUT %</b>      | <b>\$3,607,783</b> |                       |                     |                     | <b>42.00%</b>     |                       |                     |                     |                   |                       |                     |                     |                   |

**CURRENT FUND YEAR 2023 -- LOSSES CAPPED AT RETENTION**

| 2023                     | Budget             | Current               |                     | 16                  | MONTH<br>TARGETED | Last Month            |                     | 15                  | MONTH<br>TARGETED | Last Year             |                     | 4                   | MONTH<br>TARGETED |
|--------------------------|--------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|
|                          |                    | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>30-Apr-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>31-Mar-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>01-Apr-23 |                   |
| PROPERTY                 | 259,000            | 6,710                 | 6,710               | 2.59%               | 96.65%            | 6,710                 | 6,710               | 2.59%               | 96.43%            | 0                     | 0                   | 0.00%               | 30.00%            |
| GEN LIABILITY<br>POL/EPL | 619,000            | 299,272               | 299,272             | 48.35%              | 67.85%            | 297,731               | 297,731             | 48.10%              | 66.07%            | 25,365                | 25,365              | 4.10%               | 10.00%            |
| AUTO LIABILITY           | 342,000            | 194,986               | 194,986             | 57.01%              | 67.85%            | 194,986               | 194,986             | 57.01%              | 66.07%            | 0                     | 0                   | 0.00%               | 10.00%            |
| WORKER'S COMP            | 120,000            | 11,203                | 11,203              | 9.34%               | 62.03%            | 10,803                | 10,803              | 9.00%               | 59.58%            | 3,803                 | 3,803               | 3.17%               | 10.00%            |
| TOTAL ALL LINES          | 8,198,000          | 2,161,459             | 2,153,661           | 26.27%              | 81.73%            | 2,193,199             | 2,193,199           | 26.75%              | 78.67%            | 190,586               | 190,586             | 2.32%               | 6.00%             |
| <b>NET PAYOUT %</b>      | <b>\$1,215,414</b> |                       |                     |                     | <b>12.74%</b>     |                       |                     |                     |                   |                       |                     |                     |                   |

**CURRENT FUND YEAR 2024 -- LOSSES CAPPED AT RETENTION**

| 2024                     | Budget           | Current               |                     | 4                   | MONTH<br>TARGETED | Last Month            |                     | 3                   | MONTH<br>TARGETED | Last Year             |                     | -8                  | MONTH<br>TARGETED |
|--------------------------|------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|-----------------------|---------------------|---------------------|-------------------|
|                          |                  | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>30-Apr-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>31-Mar-24 |                   | Unlimited<br>Incurred | Limited<br>Incurred | Actual<br>01-Apr-23 |                   |
| PROPERTY                 | 278,000          | 0                     | 0                   | 0.00%               | 30.00%            | 0                     | 0                   | 0.00%               | 23.00%            |                       |                     | N/A                 | N/A               |
| GEN LIABILITY<br>POL/EPL | 634,000          | 39,450                | 39,450              | 6.22%               | 10.00%            | 24,855                | 24,855              | 3.92%               | 6.00%             |                       |                     | N/A                 | N/A               |
| AUTO LIABILITY           | 364,000          | 42,600                | 42,600              | 11.70%              | 10.00%            | 42,600                | 42,600              | 11.70%              | 6.00%             |                       |                     | N/A                 | N/A               |
| WORKER'S COMP            | 134,000          | 5,292                 | 5,292               | 3.95%               | 10.00%            | 92                    | 92                  | 0.07%               | 6.00%             |                       |                     | N/A                 | N/A               |
| TOTAL ALL LINES          | 8,639,000        | 592,421               | 587,149             | 6.80%               | 6.00%             | 507,697               | 507,697             | 5.88%               | 3.00%             |                       |                     | N/A                 | N/A               |
| <b>NET PAYOUT %</b>      | <b>\$167,654</b> |                       |                     |                     | <b>1.67%</b>      |                       |                     |                     |                   | 0                     | 0                   | N/A                 | N/A               |

# OCEAN COUNTY INSURANCE FUND COMMISSION BILLS LIST

Resolution No. 24-24

JULY 2024

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Insurance Fund Commission, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and"

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

**FUND YEAR 2024**

| <u>VendorName</u>                               | <u>Comment</u>                           | <u>InvoiceAmount</u>                |
|---|--|-------------------------------------|
| NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND | NJCE JIF - 2024 2ND INSTALLMENT          | 1,659,531.80<br><b>1,659,531.80</b> |
| QUAL-LYNX                                       | CLAIM ADJ. SERVICES - QL1026 7/24        | 25,303.08<br><b>25,303.08</b>       |
| PERMA RISK MANAGEMENT SERVICES                  | POSTAGE 06/24                            | 5.47                                |
| PERMA RISK MANAGEMENT SERVICES                  | EXECUTIVE DIRECTOR FEE 07/24             | 14,918.50<br><b>14,923.97</b>       |
| THE ACTUARIAL ADVANTAGE                         | ACTUARIAL SERVICES 07/24                 | 1,809.91<br><b>1,809.91</b>         |
| JULIE N. TARRANT                                | TREASURER FEE 07/24                      | 451.66<br><b>451.66</b>             |
| BERRY SAHRADNIK, KOTZAS & BENSON, P.C.          | LEGAL SERVICES INV 255426 5/24           | 1,758.90<br><b>1,758.90</b>         |
| CONNER STRONG & BUCKELEW                        | RISK MANAGEMENT FEE -INV 593863<br>7/24  | 3,468.00<br><b>3,468.00</b>         |
| SPARK CREATIVE GROUP LLC                        | WEB HOSTING- 05/24-06/24                 | 850.00                              |
| SPARK CREATIVE GROUP LLC                        | SITE UPDATES 03/24                       | 125.00                              |
| SPARK CREATIVE GROUP LLC                        | SITE UPDATES 05/24                       | 125.00<br><b>1,100.00</b>           |
|   | <b>Total Payments FY 2024</b>            | <b>1,708,347.32</b>                 |
|   | <b>TOTAL PAYMENTS ALL FUND<br/>YEARS</b> | <b>1,708,347.32</b>                 |

\_\_\_\_\_  
Chairperson  
Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.  
\_\_\_\_\_  
Treasurer



**OCEAN COUNTY INSURANCE COMMISSION**  
**SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED**

| Current Fund Year: 2024<br>Month Ending: April |                   |                   |                   |                      |                       |                     |                     |             |             |                      |
|--|-------------------|-------------------|-------------------|----------------------|-----------------------|---------------------|---------------------|-------------|-------------|----------------------|
|  | Property          | Liability         | Auto              | Worker's Comp        | NJ CEL                | Admin               | Public Officials    | 0           | 0           | TOTAL                |
| OPEN BALANCE                                   | 926,875.16        | 119,606.81        | 334,284.25        | 19,370,010.14        | (3,068,843.03)        | 7,222,088.74        | 1,640,939.96        | 0.00        | 0.00        | 26,544,962.04        |
| <b>RECEIPTS</b>                                |                   |                   |                   |                      |                       |                     |                     |             |             |                      |
| Assessments                                    | 3,174.89          | 5,675.97          | 1,530.34          | 98,661.38            | 47,381.54             | 7,047.64            | 5,721.65            | 0.00        | 0.00        | 169,193.40           |
| Refunds  | 0.00              | 0.00              | 0.00              | 0.00                 | 0.00                  | 0.00                | 0.00                | 0.00        | 0.00        | 0.00                 |
| Invest Pymnts                                  | 2,947.30          | 2,383.39          | 1,062.98          | 61,593.46            | 42.51                 | 22,991.51           | 5,217.92            | 0.00        | 0.00        | 96,239.07            |
| Invest Adj                                     | 0.00              | 0.00              | 0.00              | 0.00                 | 0.00                  | 0.00                | 0.00                | 0.00        | 0.00        | 0.00                 |
| Subtotal Invest                                | 2,947.30          | 2,383.39          | 1,062.98          | 61,593.46            | 42.51                 | 22,991.51           | 5,217.92            | 0.00        | 0.00        | 96,239.07            |
| Other *  | 0.00              | 0.00              | 0.00              | 0.00                 | 0.00                  | 110,706.59          | 0.00                | 0.00        | 0.00        | 110,706.59           |
| <b>TOTAL</b>                                   | <b>6,122.19</b>   | <b>8,059.36</b>   | <b>2,593.32</b>   | <b>160,254.84</b>    | <b>47,424.05</b>      | <b>140,745.74</b>   | <b>10,939.57</b>    | <b>0.00</b> | <b>0.00</b> | <b>376,139.06</b>    |
| <b>EXPENSES</b>                                |                   |                   |                   |                      |                       |                     |                     |             |             |                      |
| Claims Transfers                               | 0.00              | 21,158.52         | 6,739.74          | 115,166.68           | 0.00                  | 0.00                | 0.00                | 0.00        | 0.00        | 143,064.94           |
| Expenses                                       | 0.00              | 0.00              | 0.00              | 0.00                 | 0.00                  | 48,754.36           | 0.00                | 0.00        | 0.00        | 48,754.36            |
| Other *  | 0.00              | 0.00              | 0.00              | 0.00                 | 0.00                  | 337,603.68          | 0.00                | 0.00        | 0.00        | 337,603.68           |
| <b>TOTAL</b>                                   | <b>0.00</b>       | <b>21,158.52</b>  | <b>6,739.74</b>   | <b>115,166.68</b>    | <b>0.00</b>           | <b>386,358.04</b>   | <b>0.00</b>         | <b>0.00</b> | <b>0.00</b> | <b>529,422.98</b>    |
| <b>END BALANCE</b>                             | <b>932,997.35</b> | <b>106,507.65</b> | <b>330,137.84</b> | <b>19,415,098.30</b> | <b>(3,021,418.98)</b> | <b>6,976,476.43</b> | <b>1,651,879.53</b> | <b>0.00</b> | <b>0.00</b> | <b>26,391,678.12</b> |

| SUMMARY OF CASH AND INVESTMENT INSTRUMENTS |                 |                 |                         |                 |
|--|-----------------|-----------------|-------------------------|-----------------|
| OCEAN COUNTY INSURANCE COMMISSION          |                 |                 |                         |                 |
| ALL FUND YEARS COMBINED                    |                 |                 |                         |                 |
| CURRENT MONTH                              | April           |                 |                         |                 |
| CURRENT FUND YEAR                          | 2024            |                 |                         |                 |
| Description:                               | Investors Admin | Investors Claim | Investors Legacy Claims |                 |
| ID Number:                                 |                 |                 |                         |                 |
| Maturity (Yrs)                             |                 |                 |                         |                 |
| Purchase Yield:                            |                 |                 |                         |                 |
| TOTAL for All Accts & instruments          |                 |                 |                         |                 |
| Opening Cash & Investment Balance          | \$26,544,962.99 | 19,396,399.76   | 184,679.65              | \$ 6,963,883.58 |
| Opening Interest Accrual Balance           | \$0.00          | 0               | \$ -                    | \$ -            |
| 1 Interest Accrued and/or Interest Cost    | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| 2 Interest Accrued - discounted Instr.s    | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| 3 (Amortization and/or Interest Cost)      | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| 4 Accretion                                | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| 5 Interest Paid - Cash Instr.s             | \$96,239.07     | \$68,535.39     | \$2,204.91              | \$25,498.77     |
| 6 Interest Paid - Term Instr.s             | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| 7 Realized Gain (Loss)                     | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| 8 Net Investment Income                    | \$96,239.07     | \$68,535.39     | \$2,204.91              | \$25,498.77     |
| 9 Deposits - Purchases                     | \$781,038.36    | \$170,331.77    | \$500,000.00            | \$110,706.59    |
| 10 (Withdrawals - Sales)                   | -\$1,030,561.35 | -\$548,754.36   | -\$144,203.31           | -\$337,603.68   |
| Ending Cash & Investment Balance           | \$26,391,679.07 | \$19,086,512.56 | \$542,681.25            | \$6,762,485.26  |
| Ending Interest Accrual Balance            | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| Plus Outstanding Checks                    | \$300,158.30    | \$1,809.91      | \$47,776.53             | \$250,571.86    |
| (Less Deposits in Transit)                 | \$0.00          | \$0.00          | \$0.00                  | \$0.00          |
| Balance per Bank                           | \$26,691,837.37 | \$19,088,322.47 | \$590,457.78            | \$7,013,057.12  |



OCEAN COUNTY INSURANCE FUND COMMISSION

2024 CUMULATIVE SAVINGS SUMMARY

|                    | BILL COUNT | BILLED                | APPROVED            | SAVINGS             | % SAVINGS  | FEE AMOUNT          | PPO PENETRATION RATE |
|--------------------|------------|-----------------------|---------------------|---------------------|------------|---------------------|----------------------|
| January            | 208        | \$449,085.62          | \$165,071.24        | \$284,014.38        | 63%        | \$44,995.53         | 99%                  |
| February           | 194        | \$251,235.84          | \$110,133.91        | \$141,101.93        | 56%        | \$24,526.72         | 95%                  |
| March              | 202        | \$295,689.60          | \$81,791.96         | \$213,897.64        | 72%        | \$33,198.18         | 98%                  |
| April              | 164        | \$119,687.51          | \$48,975.72         | \$70,711.79         | 59%        | \$12,498.40         | 90%                  |
| May                | 138        | \$88,357.44           | \$33,328.44         | \$55,029.00         | 62%        | \$9,836.25          | 99%                  |
| June               | 81         | \$233,993.52          | \$79,701.27         | \$154,292.25        | 66%        | \$23,253.75         | 98%                  |
| <b>Grand Total</b> | <b>987</b> | <b>\$1,438,049.53</b> | <b>\$519,002.54</b> | <b>\$919,046.99</b> | <b>64%</b> | <b>\$148,308.80</b> | <b>97%</b>           |

2023 CUMULATIVE SAVINGS SUMMARY

|                    | BILL COUNT  | BILLED                | APPROVED              | SAVINGS               | % SAVINGS  | FEE AMOUNT          | PPO PENETRATION RATE |
|--------------------|-------------|-----------------------|-----------------------|-----------------------|------------|---------------------|----------------------|
| January            | 115         | \$138,035.86          | \$97,266.03           | \$40,769.83           | 30%        | \$7,319.45          | 93%                  |
| February           | 194         | \$649,516.46          | \$352,744.73          | \$296,771.73          | 46%        | \$53,287.92         | 97%                  |
| March              | 206         | \$400,407.28          | \$163,879.85          | \$236,527.43          | 59%        | \$37,622.49         | 81%                  |
| April              | 118         | \$279,291.59          | \$107,802.60          | \$171,488.99          | 61%        | \$26,627.58         | 97%                  |
| May                | 266         | \$373,742.41          | \$148,506.72          | \$225,235.69          | 60%        | \$36,424.06         | 96%                  |
| June               | 322         | \$850,638.51          | \$307,279.00          | \$543,359.51          | 64%        | \$89,154.56         | 90%                  |
| July               | 200         | \$296,457.67          | \$100,662.91          | \$195,794.76          | 66%        | \$25,357.29         | 79%                  |
| August             | 410         | \$746,470.01          | \$259,149.37          | \$487,320.64          | 65%        | \$73,864.54         | 94%                  |
| September          | 433         | \$356,951.48          | \$134,939.94          | \$222,011.54          | 62%        | \$37,134.71         | 97%                  |
| October            | 316         | \$338,077.79          | \$130,163.04          | \$207,914.75          | 61%        | \$30,735.27         | 95%                  |
| November           | 233         | \$990,642.25          | \$181,361.13          | \$809,281.12          | 82%        | \$84,745.24         | 99%                  |
| December           | 148         | \$191,215.49          | \$65,758.96           | \$125,456.53          | 66%        | \$17,923.00         | 90%                  |
| <b>Grand Total</b> | <b>2961</b> | <b>\$5,611,446.80</b> | <b>\$2,049,514.28</b> | <b>\$3,561,932.52</b> | <b>63%</b> | <b>\$520,196.11</b> | <b>94%</b>           |



OCEAN COUNTY – LEGACY

2024 CUMULATIVE SAVINGS SUMMARY

|                    | BILL COUNT | BILLED              | APPROVED            | SAVINGS             | % SAVINGS  | FEE AMOUNT         | PPO PENETRATION RATE |
|--------------------|------------|---------------------|---------------------|---------------------|------------|--------------------|----------------------|
| January            | 26         | \$128,021.64        | \$27,055.70         | \$100,965.94        | 79%        | \$14,981.11        | 99%                  |
| February           | 8          | \$11,018.52         | \$3,098.43          | \$7,920.09          | 72%        | \$1,276.19         | 100%                 |
| March              | 19         | \$9,529.58          | \$5,211.14          | \$4,318.44          | 45%        | \$663.35           | 92%                  |
| April              | 64         | \$463,665.03        | \$137,897.36        | \$325,767.67        | 70%        | \$51,052.14        | 78%                  |
| May                | 41         | \$53,523.48         | \$16,801.92         | \$36,721.56         | 69%        | \$3,777.96         | 90%                  |
| June               | 28         | \$174,935.11        | \$79,418.79         | \$95,516.32         | 55%        | \$6,440.41         | 93%                  |
| <b>Grand Total</b> | <b>186</b> | <b>\$840,693.36</b> | <b>\$269,483.34</b> | <b>\$571,210.02</b> | <b>68%</b> | <b>\$78,191.16</b> | <b>91%</b>           |

2023 CUMULATIVE SAVINGS SUMMARY

|                    | BILL COUNT | BILLED                | APPROVED            | SAVINGS               | % SAVINGS  | FEE AMOUNT          | PPO PENETRATION RATE |
|--------------------|------------|-----------------------|---------------------|-----------------------|------------|---------------------|----------------------|
| January            | 45         | \$46,000.42           | \$22,311.11         | \$23,689.31           | 51%        | \$3,683.52          | 100%                 |
| February           | 83         | \$820,675.18          | \$284,953.89        | \$535,721.29          | 65%        | \$95,840.54         | 9%                   |
| March              | 83         | \$770,195.57          | \$94,808.09         | \$675,387.48          | 88%        | \$61,006.41         | 13%                  |
| April              | 72         | \$166,420.46          | \$59,619.39         | \$106,801.07          | 64%        | \$18,982.03         | 86%                  |
| May                | 86         | \$111,212.61          | \$39,484.51         | \$71,728.10           | 64%        | \$8,515.88          | 92%                  |
| June               | 54         | \$80,979.08           | \$29,374.21         | \$51,604.87           | 64%        | \$8,887.80          | 96%                  |
| July               | 37         | \$48,311.68           | \$13,020.52         | \$35,291.16           | 73%        | \$4,733.00          | 95%                  |
| August             | 60         | \$45,824.76           | \$17,057.11         | \$28,767.65           | 63%        | \$5,137.99          | 97%                  |
| September          | 94         | \$91,447.47           | \$31,359.25         | \$60,088.22           | 66%        | \$10,258.31         | 98%                  |
| October            | 83         | \$107,330.81          | \$35,316.38         | \$72,014.43           | 67%        | \$11,526.72         | 97%                  |
| November           | 45         | \$139,951.13          | \$38,708.42         | \$101,242.71          | 72%        | \$15,481.68         | 95%                  |
| December           | 29         | \$63,511.99           | \$15,871.38         | \$47,640.61           | 75%        | \$6,135.47          | 98%                  |
| <b>Grand Total</b> | <b>771</b> | <b>\$2,491,861.16</b> | <b>\$681,884.26</b> | <b>\$1,809,976.90</b> | <b>73%</b> | <b>\$250,189.35</b> | <b>41%</b>           |



**Top 10 Providers**  
**1/1/2024 – 6/30/2024**

**OCEAN COUNTY INSURANCE FUND COMMISSION**

| <b>PROVIDER</b>                            | <b>BILL COUNT</b> | <b>APPROVED</b>     |
|--|-------------------|---------------------|
| COMMUNITY MEDICAL CENTER INC               | 19                | \$104,107.62        |
| SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES   | 46                | \$68,116.93         |
| TOMS RIVER SURGERY CENTER                  | 5                 | \$40,137.50         |
| ORTHONJ, LLC                               | 131               | \$29,674.23         |
| NORTHERN MONMOUTH REGIONAL SURG CTR        | 6                 | \$27,818.00         |
| OCEAN UNIVERSITY MEDICAL CENTER            | 6                 | \$23,285.88         |
| WORK COMP PSYCH NET                        | 70                | \$19,440.00         |
| GARDEN STATE MEDICAL CENTER                | 33                | \$18,514.03         |
| KESSLER INSTITUTE FOR REHABILITATION. INC. | 94                | \$15,144.00         |
| MANCHESTER SURGERY CENTER                  | 3                 | \$12,192.00         |
| <b>Grand Total</b>                         | <b>413</b>        | <b>\$358,430.19</b> |

**COUNTY OF OCEAN LEGACY**

| <b>PROVIDER</b>                            | <b>BILL COUNT</b> | <b>APPROVED</b>     |
|--|-------------------|---------------------|
| SEAVIEW ORTHOPAEDIC & MEDICAL ASSOCIATES   | 9                 | \$44,271.90         |
| JERSEY SHORE UNIVERSITY MEDICAL CENTER     | 2                 | \$43,565.77         |
| NORTHERN MONMOUTH REGIONAL SURG CTR        | 7                 | \$29,616.30         |
| ORTHONJ, LLC                               | 41                | \$27,900.83         |
| PHYSICIANS SURGERY CENTER                  | 1                 | \$25,215.76         |
| OCEAN UNIVERSITY MEDICAL CENTER            | 3                 | \$21,246.22         |
| ATLANTICARE CENTER FOR ORTHOPEDIC SURGERY  | 1                 | \$10,693.27         |
| GARDEN STATE MEDICAL CENTER                | 7                 | \$8,506.84          |
| SURGICAL INSTITUTE LLC                     | 2                 | \$6,196.50          |
| KESSLER INSTITUTE FOR REHABILITATION. INC. | 39                | \$6,144.00          |
| <b>Grand Total</b>                         | <b>112</b>        | <b>\$223,357.39</b> |



OCEAN COUNTY INSURANCE FUND COMMISSION

All Workers' Compensation Claims Reported By Claim Type

| 2024               | INDEMNITY | MEDICAL ONLY | REPORT ONLY-WC | Grand Total |
|--------------------|-----------|--------------|----------------|-------------|
| January            | 7         | 10           | 0              | 17          |
| February           | 4         | 20           | 1              | 25          |
| March              | 6         | 15           | 1              | 22          |
| April              | 0         | 6            | 3              | 9           |
| May                | 4         | 11           | 3              | 18          |
| June               | 4         | 21           | 1              | 26          |
| <b>Grand Total</b> | <b>25</b> | <b>83</b>    | <b>9</b>       | <b>117</b>  |

| 2023               | INDEMNITY | MEDICAL ONLY | REPORT ONLY-WC | Grand Total |
|--------------------|-----------|--------------|----------------|-------------|
| January            | 1         | 16           | 2              | 19          |
| February           | 3         | 7            | 0              | 10          |
| March              | 4         | 10           | 0              | 14          |
| April              | 10        | 14           | 0              | 24          |
| May                | 7         | 10           | 0              | 17          |
| June               | 4         | 20           | 0              | 24          |
| July               | 6         | 11           | 0              | 17          |
| August             | 2         | 17           | 1              | 20          |
| September          | 1         | 11           | 0              | 12          |
| October            | 3         | 8            | 0              | 11          |
| November           | 2         | 10           | 0              | 12          |
| December           | 0         | 11           | 1              | 12          |
| <b>Grand Total</b> | <b>43</b> | <b>145</b>   | <b>4</b>       | <b>192</b>  |

Covid-19 Claims Reported

|                    | INDEMNITY | MEDICAL ONLY | REPORT ONLY-WC | Grand Total |
|--------------------|-----------|--------------|----------------|-------------|
| January            | 0         | 0            | 0              | 0           |
| February           | 0         | 0            | 0              | 0           |
| March              | 1         | 0            | 0              | 1           |
| April              | 0         | 0            | 0              | 0           |
| May                | 0         | 0            | 0              | 0           |
| June               | 0         | 0            | 0              | 0           |
| <b>Grand Total</b> | <b>1</b>  | <b>0</b>     | <b>0</b>       | <b>1</b>    |

| 2023               | INDEMNITY | MEDICAL ONLY | REPORT ONLY-WC | Grand Total |
|--------------------|-----------|--------------|----------------|-------------|
| January            | 0         | 5            | 2              | 7           |
| April              | 1         | 0            | 0              | 1           |
| June               | 1         | 0            | 0              | 1           |
| <b>Grand Total</b> | <b>2</b>  | <b>5</b>     | <b>2</b>       | <b>9</b>    |

# SAFETY DIRECTOR REPORT

## OCEAN COUNTY INSURANCE FUND COMMISSION

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Consulting, Safety Director  
**DATE:** July 10, 2024  
**DATE OF MEETING:** July 18, 2024

### OCIFC SERVICE TEAM

|   |  |  |
|---|--|--|
| <p>Paul Shives,<br/>Vice President, Safety Services<br/><a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a><br/>Office: 732-736-5213</p>                         | <p>Mailing Address:<br/>TRIAD 1828 CENTRE<br/>Cooper Street, 18<sup>th</sup> Floor<br/>Camden, NJ 08102</p> <p>P.O. Box 99106<br/>Camden, NJ 08101</p> | <p>Glenn Prince,<br/>Associate Public Sector Director<br/><a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a><br/>Office: 856-552-4744<br/>Cell: 609-238-3949</p> |
| <p>Michael Brosnan<br/>Law Enforcement Consultant<br/>Office: 732-736-5243<br/>Cell # 732-232-8515<br/><a href="mailto:mbrosnan@jamontgomery.com">mbrosnan@jamontgomery.com</a></p> |  | <p>Natalie Dougherty,<br/>Senior Risk Operations Analyst<br/><a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a><br/>Office: 856-552-4738</p>               |

June - July 2024

### RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **June 13:** Attended the OCIFC Claims Committee meeting.
- **June 20:** Attended the OCIFC meeting.
- **June 26:** Conducted a Loss Control Survey at the Department of Solid Waste Management.

#### UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **July 11:** Plan to attend the OCIFC Claims Committee meeting.
- **July 18:** Plan to attend the OCIFC meeting.

#### SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - JAM SD Bulletin: Fencing for Parks - Best Practices – June 13.
- NJCE JIF: JAM Safety Recall Alert – Kawasaki Engines – June 17.
- NJCE JIF - JAM SD Bulletin: Heat Related Illnesses - Best Practices – June 25.

- NJCE JIF - JAM SD Message: Infographic - Prevent Heat Illness at Work – June 27.
- NJCE JIF - JAM SD Bulletin: Nonmotorized Boating - Best Practices – July 8.

### ***NJCE LIVE SAFETY TRAINING***

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the MSI-NJCE Expos and are scheduled throughout New Jersey - [2024 MSI-NJCE Expo Flyer.pdf](#).

- Excavation, Trenching, and Shoring (4 hours)
- Forklift Train the Trainer (5-6 hours)
- Flagger Workzone Safety (4 hours)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Live Monthly Training Schedules](#). Please register early, under-attended classes will be canceled. *(July thru September 2024 Live Training Schedules and Registration Links are attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

### ***NJCE LEADERSHIP ACADEMY***

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

**Open Enrollment Dates:** Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- December 1 - 22, 2024 (Start Date: January 1, 2025)

The Registration Form will be available to download and complete during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

***Please Note:*** *If a class link is not present on the Monthly Training Schedules or a class date/location is not showing on the NJCE LMS the class may not be offered/available yet so please check back.*

*The Safety Leadership Plaques will be distributed once a year starting in 2023. More details to follow, thank you.* For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).





**New NJCE Learning Management System (LMS)**

The New NJCE LMS (BIS) launched on May 1<sup>st</sup>. J.A. Montgomery has uploaded LMS FAQ's, video tutorials to <https://njce.org/safety/>. If you have any questions or need further assistance, please contact Natalie Dougherty [ndougherty@jamontgomery.com](mailto:ndougherty@jamontgomery.com).

As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website (under the Safety tab).

\*In-Person training is being held via the MSI-NJCE Expo. These Expos are scheduled throughout the state and are for training programs that are not available virtually. **Please Note: Registration for in-person\* classes will be completed through Eventbrite, by clicking on the Training Topic registration link(s) below.**

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <https://njce.org/safety> and for a direct link to the Monthly Training Schedules go to: [NJCE LIVE Monthly Training Schedules](#)

**NOTE: If a class registration link is not taking you to a registration page for completion it means that the class was either cancelled or the class is full, Thank you.**

**July thru September 2024 Safety Training Schedule**  
**Click on the "Training Topic" to Register and for the Course Description**

| DATE    | TRAINING TOPIC  | TIME             |
|---------|---|------------------|
| 7/10/24 | <a href="#">Ethical Decision Making</a>   | 9:00 - 11:30 am  |
| 7/10/24 | <a href="#">Confined Space Entry</a>  | 9:00 - 12:00 pm  |
| 7/10/24 | <a href="#">Work Zone: Temporary Traffic Controls</a>                                       | 1:00 - 3:00 pm   |
| 7/11/24 | <a href="#">Personal Protective Equipment</a>   | 8:30 - 10:30 am  |
| 7/11/24 | <a href="#">Fire Safety</a>   | 11:00 - 12:00 pm |
| 7/11/24 | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                       | 1:00 - 2:30 pm   |
| 7/12/24 | <a href="#">Employee Conduct and Violence Prevention in the Workplace</a>                   | 9:00 - 10:30 am  |
| 7/12/24 | <a href="#">Shop and Tool Safety</a>  | 1:00 - 2:00 pm   |
| 7/15/24 | <a href="#">Bloodborne Pathogens</a>  | 8:00 - 9:00 am   |
| 7/15/24 | <a href="#">Driving Safety Awareness</a>  | 9:30 - 11:00 am  |
| 7/15/24 | <a href="#">Microlearning Theory and Practice</a>   | 1:00 - 3:00 pm   |
| 7/18/24 | <a href="#">Back Safety/Material Handling</a>   | 9:00 - 10:00 am  |
| 7/16/24 | <a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>      | 8:00 - 12:00 pm  |
| 7/16/24 | <a href="#">Implicit Bias in the Workplace</a>  | 9:00 - 10:30 am  |
| 7/16/24 | <a href="#">CDL: Drivers' Safety Regulations</a>  | 1:00 - 3:00 pm   |
| 7/17/24 | <a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>                                | 7:30 - 9:30 am   |
| 7/17/24 | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                       | 10:00 - 11:30 am |
| 7/18/24 | <a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>                              | 1:00 - 3:00 pm   |
| 7/19/24 | <a href="#">Safety Committee Best Practices</a>   | 9:00 - 10:30 am  |
| 7/19/24 | <a href="#">Jetter/Vacuum Safety Awareness</a>  | 1:00 - 3:00 pm   |
| 7/22/24 | <a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a> | 8:30 - 11:30 am  |
| 7/22/24 | <a href="#">Fire Extinguisher Safety</a>  | 1:00 - 2:00 pm   |
| 7/23/24 | <a href="#">Personal Protective Equipment</a>   | 7:30 - 9:30 am   |
| 7/23/24 | <a href="#">Hoists, Cranes, and Rigging</a>   | 10:00 - 12:00 pm |
| 7/24/24 | <a href="#">Asbestos Awareness</a>  | 8:00 - 10:00 am  |

|         |   |                  |
|---------|---|------------------|
| 7/24/24 | <a href="#">Fire Safety</a>   | 10:30 - 11:30 am |
| 7/24/24 | <a href="#">Employee Conduct and Violence Prevention in the Workplace</a>                   | 1:00 - 2:30 pm   |
| 7/25/24 | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                       | 8:30 - 10:00 am  |
| 7/25/24 | <a href="#">Bloodborne Pathogens</a>  | 10:30 - 11:30 am |
| 7/26/24 | <a href="#">Hearing Conservation</a>  | 8:30 - 9:30 am   |
| 7/26/24 | <a href="#">Dealing with Difficult People</a>   | 10:00 - 11:30 am |
| 7/29/24 | <a href="#">Confined Space Entry</a>  | 8:30 - 11:30 am  |
| 7/29/24 | <a href="#">Chainsaw Safety</a>   | 1:00 - 2:00 pm   |
| 7/30/24 | <a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>                              | 8:30 - 10:30 am  |
| 7/30/24 | <a href="#">Mower Safety</a>  | 11:00 - 12:00 pm |
| 7/31/24 | <a href="#">Fire Extinguisher Safety</a>  | 8:30 - 9:30 am   |
| 7/31/24 | <a href="#">Fall Protection Awareness</a>   | 10:00 - 12:00 pm |
|         |   |                  |
| 8/1/24  | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                       | 7:30 - 9:00 am   |
| 8/1/24  | <a href="#">Hearing Conservation</a>  | 9:30 - 10:30 am  |
| 8/1/24  | <a href="#">Fire Safety</a>   | 11:00 - 12:00 pm |
| 8/2/24  | <a href="#">Work Zone: Temporary Traffic Controls</a>                                       | 8:30 - 10:30 am  |
| 8/2/24  | <a href="#">Chipper Safety</a>  | 11:00 - 12:00 pm |
| 8/5/24  | <a href="#">Personal Protective Equipment</a>   | 8:30 - 10:30 am  |
| 8/5/24  | <a href="#">Mower Safety</a>  | 11:00 - 12:00 pm |
| 8/5/24  | <a href="#">Implicit Bias in the Workplace</a>  | 1:00 - 2:30 pm   |
| 8/6/24  | <a href="#">Fire Extinguisher Safety</a>  | 8:00 - 9:00 am   |
| 8/6/24  | <a href="#">Ethics for NJ Local Government Employees</a>                                    | 9:00 - 11:00 am  |
| 8/6/24  | <a href="#">Protecting Children from Abuse In New Jersey Local Government Programs</a>      | 1:00 - 3:00 pm   |
| 8/7/24  | <a href="#">Confined Space Entry</a>  | 8:30 - 11:30 am  |
| 8/7/24  | <a href="#">Playground Safety Inspections</a>   | 1:00 - 3:00 pm   |
| 8/7/24  | <a href="#">Asbestos Awareness</a>  | 4:00 - 6:00 pm   |
| 8/7/24  | <a href="#">The Power of Collaboration (JIF 101) (Bergen)*</a>                              | 9:00 - 1:00 pm   |
| 8/8/24  | <a href="#">Indoor Air Quality Designated Person Training</a>                               | 8:30 - 9:30 am   |
| 8/8/24  | <a href="#">Driving Safety Awareness</a>  | 10:00 - 11:30 am |
| 8/9/24  | <a href="#">Bloodborne Pathogens</a>  | 8:30 - 9:30 am   |
| 8/9/24  | <a href="#">Shop and Tool Safety</a>  | 10:00 - 11:00 am |
| 8/12/24 | <a href="#">CDL: Drivers' Safety Regulations</a>  | 8:30 - 10:30 am  |
| 8/12/24 | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                       | 1:00 - 2:30 pm   |
| 8/13/24 | <a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>                              | 8:30 - 10:30 am  |
| 8/13/24 | <a href="#">Ethical Decision Making</a>   | 9:00 - 11:30 am  |
| 8/13/24 | <a href="#">Fall Protection Awareness</a>   | 1:00 - 3:00 pm   |
| 8/14/24 | <a href="#">Heavy Equipment Safety: General Safety</a>                                      | 9:00 - 11:00 am  |
| 8/14/24 | <a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>                                | 1:00 - 3:00 pm   |
| 8/15/24 | <a href="#">Mower Safety</a>  | 8:30 - 9:30 am   |
| 8/15/24 | <a href="#">Chainsaw Safety</a>   | 10:00 - 11:00 am |
| 8/15/24 | <a href="#">Employee Conduct and Violence Prevention in the Workplace</a>                   | 1:00 - 2:30 pm   |
| 8/16/24 | <a href="#">Bloodborne Pathogens</a>  | 7:30 - 8:30 am   |
| 8/16/24 | <a href="#">Hearing Conservation</a>  | 9:00 - 10:00 am  |
| 8/19/24 | <a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a> | 8:30 - 11:30 am  |

|         |   |                  |
|---------|---|------------------|
| 8/19/24 | <a href="#">Personal Protective Equipment</a>   | 1:00 - 3:00 pm   |
| 8/20/24 | <a href="#">Confined Space Entry</a>  | 8:30 - 11:30 am  |
| 8/20/24 | <a href="#">Preparing for the Unspeakable</a>   | 9:00 - 10:30 am  |
| 8/21/24 | <a href="#">Fire Safety</a>   | 8:30 - 9:30 am   |
| 8/21/24 | <a href="#">Fire Extinguisher Safety</a>  | 10:00 - 11:00 am |
| 8/22/24 | <a href="#">Schools Safety &amp; Regulatory Awareness Training</a>  | 8:30 - 11:30 am  |
| 8/22/24 | <a href="#">Asbestos Awareness</a>  | 1:00 - 3:00 pm   |
| 8/23/24 | <a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>  | 8:30 - 10:30 am  |
| 8/23/24 | <a href="#">Employee Conduct and Violence Prevention in the Workplace</a>   | 9:00 - 10:30 am  |
| 8/26/24 | <a href="#">Jetter/Vacuum Safety Awareness</a>  | 8:30 - 10:30 am  |
| 8/27/24 | <a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>  | 8:00 - 12:00 pm  |
| 8/27/24 | <a href="#">Bloodborne Pathogens</a>  | 1:00 - 2:00 pm   |
| 8/28/24 | <a href="#">Hoists, Cranes, and Rigging</a>   | 8:00 - 10:00 am  |
| 8/29/24 | <a href="#">Special Event Management</a>  | 9:00 - 11:00 am  |
| 8/29/24 | <a href="#">Flagger Skills and Safety</a>   | 1:00 - 2:00 pm   |
|         |   |                  |
| 9/4/24  | <a href="#">Hearing Conservation</a>  | 7:30 - 8:30 am   |
| 9/4/24  | <a href="#">Housing Authority Safety &amp; Regulatory Awareness Training</a>  | 8:30 - 12:00 pm  |
| 9/4/24  | <a href="#">Implicit Bias in the Workplace</a>  | 9:00 - 10:30 am  |
| 9/4/24  | <a href="#">CDL: Drivers' Safety Regulations</a>  | 1:00 - 3:00 pm   |
| 9/5/24  | <a href="#">Chainsaw Safety</a>   | 7:30 - 8:30 am   |
| 9/5/24  | <a href="#">Bloodborne Pathogens</a>  | 9:00 - 10:00 am  |
| 9/5/24  | <a href="#">Fire Safety</a>   | 10:30 - 11:30 am |
| 9/5/24  | <a href="#">Jetter/Vacuum Safety Awareness</a>  | 1:00 - 3:00 pm   |
| 9/6/24  | <a href="#">Mower Safety</a>  | 8:30 - 9:30 am   |
| 9/6/24  | <a href="#">Work Zone: Temporary Traffic Controls</a>   | 10:00 - 12:00 pm |
| 9/6/24  | <a href="#">Accident Investigation</a>  | 1:00 - 3:00 pm   |
| 9/9/24  | <a href="#">NJCE Expo 2024 - Excavation, Trenching, and Shoring (Burlington)*</a>   | 8:30 - 12:30 pm  |
| 9/9/24  | <a href="#">NJCE Expo 2024 - Fast Track to Safety (HazCom, BBP, Fire Safety, Driving) (Burlington)*</a>   | 8:30 - 12:30 pm  |
| 9/9/24  | <a href="#">NJCE Expo 2024 - Flagger Work Zone Safety (Burlington)*</a>   | 8:30 - 12:30 pm  |
| 9/9/24  | <a href="#">NJCE Expo 2024 - Practical Leadership - 21 Irrefutable Laws (Burlington)*</a>   | 8:30 - 11:30 am  |
| 9/10/24 | <a href="#">Preparing for First Amendment Audits</a>  | 9:00 - 11:00 am  |
| 9/10/24 | <a href="#">CDL Entry Level Driver Training (ELDT) Train-the-Trainer Program</a>  | 9:00 - 10:30 am  |
| 9/10/24 | <a href="#">Employee Conduct and Violence Prevention in the Workplace</a>   | 1:00 - 2:30 pm   |
| 9/10/24 | <a href="#">Bloodborne Pathogens</a>  | 1:00 - 2:00 pm   |
| 9/11/24 | <a href="#">Chipper Safety</a>  | 7:30 - 8:30 am   |
| 9/11/24 | <a href="#">Confined Space Entry</a>  | 9:00 - 12:00 pm  |
| 9/11/24 | <a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>  | 1:00 - 3:00 pm   |
| 9/12/24 | <a href="#">HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)</a>   | 8:30 - 11:30 am  |
| 9/12/24 | <a href="#">Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers</a> | 9:00 - 10:30 am  |
| 9/12/24 | <a href="#">Flagger Skills and Safety</a>   | 11:00 - 12:00 pm |
| 9/12/24 | <a href="#">Productive Meetings Best Practices</a>  | 1:00 - 2:30 pm   |
| 9/16/24 | <a href="#">Housing Authority Sensibility</a>   | 8:30 - 12:00 pm  |
| 9/16/24 | <a href="#">Fire Safety</a>   | 8:30 - 9:30 am   |

|              |  |                               |
|--------------|--|-------------------------------|
| 9/16/24      | <a href="#">Fire Extinguisher Safety</a>   | 10:00 - 11:00 am              |
| 9/16/24      | <a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>   | 1:00 - 3:00 pm                |
| 9/17/24      | <a href="#">Fall Protection Awareness</a>  | 8:30 - 10:30 am               |
| 9/17/24      | <a href="#">Harassment in the Workplace for Elected Officials, Managers, &amp; Supervisors (Atlantic)*</a> | 9:00 - 11:00 am               |
| 9/17/24      | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                                      | 1:30 - 3:00 pm                |
| 9/18/24      | <a href="#">Shop and Tool Safety</a>   | 9:00 - 10:00 am               |
| 9/18/24      | <a href="#">Hearing Conservation</a>   | 10:30 - 11:30 am              |
| 9/18/24      | <a href="#">Safety Committee Best Practices</a>  | 1:00 - 2:30 pm                |
| 9/19-9/20/24 | <a href="#">Leadership Skills for Supervisors Workshop (Two Day) (Bergen)*</a>                             | 9:00 - 3:30 pm<br>w/lunch brk |
| 9/19/24      | <a href="#">Personal Protective Equipment</a>  | 8:30 - 10:30 am               |
| 9/19/24      | <a href="#">Bloodborne Pathogens</a>   | 11:00 - 12:00 pm              |
| 9/19/24      | <a href="#">Driving Safety Awareness</a>   | 1:00 - 2:30 pm                |
| 9/20/24      | <a href="#">Mower Safety</a>   | 7:30 - 8:30 am                |
| 9/20/24      | <a href="#">Chainsaw Safety</a>  | 9:00 - 10:00 am               |
| 9/20/24      | <a href="#">Leaf Collection Safety Awareness</a>   | 1:00 - 3:00 pm                |
| 9/23/24      | <a href="#">Public Works &amp; Utility: Safety &amp; Regulatory Awareness Training</a>                     | 8:00 - 12:00 pm               |
| 9/23/24      | <a href="#">Personal Protective Equipment</a>  | 1:00 - 3:00 pm                |
| 9/24/24      | <a href="#">Flagger Skills and Safety</a>  | 7:30 - 8:30 am                |
| 9/24/24      | <a href="#">Employee Conduct and Violence Prevention in the Workplace</a>                                  | 9:00 - 10:30 am               |
| 9/24/24      | <a href="#">Lock Out/Tag Out (Control of Hazardous Energy)</a>   | 1:00 - 3:00 pm                |
| 9/26/24      | <a href="#">Hazard Communication/Globally Harmonized System (GHS)</a>                                      | 7:30 - 9:00 am                |
| 9/26/24      | <a href="#">Introduction to Management Skills</a>  | 9:00 - 11:00 am               |
| 9/26/24      | <a href="#">Snow Plow/Snow Removal Safety</a>  | 1:00 - 3:00 pm                |
| 9/27/24      | <a href="#">Confined Space Entry</a>   | 8:30 - 11:30 am               |
| 9/27/24      | <a href="#">Fire Extinguisher Safety</a>   | 11:00 - 12:00 pm              |
| 9/27/24      | <a href="#">Leaf Collection Safety Awareness</a>   | 1:00 - 3:00 pm                |
| 9/30/24      | <a href="#">Public Employers: What You Need to Know</a>  | 8:00 - 9:30 am                |
| 9/30/24      | <a href="#">CDL: Drivers' Safety Regulations</a>   | 10:00 - 12:00 pm              |
| 9/30/24      | <a href="#">Ladder Safety/Walking &amp; Working Surfaces</a>   | 1:00 - 3:00 pm                |

**Zoom Safety Training Guidelines:**

***Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.*** To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. **This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.**

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

### **Zoom Training Registration:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs (or Leadership Academy Participants) to attendees who log in 5 minutes late or leave early. The same
- Group Training procedures:
  - Please have one person register for the safety training webinar and also ensure that person will have access to the webinar link to launch on the day of the class.
  - Group sign in sheet: Please assign someone to submit the completed sign-in sheet(s) within 24 hours of the webinar. [\*\*\*NJCE Live Virtual Training Group Sign in Sheet.\*\*\*](#)

**RESOLUTION NO. 25-24**

**OCEAN COUNTY INSURANCE FUND COMMISSION  
RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; now, therefore,

**BE IT RESOLVED** by the Ocean County Insurance Fund Commission, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

**LITIGATION MATTERS**

3. It is anticipated at this time that the above subject matter will be made public when the members of the Ocean County Insurance Fund Commission have made final determination.
4. This resolution shall take effect immediately.

**ADOPTED: July 18, 2024**

---

**ROBERT A. GREITZ, CHAIRPERSON**

**ATTEST:**

---

**MICHAEL J. FIURE, VICE-CHAIRPERSON**

# **Appendix I**

*Minutes*



**OCEAN COUNTY INSURANCE FUND COMMISSION  
OPEN MINUTES  
MEETING – June 20, 2024  
10:00 AM**

Meeting was called to order by Chair Greitz. Chair Greitz read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

|                           |                                     |
|---------------------------|-------------------------------------|
| Robert A. Greitz          | Present                             |
| Michael Fiure             | Present                             |
| Michelle I. Gunther       | Present ( <i>arrived 10:03 am</i> ) |
| John P. Kelly (Alternate) | Excused                             |

**FUND PROFESSIONALS PRESENT:**

|                            |  |
|----------------------------|--|
| Executive Director         | PERMA Risk Management Services<br><b>Joseph Hrubash</b>                      |
| Claims Services            | Qual-Lynx<br><b>Claudia Acosta</b><br><b>Lisa Gallo</b>                      |
|                            | PERMA Risk Management Services<br><b>Shai McLeod</b><br><b>Robyn Walcoff</b> |
| NJCE Underwriting Manager  | Conner Strong & Buckelew   |
| Risk Management Consultant | Conner Strong & Buckelew<br><b>Carole Mack</b>                               |
| Treasurer                  | <b>Julie Tarrant</b>   |
| Attorney                   | <b>Jack Sahradnik, Esq.</b><br><b>Laura Benson, Esq.</b>                     |
| Safety Director            | J.A. Montgomery Consulting<br><b>Glenn Prince</b><br><b>Paul Shives</b>      |
| Auditor                    |  |

**ALSO PRESENT:**

Antoinette DePaola, Ocean County  
Tristin J. Collins, Ocean County  
Jenn Doderer, Ocean County Library  
Brian Rumpf, Esq., Ocean County Board of Health  
Brian Wilkie, Esq., Ocean County Board of Social Services  
Cathy Dodd, PERMA Risk Management Services

**CORRESPONDENCE: None**

**APPROVAL OF MINUTES: OPEN MINUTES OF MAY 16, 2024**

**MOTION TO APPROVE THE OPEN MINUTES OF MAY 16, 2024**

Moved: Commissioner Fiure  
Second: Chair Greitz  
Vote: 2 Ayes, 0 Nays

**SAFETY AND ACCIDENT REVIEW COMMITTEE:** Mr. Prince reported the Safety and Accident Review Committee last met on June 11, 2024, at 1:30 via zoom. Mr. Prince said a variety of safety topics were discussed including the most commonly cited PEOSH citations for the first quarter of the year. Mr. Prince advised the next meeting was scheduled for September 10<sup>th</sup> and he would consult with the Chair and agenda topics would be sent out electronically prior to the meeting. Mr. Prince concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. McLeod reported the Claims Committee met last week and reviewed the PARS. Ms. McLeod asked if anyone had any questions on the claims and requested a motion to accept the Claims Committee’s recommendation to approve the claims as presented during the Claims Committee Meeting on June 13, 2024.

**MOTION TO APPROVE THE PARS AS PRESENTED DURING THE CLAIMS COMMITTEE MEETING OF JUNE 13, 2024**

Moved: Commissioner Fiure  
Second: Commissioner Gunther  
Roll Call Vote 3 Ayes, 0 Nays

**EXECUTIVE DIRECTOR REPORT:**

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director referred to a copy of the certificate of issuance report from the NJCE listing the certificates issued for May. Executive Director said there were (10) ten certificates of insurance issued during the month. Executive Director asked if anyone had any questions and requested a motion to approve.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT**

Moved: Chair Greitz  
Second: Commissioner Gunther  
Vote 3 Ayes 0 Nays

**LEGACY CLAIMS:** Executive Director reported a copy of the Actuarial Analysis of Loss and Loss Adjustment Expense Reserves Report as of December 31, 2023 prepared by Actuarial Advantage was sent under separate cover to the Commissioners and Treasurer for review. Executive Director advised this report documents an analysis of the Commission’s legacy claims net loss and allocated loss adjustment expense reserves, including net incurred but not reported (IBNR) losses as of December 31, 2023. Executive Director noted this report covered all periods ending March 31, 2021 prior to the formation of the Commission. Executive Director asked if anyone had any questions and request a motion to approve.

**MOTION TO APPROVE THE ACTUARIAL ANALYSIS OF LOSS AND LOSS ADJUSTMENT EXPENSE RESERVES AS OF DECEMBER 31, 2023 FOR THE LEGACY CLAIMS**

|         |                      |
|---------|----------------------|
| Moved:  | Commissioner Fiure   |
| Second: | Commissioner Gunther |
| Vote    | 3 Ayes 0 Nays        |

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND:** Executive Director reported the NJCE was scheduled to meet again on Thursday, June 27, 2024 at 9:30 AM, virtually. Executive Director said we hope to schedule the September meeting in-person.

**OCIFC FINANCIAL FAST TRACK:** Executive Director referred to a copy of the Financial Fast Track for the month of March which was included in the agenda. Executive Director explained the report used the actuary’s first quarter numbers which were very favorable to the Commission. Executive Director said Fund Year 2023 saw a great improvement with losses decreasing by \$1.4 million due to a large drop in IBNR, (incurred but not reported). Executive Director said Fund Year 2023 was performing much better than the actuary’s original estimates.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the March Financial Fast Track for the NJCE was included in the agenda. Executive Director said as of March 31, 2024 the NJCE had a surplus of \$8,560,465. Executive Director noted the total cash amount was \$22,591,111. Executive Director reported line 7 of the report “Dividend” represented the figure released by the NJCE of \$6,707,551.

**CLAIMS TRACKING REPORT:** Executive Director reviewed the Expected Loss Ratio Analysis Report as of March 31, 2024, with the Commission.

**SAFETY NATIONAL ARTICLE:** Executive Director referred to a copy an article from Safety National explaining the increase in Workers’ Compensation claims.

Executive Director asked if anyone had any questions and concluded his report.

Executive Director's Report Made Part of Minutes.

**TREASURER REPORT:** Ms. Tarrant requested a motion to approve the June Bills List Resolution 23-24, in the amount of \$53,596.41.

**MOTION TO APPROVE RESOLUTION 23-24 JUNE BILLS LIST**

Moved: Commissioner Fiure  
Second: Commissioner Gunther  
Roll Call Vote: 3 Ayes, 0 Nays

Ms. Tarrant pointed out the Treasurer Reports were also included in the agenda.

Ms. Tarrant noted there were two checks on the bill lists for flood policies. Ms. Tarrant advised the Commission was remitting payment on behalf of the County and then the County would reimburse the Commission.

Ms. Tarrant advised she received all the assessment payments which were due on May 15, 2024.

**CLAIMS ADMINISTRATOR:** Ms. Gallo referred to the 2024 Cumulative Savings Summary Report which was included in the agenda. Ms. Gallo advised for the month of May there 138 bills, with a PPO penetration rate of 99%. Ms. Gallo said the bills were reduced to \$33,328 allowing a network savings of \$55,029 or 62%. Ms. Gallo then referred to the Legacy Cumulative Savings Summary and advised there were 41 bills processed in May with a PPO penetration rate of 90%. Ms. Gallo said they were able to reduce the payments to \$16,802 with a savings of \$36,772 or 69%. Lastly, Ms. Gallo referred to the Top 10 Providers which were included in the agenda. Ms. Gallo reviewed the workers’ compensation claims reported by claim type. Ms. Gallo concluded her report unless there were any questions.

**NJCE SAFETY DIRECTOR:** Mr. Prince advised the May through June 2024 Risk Control Activities were included in the agenda. Mr. Prince said the report includes a brief summary of the NJCE Leadership Academy. Mr. Prince noted open enrollment was on June 1 through June 22 with a start date of July 1, 2024. Mr. Prince said there was also a dedicated page on the NJCE website for any employee that desired to participate in the leadership activity or Leadership Academy. Mr. Prince reported all training opportunities through August 29, 2024 were included in the agenda and placed on the NJCE website. Mr. Prince said the deadline for the Munich Re Safety Grant was fast approaching on August 1. Mr. Prince advised if anyone had any submissions to let him or Ms. DiPaola know. Mr. Prince noted the grant amount was increased this year to a total of \$90,000 to be shared between all the members. Lastly, Mr. Prince spoke about heat prevention and advised J.A. Montgomery just developed a written program and he would send it out electronically.

**RISK MANAGERS REPORT:** Ms. Mack reported Ms. Sander was not in attendance but had advised she did not have anything to report for the meeting.

**ATTORNEY:** Mr. Sahradnik said he did not have anything to report.

Correspondence Made Part of Minutes

**OLD BUSINESS:** None

**NEW BUSINESS:** Mr. Fiure advised they had two questions and said he did not need the answers today. Ms. Tarrant asked if they had the proper insurance coverage for shared service agreements.

Mr. Fiure said this was reviewed by Counsel, but they wanted to make sure there was no changes in the laws or any increase in coverage.

Mr. Fiure advised construction started with the new Justice Complex across the street, just north of our existing area. Mr. Fiure said there were trying to produce a way to have a safe traffic and pedestrian plan to cross Hooper Avenue. They are looking for a way to have a safe traffic plan and pedestrian plan to get across the street. They want to do safest thing but minimize complaints from people. Mr. Fiure asked if they need to worry about any insurance or liability issues. After a brief discussion, Executive Director said he would check around to see if any other county had similar issues.

Ms. DePaola said she had a question for Ms. Acosta. Ms. DePaola said she thought Ms. Comer sent another letter asking for payment authority on another matter for today. Ms. Acosta said it might have been for Sharkey, however, that was approved today.

**PUBLIC COMMENT:**

**MOTION TO OPEN MEETING TO PUBLIC**

|         |                      |
|---------|----------------------|
| Motion  | Commissioner Gunther |
| Second: | Commissioner Fiure   |
| Vote:   | 3 Ayes, 0 Nays       |

Seeing no members of the public wishing to speak, Chair Greitz moved a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO PUBLIC**

|         |                      |
|---------|----------------------|
| Motion  | Commissioner Gunther |
| Second: | Commissioner Fiure   |
| Vote:   | 3 Ayes, 0 Nays       |

There was no need for a closed session. Chair Greitz said the next meeting was scheduled for July 18, 2024, at 10:00 AM and asked for a motion to adjourn.

**MOTION TO ADJOURN:**

|         |                      |
|---------|----------------------|
| Moved:  | Commission Fiure     |
| Second: | Commissioner Gunther |
| Vote:   | 3 Ayes, 0 Nays       |

**MEETING ADJOURNED: 10:46 AM**

Minutes prepared by: Cathy Dodd, Assisting Secretary